

## APPLICATION **GUIDELINES**





*Before you apply for Achievement Grants, please read through the information below and Council's Community Grants Assistance Policy. It will give you the best chance of being successful.*

## Objectives of the achievement grants program

Achievement Grants are available to groups or individuals who:

- Are selected to represent Tasmania or Australia in national or international events, conferences or seminars.

## Eligibility

### Who can apply for this grant?

To apply for this grant, you must:

- Be selected to represent Tasmania or Australia in national or international events, conferences or seminars, and
- Be a resident of Burnie.
- Have not received an achievement grant during the 2023/24 Financial year

### Who cannot apply for this grant?

You cannot apply for this grant if:

- You do not live in Burnie

## Grant approvals

### How successful grants are decided?

1. If you meet the eligibility requirements of who can apply, you will receive financial assistance of up to \$200 per person
2. Individuals can only receive one grant per annum under this grant program
3. Community Achievement Grants will be open all year

### If your application is successful

- We will notify you by email
- If you have any outstanding payments owed to Council, you will need to clear these before a grant payment is made

### If your application is unsuccessful

- An email will be sent to you explaining why the application was not successful, and
- You are encouraged to reapply in future, provided you meet the requirements.

## Funding conditions

### Additional funding conditions

There are no general additional funding conditions, in excess of those provided in Council's Grant Policy.

## How do apply for and manage my grant

### How do I apply for my grant?

Applications must be submitted on line at <https://burnie.smartygrants.com.au>

### How do I manage my grant?

All management of the grant is done on line at <https://burnie.smartygrants.com.au>. You must also provide appropriate bank details into which grant money will be paid.

### Contact us

Please contact our Community Grants Team for any enquiries about a grant application or your grant.

Ph: 03 6430 5832

Email: [grants@burnie.tas.gov.au](mailto:grants@burnie.tas.gov.au)

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