



# Boundary Fence Contribution Public Reserves

Document Code: **FO-WS-A-001**

Version: **4.4**

Approved Date: **17 March 2020**

**Burnie City Council**

PO Box 973, Burnie TAS 7320

P 03 6430 5700

E burnie@burnie.tas.gov.au

## APPLICATION FORM

<b>APPLICANT NAME (OWNER)</b>			
<b>CONTACT DETAILS</b>	Phone		Mobile
<b>EMAIL ADDRESS</b>			
<b>MAILING ADDRESS</b>			
<b>ADDRESS OF LAND TO BE FENCED</b>			PID
<b>PROPOSED FENCE</b>	Height		Length
<b>DETAILS OF FENCE TYPE AND POSTS</b> <i>(Attach Additional Information if Required)</i>			

<b>DECLARATION (Applicant)</b>	
<p>I hereby apply for a Council contribution for this fence. I understand this is subject to adherence to the Council's policy <i>Boundary Fence Contribution – Public Reserves CP014</i> and Specification for such fences. I will secure any necessary approvals, and quotes for the fencing materials are <b>attached</b>.</p> <p><i>(Please select <input checked="" type="checkbox"/> only one box below)</i></p>	
Replacement of Existing Fence <input type="checkbox"/>	Erection of Completely New Fence <input type="checkbox"/>
Signature	Date

<b>CERTIFICATION (Council Officer)</b>						
Eligible for Contribution	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Applicant Notified	Letter <input type="checkbox"/>	Email <input type="checkbox"/>	Date
<p>I inspected the works and confirm that they have been completed in accordance with Council's policy <i>Boundary Fence Contribution – Public Reserves CP014</i> and Specification, and recommend the following payment contribution.</p>						
Officer Name				Amount	\$	inc GST
Signature					Date	

<b>APPROVAL (Office Use Only)</b>			
Approved for Payment	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Signature			Manager Engineering Services
File to Container(s)	23/7/18: Parks and Reserves – Maintenance – Contribution to Boundary Fences – Council Reserves Alternatively Within: PID(s)		

### Privacy Statement

1. Council is committed to upholding your right to privacy. 2. Personal information collected by Burnie City Council is used in the provision of services. 3. Information collected will be retained confidentially and disposed of in accordance with requirements of the Personal Information Protection Act 2004. 4. You have the right to access your own personal information on request.

# SPECIFICATION

## 1. INTRODUCTION

Owners of land abutting a Public Reserve may seek assistance for the erection/replacement of a fence on the common boundary involved. Prior to works commencing a contribution may be granted by Council for 50% of the actual invoiced cost of materials up to the current maximum value as specified in the Council's policy for *Boundary Fence Contribution – Public Reserves CPO14*.

An application may be made for each allotment, and payment will be subject to adherence to the procedure and specification as outlined below.

## 2. PROCEDURE

<b>APPLICATION</b>	Prior to works commencing, the <b>attached</b> Application Form must be completed.
<b>INSPECTION</b>	Upon receipt of a completed application, an inspection will be made to ensure that the fencing work is necessary.
<b>APPROVAL</b>	Subject to the result of the inspection, the Applicant will be notified of the conditions under which the Council may contribute, and of the proposed amount.
<b>INSPECTION</b>	Upon completion of the fence, and within six months of the approval date, the owner is to contact the Works and Services Department, so that a completion inspection can be carried out for approval.
<b>PAYMENT</b>	Subject to satisfactory completion the approved contribution will be paid by either Electronic Funds Transfer or Bank Cheque.

## 3. LOCATION

The fence is to be located on the boundary line.

Contributions will not be made, where the Council land is a roadway, or undeveloped Crown land managed by Council.

## 4. WORKMANSHIP

In accordance with Section 4.2.1 of the policy, all work is to be erected in a tradesman like manner, and the fence is to be of an acceptable type as listed in the policy.

## 5. FENCE CONSTRUCTION

Fences must be appropriate to the location and may include:

- Rabbit Proof
- Colorbond
- Chainwire
- Timber Post and Rail

The minimum construction requirements are as follows:

<b>HEIGHT</b>	<ul style="list-style-type: none"> <li>In accordance with policy: Minimum 1,500mm – Maximum 1,800mm.</li> </ul>
<b>POSTS</b>	<ul style="list-style-type: none"> <li>2,400mm post centres with sections of 125 x 125mm reinforced concrete, or galvanised steel (sections to be approved).</li> <li>300 x 300mm concrete footing to within 80mm of the ground surface. 500mm minimum depth or deep enough to provide adequate anchorage against leaning, due to normal loads imposed by wind, ground movements, climbers and impacts.</li> <li>Reinforced with four (4), 6mm diameter reinforcing wires running along each corner of the post with 30mm concrete cover between the wire and outside faces of the post.</li> </ul>
<b>RAILS</b>	<ul style="list-style-type: none"> <li>For fences types with rails, a minimum two (2) (top and bottom). For heights over 1,500mm, there is to be a mid-height rail as well.</li> <li>Materials used to be equivalent building grade Tasmanian Hardwood (minimum size of 75 x 50mm). Sound and undamaged, with no cut-outs. Second-hand timber is not to be used.</li> <li>Joint at each post and fixed with a galvanised M10 bolt (10mm diameter mild steel bolt).</li> </ul>
<b>PALINGS</b>	<ul style="list-style-type: none"> <li>For fence types with palings use a lapped construction (overlap by 40mm), with single nailed under-palings and double nailed over-palings fixed at each rail.</li> <li>Hardwood of 127 x 12mm section, sound and free from major imperfections. Finished above ground surface by 25mm.</li> <li>Flat head galvanised nails 2.8mm diameter, 50mm long for under-palings and 65mm long for over-palings.</li> </ul>
<b>CONCRETE PLINTH</b>	<ul style="list-style-type: none"> <li>The owner has the option to include a concrete plinth; however, Council will not contribute to its cost.</li> <li>Beneath the fence, minimum of 200mm wide x 100mm deep, from ground level and the palings are to be lapped over the face of the plinth.</li> </ul>
<b>CONCRETE</b>	<ul style="list-style-type: none"> <li>Fence posts 4:1 mix and footings 6:1 mix (aggregate: cement ratio).</li> <li>Aggregate either natural gravel, already containing coarse and fine particles (e.g. "Flowerdale Gravel") or one made up of about 1/3 sand and 2/3 screened gravel. The gravel size being about 20mm. The sand and gravel is to be clean and free from clay and organic material such as tree or grass roots.</li> <li>Pre-mixed concrete, or a motor driven mix is to be used. Hand-mixing (using a shovel) is not permitted. Sufficient water only is to be added to the mix to make the concrete flow readily around the reinforcement. Concrete should be poured with care to avoid displacing boxing or reinforcement.</li> <li>Concrete is to be either vibrated or worked (tamped) with a shovel or stick, so that air cavities and bubbles are removed and the concrete flows around any steel reinforcement and completely fills the boxing or footing.</li> <li>Exposed surfaces of concrete posts are to be finished smooth and even.</li> </ul>