

### 1 PURPOSE

This policy supports investment in lifelong learning within the Burnie community by encouraging educational development.

### 2 OBJECTIVE

The policy has two primary objectives:

- a) To recognise the contributions and educational outcomes of primary, secondary and post-secondary students within Burnie through the provision of educational awards; and
- b) To support a Burnie student to pursue tertiary education by awarding an annual bursary to one person commencing study at the University of Tasmania.

### 3 SCOPE

This policy extends to all primary schools, secondary schools, post-secondary schools within the Burnie municipality, as well as Burnie residents applying to study at the University of Tasmania.

### 4 POLICY

This policy outlines the following bursaries and awards:

- Primary and Secondary School Awards
- Post-Secondary School Bursaries
- Burnie City Council University of Tasmania Bursary

#### 4.1 Primary and Secondary School Awards

These awards focus on recognising student contributions and positive educational outcomes.

Burnie City Council will provide one student award to each of the following primary and secondary schools within Burnie, on an annual basis.

Provider	Criteria for award selection	Amount (ex GST)
Burnie High School	Has demonstrated excellence in leadership	\$125
Parklands High School	Has demonstrated excellence in leadership	\$125
Marist College	Has demonstrated excellence in leadership	\$125
North West Support School (High School)	Has demonstrated excellence in leadership	\$125
Burnie Primary School	Has contributed positively to the values of the school	\$100
Cooe Primary School	Has contributed positively to the values of the school	\$100

Havenview Primary School	Has contributed positively to the values of the school	\$100
Leighland Christian School (Burnie)	Has contributed positively to the values of the school	\$100
Montello Primary School	Has contributed positively to the values of the school	\$100
Natone Primary School	Has contributed positively to the values of the school	\$100
Ridgley Primary School	Has contributed positively to the values of the school	\$100
Romaine Park Primary School	Has contributed positively to the values of the school	\$100
North West Support School (Primary School)	Has contributed positively to the values of the school	\$100
Stella Maris Primary School	Has contributed positively to the values of the school	\$100

The school will be responsible for selecting the award recipient, against the criteria shown in the above table.

The awards are presented at the end of the academic year in recognition of the year's performance. The award will be paid to the school upon receipt of an invoice.

The funding should be used to procure an educational aid that is suitable for the intended recipient.

The school is required to invite the Mayor or their delegate to a ceremony to present the award to the recipient. An award certificate will be provided by Council unless otherwise agreed with the school.

#### **4.2 Post-Secondary Bursaries**

This award focuses on supporting transition from secondary education to further education.

Burnie City Council will provide the following bursaries to post-secondary education providers on an annual basis:

<b>Provider</b>	<b>Bursary Description</b>	<b>Amount (ex-GST)</b>
Burnie High School	One student commencing Year 11	\$300
Hellyer College	One student commencing Year 11, previously attending Parklands High School	\$300
Hellyer College	One student commencing Year 11, previously attending Burnie High School	\$300
Marist Regional College	One student commencing Year 11	\$300
Parklands High School	One student commencing Year 11	\$300
TasTAFE	One student commencing Year 11	\$300
Indie School	One student commencing Year 11	\$300

The educational provider will be responsible for selecting the award recipient, against the criteria shown below:

- The recipient is a resident of the Burnie municipality; and
- The recipient has demonstrated commitment to study and academic excellence; and
- The recipient has evidenced leadership skills and/or a contribution to their community; and
- Financial assistance is considered appropriate as a means of helping to address barriers to further education.

The bursaries are provided at the end or start of an academic year depending on the preference of the education provider. The bursary will be paid to the education provider upon receipt of an invoice.

The funding is to be used to procure text books and ancillary items to assist with further education.

A congratulatory letter will be provided from the Mayor to each bursary recipient. An award certificate can also be provided if required by the education provider. If a ceremony is held to present such awards, the Mayor or their delegate must be invited to attend.

### **4.3 Burnie City Council University of Tasmania Bursary (West North-West)**

This bursary is aimed at supporting the pursuit of tertiary education, with an emphasis on educational outcomes that can be obtained through the University of Tasmania Cradle Coast Campus.

The intent of this bursary is to encourage and support a local student who is motivated to achieve university academic pursuits, to do so where costs would otherwise genuinely be prohibitive.

One bursary valued at up to \$15,000 (ex-GST), equivalent to \$5,000 per year for three years, will be awarded each calendar year to a new student enrolling at the University of Tasmania.

The University of Tasmania Scholarships Office will be responsible for coordinating the application and selection process, and the successful candidate will be determined by the relevant University of Tasmania Selection Committee, based on the following eligibility and assessment criteria.

### ***Eligibility***

To be eligible for this bursary, candidates must:

- Be commencing a bachelor degree or equivalent; and
- Be commencing an undergraduate course (not already holding a tertiary qualification); and
- Have been a resident of the Burnie municipality for at least the past two years; and
- The cost of progressing with the academic studies would otherwise be genuinely cost prohibitive for the recipient; and
- Preference will be given to applicants that are attending the University of Tasmania Cradle Coast Campus.

### ***Criteria for assessment***

The following factors will be taken into account by the University of Tasmania in selecting a preferred candidate:

- Equity Score determined by University of Tasmania in the confidential application process that assesses the level of need or disadvantage on a range of factors; and
- Academic achievements and/or consistency to date; and.
- Educational and career ambitions; and.
- Level of leadership, initiative and community involvement.

The University of Tasmania will continue to evaluate the eligibility and assessment criteria of this Bursary with the Burnie City Council, as needed, to ensure that the Bursary continues to support the appropriate recipients.

### ***Receiving the Bursary***

The bursary funds totalling \$15,000 will be paid by one equal amount for each of the three years of full-time study. A formal letter of congratulations will be sent from the Mayor to the bursary recipient.

Payment will be made directly to the University of Tasmania upon the supply of a tax invoice.

Following year one, each subsequent year of the bursary funding is dependent upon the participant's successful completion of the prior year's study and all units applicable within the course outline.

Should the participant choose to change their course, the continued support of the bursary will be subject to the discretion of the Council.

Should the recipient cancel their studies throughout the three year period the bursary applies, the pro-rata costs within the year of cancellation are refundable to the Council. Any future bursary payments that would otherwise have been due are subsequently withdrawn.

The funds are to be used toward expenses of study associated with undertaking the University of Tasmania course.

Recipients may be requested to provide an annual update to Council, for example by way of a short report or video clip.

The bursary will not exceed the maximum total of \$15,000 nor be funded over more than three years.

## 5 LEGISLATION

There are no legislative implications associated with this policy.

## 6 RELATED DOCUMENTS

Making Burnie 2030 – Future Direction 3: A centre for information, knowledge and learning  
*Strategy 3.2.1 Promote learning pathways.*

Policy Endorsement	
Responsibility:	It is the responsibility of the Executive Manager Corporate Governance to administer this policy.
Minute Reference:	AO090-22
Council Meeting Date:	24 May 2022
Strategic Plan Reference:	Strategy 7.1.1 Formulate policy that is equitable, inclusive and responsive to current needs, and ensure decision-making is informed and accountable. Strategy 3.2.1 Promote learning pathways.
Previous Policies Replaced:	Version 4.1 was revised administratively on 22 Feb 2023 to update the name of the North West Support School. This policy replaces the previous <i>Educational Bursaries and Awards Policy CP-CBS-SG-034</i> approved on 18 July 2017, Item AO168-17.
Publication of policy:	Members of the public may inspect this policy at the City Offices or access on Council's website ( <a href="http://www.burnie.net">www.burnie.net</a> )