



BURNIE
CITY COUNCIL

MINUTES

Ordinary Meeting

TUESDAY, 17 JULY 2018

7.00PM

CITY OFFICES, 80 WILSON STREET, BURNIE

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OPEN SESSION

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**MINUTES OF THE OPEN SESSION ORDINARY MEETING
OF THE BURNIE CITY COUNCIL
HELD AT THE CITY OFFICES ON TUESDAY, 17 JULY 2018**

HOUR: 6:00pm - 6:01pm
7:00pm – 7:38pm

TIME OCCUPIED: 39 minutes

PRESENT: Mayor A Boyd, Deputy Mayor S French AM, Ald R Bentley, Ald R Blake OAM, Ald T Brumby, Ald K Dorsey, Ald A Keygan and Ald C Lynch.

Officers in Attendance:

General Manager (A Wardlaw), Director Community and Economic Development (R Greene), Director Land and Environmental Services (P Earle), Director Works and Services (G Neil), Executive Manager Corporate Finance (M Smith), Executive Manager Corporate Governance (M Neasey), Governance Officer (M Knight) and Media and Communications Officer (F Loughran).

APOLOGIES: Apologies had been received and accepted from Ald S Kons.

AO177-18 COUNCIL ALDERMAN DECLARATIONS OF INTEREST

The Mayor requested Aldermen to declare any interest that they or a close associate may have in respect of any matter appearing on the agenda.

There were no declarations of interest.

'CLOSED SESSION': COUNCIL

The General Manager advised that in his opinion, the agenda items listed below are prescribed items in accordance with Clause 15 of the *Local Government (Meeting Procedures) Regulations 2015* (i.e. confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

	Meeting Regulations Reference
AC088-18 COUNCIL ALDERMAN DECLARATIONS OF INTEREST	15(2)(g)
AC089-18 CONFIRMATION OF MINUTES OF THE 'CLOSED SESSION' MEETING OF COUNCIL HELD ON 19 JUNE 2018	15(2)(g)
AC090-18 APPLICATIONS FOR LEAVE OF ABSENCE	15(2)(h)
AC091-18 QUESTION ON NOTICE - DISCLOSURE OF CONFIDENTIAL INFORMATION	15(2)(i)
AC092-18 GENERAL MANAGER'S REPORT - CLOSED SESSION	15(2)(i)
AC093-18 PERSONNEL REPORT JUNE 2018	15(2)(a)
AC094-18 TENDERS CONTRACT 2607 PROVISION OF CARDBOARD AND PUBLIC PLACE RECYCLING COLLECTION SERVICES	15(2)(d)
AC095-18 OUTSTANDING DEBTORS	15(2)(j)
AC096-18 COMMUNICATIONS JOURNAL - UNIVERSITY OF TASMANIA - PROGRESS UPDATE	15(2)(g)
AC097-18 BURNIE CITY COUNCIL AUDIT COMMITTEE UNCONFIRMED MINUTES OF MEETING HELD ON 27 June 2018	15(2)(g)
AC098-18 NON AGENDA ITEMS	15(2)(f)
AC099-18 AUTHORISATION TO DISCLOSE CONFIDENTIAL INFORMATION	15(2)(f)
AC100-18 COMPLETION OF CLOSED SESSION / MEETING ADJOURNMENT	15(2)(f)

RECOMMENDATION

"THAT the meeting be closed to the public to enable Council to consider agenda items AC088-18 to AC100-18 which are confidential matters as prescribed in Clause 15 of the Local Government (Meeting Procedures) Regulations 2015"

COUNCIL RESOLUTION**Resolution number: MO235-18****MOVED:** *Ald S French AM***SECONDED:** *Ald A Keygan****“THAT the meeting be closed to the public to enable Council to consider agenda items AC088-18 to AC100-18 which are confidential matters as prescribed in Clause 15 of the Local Government (Meeting Procedures) Regulations 2015”*****For:** Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.**Against:*****CARRIED UNANIMOUSLY*****Reg Confidential Reason**

- 15(2)(a) Personnel matters, including complaints against an employee of the council and industrial relations matters
- 15(2)(b) Information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business
- 15(2)(c) Commercial information of a confidential nature that, if disclosed, is likely to (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret
- 15(2)(d) Contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
- 15(2)(e) The security of (i) the council, councillors and council staff; or (ii) the property of the council
- 15(2)(f) Proposals for the council to acquire land or an interest in land or for the disposal of land
- 15(2)(g) Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential
- 15(2)(h) Applications by councillors for a leave of absence
- 15(2)(i) Matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council
- 15(2)(j) The personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area

RESUMPTION

At 7:00pm the Meeting of Council resumed in Open Session.

ACKNOWLEDGEMENT OF COUNTRY

The Mayor commenced the Open Session with the Acknowledgement of Country.

The Burnie City Council acknowledges Tasmanian Aborigines as the traditional owners of the land on which we are meeting and on which this building stands.

PRAYER

The meeting was opened with prayer by Rev'd Noel Bowditch from the Anglican Church.

AO178-18 CONFIRMATION OF MINUTES OF THE 'OPEN SESSION' MEETING OF COUNCIL HELD ON 19 JUNE 2018**RECOMMENDATION:**

"THAT the minutes of the 'Open Session' of the Burnie City Council, held at the City Offices on 19 June 2018, be confirmed as true and correct."

COUNCIL RESOLUTION

Resolution number: MO236-18

MOVED: Ald C Lynch

SECONDED: Ald A Keygan

"THAT the minutes of the 'Open Session' of the Burnie City Council, held at the City Offices on 19 June 2018, be confirmed as true and correct."

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

MOTIONS ON NOTICE

AO179-18 MOTION ON NOTICE - PROPOSED BURNIE REGIONAL PLAY SPACE

FILE NO: 15/5/2
PREVIOUS MIN:

The Mayor advised that item AO179-18 was withdrawn by Aldermen T Brumby.

PUBLIC QUESTION TIME**AO180-18 PUBLIC QUESTION TIME****FILE NO: 15/5/5**

In accordance with Clause 31 of the Local Government (Meeting Procedures) Regulations 2015 Council conduct a Public Question Time.

What to do?

Council has adopted a procedure whereby any person wishing to ask a question must write it out on the form provided (available at www.burnie.net and at the entry to the Meeting Room).

This form must be given to the General Manager prior to the commencement of the meeting.

At each meeting the Mayor will invite those members of the public who have provided written questions to ask their questions.

When requested please:-

- Stand up
- State clearly your name and address
- Ask your question(s) as written (limit two (2) per meeting)
- Please ask your questions clearly and as briefly as possible)

Please note:-

- Parliamentary Privilege does not apply at Council Meetings
- If it is not possible to answer the question at the meeting, the General Manager will provide a written answer within 10 days
- The question and answer cannot be debated
- The Mayor may refuse to accept a question

Bob Tolputt of Burnie, asked the following questions:

1) How did council decide to raise parking prices?

The Director Land and Environmental Services advised that Council considers all Fees and Charges as part of its budget process each year. Parking fees had not increased for a number of years. Council believes that Fees and Charges should increase to reference CPI and the parking fees were therefore adjusted to bring them in line with inflationary impacts.

2) Has council held the workshop to discuss busking in Burnie?

The Director Land and Environmental Services advised that busking is not a prohibited activity in the CBD. A number of considerations are taken into account in the permit

process. Some time ago, there was a difficulty in a requirement for buskers to have their own public liability insurance, however Council has negotiated with its insurers for an additional policy to provide this cover, therefore that aspect has been resolved. On that basis, there is no further need for a workshop with Council.

Trent Aitken of Burnie, asked the following questions:

- 1) *Following on from Alderman Brumbys now withdrawn motion for \$1.5 million dollars of ratepayers money to be contributed to build a \$3 million dollar playground, could the council please put in a rule that all recreational projects ie: playgrounds, sports clubs, surf clubs, with an excepted cost of over \$1 million, must have an "in principal" agreement with Waratah Wynyard and Central Coast councils to contribute at least 20% each towards the cost of the project as it benefits the whole coast and not just Burnie?*

The General Manager responded that Council will consider funding approaches from time to time, on the merits of each project. It has on occasions talked with neighbouring councils to seek co-funding, with the aquatic centre being an example of this, although co-funding did not eventuate. Council will need to make decisions based on its resources and opportunities at the time.

- 2) *Could you please advise the cost so far that the council has spent on external consultants and internal staff including the total hours council staff have spent working on the proposal for this playground?*

The Director Works and Services advised that approximately \$13,400 had been spent in the last financial year on the Play Space research. Approximately \$10,400 of this was for the consultant undertaking research and consultation and a further \$3,000 in internal costs was associated with staff time and materials for the consultation process.

Alan Moret of Burnie asked the following questions:

- 1) *The smoking sign on the footpath person or persons lie to remove the signs. Is there a better way so they cannot be removed?*

The Director Works and Services advised that paper deckles have been installed on the paved footpaths approximately 6-8 months ago. Since that time, they have improved the process for adhering the signs, although one of the recently installed ones did fail and this may be the one being discussed, but it will be re-installed. This paper deckle approach is the best solution that is available to Council within its resources.

- 2) *Shelters for taxis?*

The Director Works and Services advised that correspondence was tabled on this matter at the June meeting last month and Council is looking at options for a shelter. It does have funds set aside for CBD improvement activities which may be used to support this initiative.

Ian Jones of Burnie asked the following questions:

- 1) *I spent the last three days in Melbourne and via one of my business meetings became aware of the City of Melbourne Small Business Grants Fund. The program provides financial assistance to support market-ready products and services that enhance the City of Melbourne's reputation for innovation and creativity, and contribute to a thriving, sustainable business culture. Grants are open to forward-thinking small businesses currently located or intending to locate within the City of Melbourne. Start-ups and established businesses from any sector are welcome to apply as long as you have a great idea and a sound business proposal that is going to proceed regardless of grant funding. Since 1996 the City of Melbourne has provided \$8.3 million worth of grants to over 370 businesses, many of whom have taken their ideas and creativity to the next level and achieved outstanding local and international success. Would the Burnie City Council consider working together with the Burnie Chamber of Commerce & Industry and Braddon Business Centre to use some of the current BCC cash reserves to fund a grants program or microfinance credit facility to encourage new businesses to establish in Burnie and/or existing businesses to expand into Burnie?*

The Director Community and Economic Development responded that Council does have an Assistance to Industry and Business Policy, and has assisted a number of businesses in coming to Burnie or expanding, but he noted the point that the policy is more directed and larger businesses. This is certainly something that could be explored further with the Chamber and Braddon Business Centre, but more information around it would be helpful. It was agreed that a follow up meeting be arranged with Mr Jones.

Stephen Green of Burnie asked the following questions:

- 1) *Would council consider reinstating the green turn left arrow onto the traffic lights at the intersection of Cattley and Alexander Street. By removing the arrow it now stops all traffic travelling south on Alexander Street whether proceeding straight ahead or turning into Cattley Street, creating traffic congestion especially for those exiting the Centro complex. Currently there is occasion where it's difficult to exit the Centro complex but once summer and the festive season arrives it will become almost impossible to exit the complex. The percentage of vehicles turning left from Alexander to Cattley street to compared to those that proceed straight ahead would be considerably higher. I feel that is the Centro complex wasn't already established and they were to submit a building proposal with the current situation, they would have their proposal refused under "Traffic Management" requirements.*

The Director Works and Services advised that Council modified the Alexander Street / Cattley Street intersection to incorporate a right turn treatment, north bound, to access Burnie Plaza. The work was aimed at addressing a long term congestion issue. In providing the turn lane, it was necessary to combine the south bound through lane and left turn lane on Alexander Street. This would make it difficult to reinstate the left turn arrow. Officers though will review the operation of the south bound traffic flow to understand if the concerns raised require a review of the intersection arrangement.

WORKS AND SERVICES**AO181-18 UPPER NATONE RESERVE SPECIAL COMMITTEE
APPOINTMENT OF COMMITTEE**

FILE NO: 2/5/16 & 3383617
PREVIOUS MIN:

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	5	A NATURAL AND BUILT ENVIRONMENT THAT IS RESPECTED AND CARED FOR
Objective	5.1	Our natural resources are protected and enhanced.
Strategy	5.1.1	Recognise and protect those areas that are formally protected.

1.0 RECOMMENDATION:

“THAT Council in accordance with Clause 3.1 of the Delegation of Authority and Operating Procedures for the Upper Natone Reserve Special Committee Council appoint the following persons to the Committee:

- ***Arthur Raymond Bryan***
- ***Ivan Charles Caston***
- ***Diane Kathryn Cripps***
- ***Rodney James Lincoln***
- ***Heather Barbara Ross***
- ***Rodney Keith Sutton***
- ***Fiona Elizabeth Tustian***
- ***Philip William Tustian***
- ***Gary William Watts.***

2.0 SUMMARY

Nominations for persons wishing to serve on the Upper Natone Reserve Special Committee were called by Public Notice on Saturday, 23 June 2018.

Nine nominations were received.

It is recommended that the nine nominees be confirmed as the new members of the Committee.

3.0 BACKGROUND

Council leased the Upper Natone Forestry Reserve after Sustainable Timber Tasmania closed the Reserve approximately 18 years ago.

The Upper Natone Reserve Special Committee was first appointed by Council in June 2000 to manage the Reserve. The positions of all Committee members are required to be appointed annually.

4.0 LEGISLATIVE REQUIREMENTS

Section 24 of the *Local Government Act 1993* states:

“A Council may establish, on such terms and for such purposes as it thinks fit, Special Committees.

A Special Committee consists of such persons appointed by the Council as the Council thinks appropriate.

The Council is to determine the procedures relating to meetings of a Special Committee.”

5.0 POLICY CONSIDERATIONS

No policy considerations have been identified for this matter.

6.0 FINANCIAL IMPACT

No financial impacts have been identified for this matter.

Committee members serve on a voluntary basis.

7.0 DISCUSSION

The Upper Natone Reserve Special Committee is a well organised, enthusiastic Committee and has made a positive contribution to the Reserve.

A total of nine persons have nominated for a position on the Committee.

- Arthur Raymond Bryan
- Ivan Charles Caston
- Diane Kathryn Cripps
- Rodney James Lincoln
- Heather Barbara Ross
- Rodney Keith Sutton
- Fiona Elizabeth Tustian
- Philip William Tustian
- Gary William Watts

Clause 2.1 of the Schedule of Delegation of Authority and Operating Procedures for the Upper Natone Reserve Special Committee stipulates the Committee shall consist of seven members and not more than nine members.

With the exception of Heather Ross, all nominees have had previous involvement with the Committee.

In discussion with the Chair of the Committee, it was noted that Mrs Ross has assisted the Committee in recent times and has an active interest in the Reserve.

The Chairman supported all nominations.

Officers recommended that the nomination put forward be accepted.

8.0 RISK

There is a risk the Special Committee could, in time, lose interest in the Reserve or not be in a position to maintain the Reserve. If this should eventuate, it would then require a further decision from Council whether to take over the maintenance of the Reserve or cancel the lease with Sustainable Timber Tasmania.

9.0 CONSULTATION

Discussion was made with the current Chairman of the Committee regarding the nomination process.

COUNCIL RESOLUTION**Resolution number: MO237-18****MOVED: Ald S French AM****SECONDED: Ald R Bentley**

“THAT Council in accordance with Clause 3.1 of the Delegation of Authority and Operating Procedures for the Upper Natone Reserve Special Committee Council appoint the following persons to the Committee:

- ***Arthur Raymond Bryan***
- ***Ivan Charles Caston***
- ***Diane Kathryn Cripps***
- ***Rodney James Lincoln***
- ***Heather Barbara Ross***
- ***Rodney Keith Sutton***
- ***Fiona Elizabeth Tustian***
- ***Philip William Tustian***
- ***Gary William Watts.”***

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

CORPORATE AND BUSINESS SERVICES**AO182-18 ANNUAL PLAN 2017-2018 PROGRESS REPORT**

FILE NO: 4/13/5
PREVIOUS MIN:

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	7	AN ENGAGING AND ACCOUNTABLE LEADERSHIP FOCUSED ON A STRONG FUTURE
Objective	7.2	Council and the community are informed and engaged on issues of local importance.
Strategy	7.2.2	Inform the community of key decisions and actions of Council.

1.0 RECOMMENDATION:

“THAT Council note the 2017-2018 Annual Plan progress report to 30 June 2018.”

2.0 SUMMARY

The Annual Plan is prepared as part of the Budget Estimate process, and is required under the *Local Government Act 1993*:

71. Annual plan

- (1)** A council is to prepare an annual plan for the municipal area for each financial year.
- (2)** An annual plan is to –
 - (a)** be consistent with the strategic plan; and
 - (b)** include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and
 - (c)** include a summary of the estimates adopted under section 82; and
 - (d)** include a summary of the major strategies to be used in relation to the council's public health goals and objectives.

The Annual Plan is part of a larger strategic planning framework.

Strategic Planning Framework

Section 76 of the *Local Government Act* requires Council to have a Strategic Plan.

Making Burnie 2030 is the long term community strategic plan that was developed by Council in strong partnership with the community in 2011 and reviewed in 2016. The plan is well supported across the community and many sectors have a role to play in working toward the objectives of the plan.

Making Burnie 2030 has six Future Directions.

Council's *Corporate Plan* identifies its primary responsibilities under Making Burnie 2030. It also includes a seventh Future Direction which is specific to leadership responsibilities of Council.

Future Direction 1	An attractive place to live, work and play
Future Direction 2	An inclusive and healthy community
Future Direction 3	A centre for information, knowledge and learning
Future Direction 4	A secure, innovative and diverse economy
Future Direction 5	A natural and built environment that is respected and cared for
Future Direction 6	A regional hub
Future Direction 7	An engaging and accountable leadership focused on a strong future

Council reports always commence by referencing the matter to an objective and strategy from the Corporate Plan.

The long term, medium term and short term components and accountabilities of the Strategic Planning Framework are demonstrated in the following diagram:

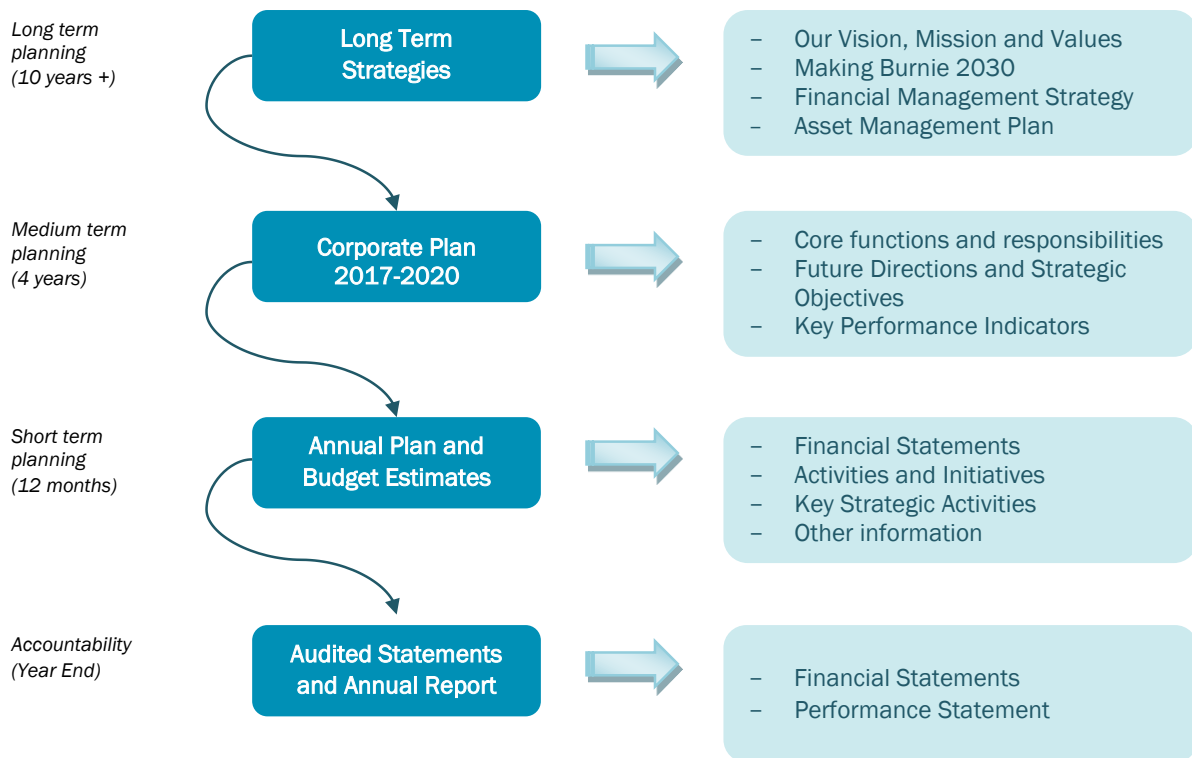


Fig 1: **Strategic Planning Framework**. Source: Annual Plan and Budget Estimates 2017-18

Annual Plan

The *Annual Plan and Budget Estimates* (APBE) is a comprehensive document developed by Council each year outlining both long and short term strategies and objectives. The Council adopted the 2017-18 APBE on 20 June 2017.

Council's *Annual Plan Actions* (contained in Appendix F of the APBE) details those short term actions which Council will endeavour to undertake throughout the year perform its core responsibilities as a Council and to contribute toward the objectives of the community strategic plan Making Burnie 2030 in which it has a direct role.

The **attached** report is a quarterly Progress Report of the **Annual Plan**.

ATTACHMENTS

1. [Annual Plan Actions - June 2018](#)

COUNCIL RESOLUTION

Resolution number: MO238-18

MOVED: Ald A Keygan

SECONDED: Ald T Brumby

“THAT Council note the 2017-2018 Annual Plan progress report to 30 June 2018.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY



BURNIE
CITY COUNCIL

Burnie City Council

Quarterly City Plan

Period: 01/04/18 - 30/06/18

Quarter: June

V3.2.1



QUARTERLY CITY PLAN (June 17/18)

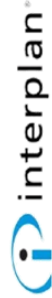
Burnie City Council

Quarterly City Plan

Objective: 1.1 A range of vibrant, safe and attractive community spaces.

Actions		Progress Comments		Business Activity		Status	Start Date	Comp Date
<p>STRATEGY: Create and maintain a range of welcoming and attractive spaces across the municipality that foster a sense of community, belonging and pride.</p>								
1.1.1.1	Develop a management plan for Romaine Reserve including a fire management plan.	Consultant engaged to prepared a fire management plan. Work has commenced on the plan. Broader reserve management actions to be identified following fire plan preparation. Fire management plan in progress. Plan received early November - being reviewed. Review completed and works implemented in 17/18 fire hazard management plan. Service levels reviewed and role of ELS may be reduced. With upgrade of Romaine Dam and planned relocation of playground. Limited additional development planned.	Works Depot	In Progress			01/07/2017	30/06/2018
1.1.1.2	Develop a concept design for the Cattley Street Bus Interchange streetscape improvements with the assistance of a landscape architect, focusing on improved amenity and public safety outcomes.	Background information being gathered. Consultants prepared. To present at the November meeting. Report considered at November meeting. Matter deferred. Further discussion with Alderman 28 November. Report to December 2017 meeting. Council determined not to progress with the project at the December meeting.	Works and Services Management	Completed			01/07/2017	30/06/2018

Actions		Progress Comments		Business Activity		Status	Start Date	Comp Date
<p>STRATEGY: Enhance the use of community spaces through initiatives to improve the feeling of safety for all ages.</p>								
1.1.2.1	Expand the coverage of CCTV in the CBD and waterfront precinct.	Grant deed signed. Quotation for works confirmed. Works in progress and near completion. System has been tested and near to being in service. Since completed. Done	Technical Services	Completed			01/07/2016	30/06/2018



QUARTERLY CITY PLAN (June 17/18)

Burnie City Council

Quarterly City Plan

Objective: 1.2 A community that celebrates and participates in its arts, culture and heritage.

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Promote the value of arts and culture in our community by supporting initiatives and opportunities that grow participation and appreciation of cultural diversity and the arts.</p> <p>1.2.1.1 Build the BAFAC Subscription Season by maintaining subscribers, developing the sponsorship base and seeking ongoing funding from Arts Tasmania.</p>	<p>The Centre submitted an application for assistance in 2018, but the outcome was unsuccessful. Subscription season has been launched and is selling well.</p>	<p>Burnie Arts and Function Centre</p>	<p>In Progress</p>	<p>01/07/2013</p>	<p>30/06/2018</p>
<p>1.2.1.2 Continue to develop initiatives at the BRAG for young audiences.</p>	<p>Workshops in photographing & cataloguing art collection with high school students. A new project officer has been appointed.</p>	<p>Burnie Regional Art Gallery</p>	<p>Ongoing</p>	<p>01/07/2012</p>	<p>30/06/2018</p>
<p>1.2.1.3 Integrate various community arts groups into the Subscription Season program.</p>	<p>Burnie Musical society will be presenting The Boy from Oz this year. Also we have included Reflexions dance studio into sub season with The Park Bench. The Park Bench resulted in two sellout performances and from a \$4000 spend grossed \$12,000. Currently in negotiations with Encore Performing Arts School to do a similar deal for next years subscription season.</p>	<p>Burnie Regional Art Gallery</p>	<p>In Progress</p>	<p>01/07/2013</p>	<p>30/06/2018</p>
<p>1.2.1.4 Maintain the Arts for the Community program which focuses on community involvement in arts.</p>	<p>Exhibition program with audience development initiatives in planning for second half of 2018.</p>	<p>Burnie Regional Art Gallery</p>	<p>Ongoing</p>	<p>01/07/2013</p>	<p>30/06/2018</p>
<p>1.2.1.5 Develop a Graffiti Policy.</p>	<p>Draft graffiti policy was presented for discussion at a Council Workshop in July, 2018.</p>	<p>Community Development</p>	<p>In Progress</p>	<p>01/07/2012</p>	<p>30/06/2018</p>
<p>1.2.1.6 Provide support to Tasmanian International Arts Festival and in alternate years provide support to a high end arts event in autumn.</p>	<p>Had some planning discussions with Paper on Skin about where the event could go in the future. Arranged advertising in Arts Hub. The event received a record number of entries (26) this includes 4 international entrants. Council's support was largely around linking the event into national art networks via Arts Hub, supporting the development of a professional website and on going collection of high quality images. Paper On Skin gala parade was held at BRAG on 15th June 2018. The culminating static exhibition is currently on display at BRAG and will be there until the end of July. Conversations have started with BAC organisers about the medium to long term future of this event and its unrealized potential.</p>	<p>Marketing and Events</p>	<p>Completed</p>	<p>01/07/2015</p>	<p>30/06/2018</p>

Burnie City Council
QUARTERLY CITY PLAN (June 17/18)

Quarterly City Plan

Objective: 1.2 A community that celebrates and participates in its arts, culture and heritage.

Actions		Progress Comments	Business Activity	Status	Start Date	Comp Date
STRATEGY: Promote the value of arts and culture in our community by supporting initiatives and opportunities that grow participation and appreciation of cultural diversity and the arts.						
1.2.1.7	Expand the Arts Unearthed, Art for Community program to include theatre skills learning for youth and adults. Meetings with MMG about continuing sponsorship for outreach programs to remote communities and within BRAG.	Meetings with MMG to continue to sponsor the program held 21 March. There was discussion about more outreach programs for remote communities as well as at BRAG.	Burnie Regional Art Gallery	Ongoing	01/07/2015	30/06/2018
1.2.1.8	Prepare selected works from the Gallery's Permanent Collection, to include in a merchandise strategy to increase awareness of, and promote, the Gallery's Collection.	This action has not yet been achieved, however the Gallery has completed documenting its painting for updating on the database. It is hoped the Gallery will upgrade its collections database to be on the same system as the museum. These steps will assist the Gallery produce merchandise based on its collection. The major hurdle is obtaining the appropriate permissions and copyright to reproduce images. Much of this information has either not been gathered at time of collection, or not agreed to by artists.	Burnie Regional Art Gallery	In Progress	01/07/2015	30/06/2018
1.2.1.9	Develop a sculpture park installation. Discussion with the Public Art Project Advisory Committee underway to update policy and develop an overall strategy.	An artist has been commissioned and work is expected to be complete by the end of the year. Discussion with Public Art Advisory Group about updating the policy and developing an overall strategy.	Burnie Regional Art Gallery	In Progress	01/07/2016	30/06/2018
1.2.1.10	Conduct an energy efficiency audit and develop an energy management plan for the BAFC.	The report has been completed and staff are implementing recommendations as appropriate.	Burnie Arts and Function Centre	Completed	01/07/2017	30/06/2018

Actions		Progress Comments	Business Activity	Status	Start Date	Comp Date
STRATEGY: Facilitate and support open community events that embrace our values and celebrate our place.						
1.2.2.1	Facilitate the Burnie Shines program of arts, events, performances and exhibitions during October.	The program has a new major sponsor for the next three years, Caterpillar Underground Mining. Over 100 events were collated, website built, program printed and delivered to households from Wynyard to Ulverstone. It was launched on 22nd September. Ads ran on 7BU, Sea FM and a series of weekly interviews ran on 7BU, 7AD, Sea FM and ABC. A social media campaign was also conducted for specific events. The actual events were held throughout October.	Marketing and Events	Completed	01/07/2013	30/06/2018

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Objective: 1.2 A community that celebrates and participates in its arts, culture and heritage.

Actions		Progress Comments		Business Activity		Status	Start Date	Comp Date
STRATEGY: Facilitate and support open community events that embrace our values and celebrate our place.								
1.2.2.2	Facilitate the Night on the Terrace New Year's Eve celebration as a community building event.	Night on the Terrace was held on 31 December at the Waterfront, with a superheroes theme. The event was enjoyed by 6,000 people, mostly families from the local area. There were no major incidents and about		Marketing and Events		Completed	01/07/2013	30/06/2018
1.2.2.3	Plan for and hold Kids in the Park as an open event that celebrates children and young families.	Kids in the Park was held on Easter Sunday (1st April) in the Burnie Park. The format for the event is the same as previous years, the event was well attended.		Marketing and Events		Completed	01/07/2013	30/06/2018
1.2.2.5	Explore opportunities for a Winter Feast Event for Burnie.	Discussions held with a private operator to organise a winter feast event. Due to complexity, referral was made to Events Tasmania for assistance with developing a business case. In the meantime, work has begun in the planning phase of a licensed street food event to be held in Burnie in October 2018. The proposed name of this event is BURNIE Bite & Brew and is in partnership with The Burnie Chamber of Commerce and hospitality businesses in Cattleby Street (east of Wilson St). It uses some of the resources that have been freed up by the closing of City Link and is under consideration by the Events Subcommittee in early July.		Marketing and Events		Completed	01/07/2017	30/06/2018

Actions		Progress Comments		Business Activity		Status	Start Date	Comp Date
STRATEGY: Support projects and initiatives that promote our cultural heritage and history through a variety of formats.								
1.2.3.1	Continue to deliver public programs at the Burnie Regional Museum that encourage repeat visits and community involvement.	Lunchtime Talks and audiovisual presentations were conducted for the closing of The Advocate Gift, with excellent attendance and response. The opening of A Stitch in Time with the theme of 'wear your favourite woolly jumper' was well received and enjoyed. More programs in relation to this exhibition are planned.		Burnie Regional Museum		Ongoing	01/07/2013	30/06/2018

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Objective: 1.2 A community that celebrates and participates in its arts, culture and heritage.

Actions		Business Activity		Status	Start Date	Comp Date
<p>STRATEGY: Support projects and initiatives that promote our cultural heritage and history through a variety of formats.</p>						
<p>1.2.3.2 Continue to implement a range of feature exhibitions at the Burnie Regional Museum.</p>	<p>The exhibition A Stitch in Time, featuring the museum's recently catalogued textile collection, opened on 4th of May and will run until 9th of September. As our annual joint exhibition an exhibition of the same name is currently showing at BRAG, pairing objects from their permanent collection with objects from our textile collection. To celebrate 100 years since the end of WWI we will open the exhibition 100 Years: 100 Objects - Finally the War is Over, on 28th of September as part of Burnie Shines.</p>	Burnie Regional Museum	Ongoing	01/07/2013	30/06/2018	
<p>1.2.3.3 Develop the Young Collectors program as an initiative to increase youth involvement with the Museum.</p>	<p>This initiative seems to have run its course for the immediate future, as there has been a lack of recent applications. There is a probability of replacing this program with an 'old collectors' version, but currently on display are recent donations to the museum's collections - being well liked by the public.</p>	Burnie Regional Museum	Ongoing	01/07/2012	30/06/2018	
<p>1.2.3.4 Acquire The Advocate collection of negatives.</p>	<p>The transportation of this collection has now been completed - and all negatives are now safely packed and in our freezer store! This was a huge undertaking with extensive help and support from volunteers. This collection can now begin the extensive process of being catalogued, stored correctly, digitized, edited, and completely archived. There are an estimated 1,000,000 negatives in this collection - this process will take years of hard work by staff and volunteers to complete successfully.</p>	Burnie Regional Museum	Completed	01/07/2015	30/06/2018	

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Objective: 1.2 A community that celebrates and participates in its arts, culture and heritage.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Support projects and initiatives that promote our cultural heritage and history through a variety of formats.					
1.2.3.5	Update interpretation in permanent and semi-permanent exhibition spaces at the Burnie Regional Museum.	Federation Street light boxes are being constructed by the Burnie Men's Shed from old photo frames, ready for design and printing of interpretation. Also planned is the addition of some permanent 'seating' in the streetscape, to be designed and constructed by the men's shed. Work is being started on replacing the 'distracting' and 'out of place' portable DVD players with less conspicuous and able to be activated when required Android Tablets in interpretation stands.	In Progress	01/07/2015	30/06/2018
1.2.3.6	Install new POS system at BRM to capture and report on visitor data, to create a more seamless visitor experience and to expand our customer baseline.	POS systems are being reviewed across all external Council sites, so this has been deferred until further notice.	Deferred	01/07/2015	30/06/2018

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Support civic events within the community.					
1.2.4.1	Provide support to civic events such as Australia Day Celebrations, Anzac Day, Remembrance Day and Volunteers Events.	The 2018 Australia Day Ceremony was held at the BAFC with Tim McCormack as guest speaker. The ANZAC Day Service was conducted with the RSL in April, with good attendance.	Completed	01/07/2013	30/06/2018
1.2.4.2	Liaise with the Royal Australian Navy to explore the opportunity of an annual naval visit to the port of Burnie.	The navy ship previously scheduled for 2018 has been cancelled due to the Navy's operational commitments and a late change to the ship's program.	Not Started	01/07/2015	30/06/2018

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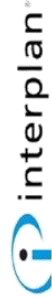
Burnie City Council

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Objective: 1.3 A community that promotes and values its broad range of quality leisure, recreational and sporting opportunities.

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>1.3.2.1 Review the Recreation Plan.</p>	<p>A sports forum was conducted in April 2016 and follow up discussions held with absent representatives. Ongoing consultation with sporting groups.</p>	<p>Business and Recreation</p>	<p>In Progress</p>	<p>01/07/2015</p>	<p>30/06/2018</p>
<p>1.3.2.2 Investigate a recreational adventure project for Burnie.</p>	<p>Discussion paper considered by Alderman at 22 September 2015 workshop. Agreed plan of action was to partner with UTAS and look to incorporate the proposal into the master planning process for the West Park Precinct. Previous reports prepared for an adventure playground to be used as the basis for initial discussions. Awaiting advice from UTAS as to their response to the proposal. Funding allocated in 16/17 capital works program to support the development of a project scope for the playground and ancillary infrastructure. Discussion paper presented to November 2016 workshop. Playstreet Landscape Architecture engaged to run stakeholder and community engagement workshops and prepare a feasibility study report. Kids in the Park event and preliminary findings presented to Council workshop on 27 June 2017. Community consultation session planned for November 2017 - has occurred. Last stage of consultation occurred 11 February 2018. Report being prepared by consultant. Draft report received early April 2018- under review. Plan to present at a future workshop. Consultation Report presented to 22 May workshop. June meeting to receive the report. Report received at June meeting. Alderman to workshop options</p>	<p>Works and Services Management</p>	<p>Completed</p>	<p>01/07/2015</p>	<p>30/06/2018</p>

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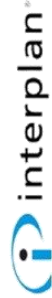
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Objective: 1.3 A community that promotes and values its broad range of quality leisure, recreational and sporting opportunities.

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: <i>Maintain and develop recreational and sporting facilities to encourage greater participation and sporting opportunities.</i></p> <p>1.3.2.3 Undertake planning for Coastal Pathway between Cooeee and Cam River, focusing on the agreement with Tasrail and State Government for occupation of the rail corridor.</p>	<p>Legislation before parliament to support use of rail corridors near finalisation. Application lodged under the State Community Infrastructure Fund in 2017. Working with CCA on a regional approach to the coastal pathway strategy progression. Funding provided by State Government (with council contribution) to the project. A track management plan need to be negotiated with the state government - DCED taking the lead on this. Design risk assessment to be prepared. Project implementation plan being prepared. Legislation has passed parliament. Progressing initial stages of project actions. Aim to secure access to reservation by March 2018. State Election impacted on progressing rail agreements. Process must now recommence. Awaiting further discussion with DSG.</p>	<p>Works and Services Management</p>	<p>In Progress</p>	<p>01/07/2016</p>	<p>30/06/2018</p>
<p>1.3.2.4 Undertake redevelopment of Montello Soccer Complex, subject to grant funding.</p>	<p>Meeting with Burnie United Football Club has occurred. Focus on lights and training. Seeking consultant advice on lights. Survey of training pitch has occurred. No grant funding from State Government in 16/17. Lighting design complete and quotes being sourced. Lower pitch designs completed. To liaise with Club late Jan 2018. Briefing provided to Alderman 27 Feb on planned works. Further consultation with Club required</p>	<p>Technical Services</p>	<p>In Progress</p>	<p>01/07/2016</p>	<p>30/06/2018</p>
<p>1.3.2.5 Develop a sports database.</p>		<p>Business and Recreation</p>	<p>In Progress</p>	<p>01/07/2016</p>	<p>30/06/2018</p>

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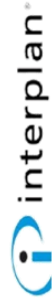
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Objective: 1.4 An innovative range of accommodation and residential options addressing all the needs of the community.

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
1.4.1.1 Explore opportunities to support affordable housing programs and retirement living developments.	A retirement living concept has been included in the Town Centre Master Plan. Council has been in discussions with aged care providers around future retirement living developments. 11/8/17 Work is proceeding on drafting of an Aged Care Prospectus. 30/6/2018 Meeting to be held with Youth Accommodation Service providers in early July to explore opportunity for collaborative project	Economic Development	Ongoing	01/07/2013	30/06/2018
1.4.1.2 Support initiatives to develop further student accommodation options.	The Town Centre Masterplan has considered the opportunities for student accommodation in the CBD.	Economic Development	Ongoing	01/07/2012	30/06/2018

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Objective: 1.5 A vibrant and progressive central business district.

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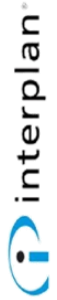
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Objective: 1.5 A vibrant and progressive central business district.		Objective: 1.5 A vibrant and progressive central business district.		Objective: 1.5 A vibrant and progressive central business district.		Objective: 1.5 A vibrant and progressive central business district.		Objective: 1.5 A vibrant and progressive central business district.		Objective: 1.5 A vibrant and progressive central business district.	
Actions		Progress Comments		Business Activity		Status		Start Date		Comp Date	
<p>STRATEGY: Achieve a visitor-friendly CBD through improved connectivity, navigational aids and infrastructure supports.</p> <p>1.5.2.1 Develop a Smart City Digital Strategy for the Burnie CBD.</p>		<p>Application made to Smart Cities program in June. 1/8/17 Digital strategy workshop with aldermen 21/12/2017 Smart Cities application unsuccessful. Office of Coordinator General to assist in next funding application. 21/12/2017 TasCom preparing a model for resource sharing of IT and transactional activities for north west region 21/12/2017 Council officers preparing a road map to introduce automation and other digital initiatives</p>		<p>Economic Development</p>		<p>In Progress</p>		<p>01/07/2017</p>		<p>30/06/2019</p>	



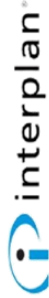
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Objective: 1.7 A road transport system that meets the needs of the community and supports the wider region.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Maintain the efficiency and safety of the local road network.					
1.7.1.1 Undertake a road safety audit of the urban road network and develop a plan of action to address deficiencies.	Review of crash data has occurred as part of blackspot program review. Register of traffic and safety issues being developed for inclusion in a forward road strategy. Traffic committee has a summary list of issued identified through customer contact and officer investigation. Annual Budget allocation provided to address issues as they arise. Framework for review process developed and list of candidate projects collated. Officers to review and populate forward works program.	Technical Services	In Progress	01/07/2012	30/06/2018
1.7.1.2 Actively participate in the implementation of the Tasmanian Freight Strategy.	Council received a presentation from key agencies involved in the implementation of the State Integrated Transport Strategy. 25/7/17 Further workshop held with infrastructure Tasmania 08/12/2017 Tasports has advised that it hopes to release long term plan for Burnie Port in first quarter of 2018	CED Operations	Ongoing	01/07/2016	30/06/2018
1.7.1.3 Work with the Department of State Growth to develop a plan to improve the appearance of the Bass Highway reservation, eastern approach to the City.	Contact has been made with the Department of State Growth (DSG) and issues identified. Awaiting DSG to come back to Council with a proposal. Further contact made April 2017 on this matter and meeting planned for July 2017 with local DSG officers. DSG have advised plans to remove pine trees from the Roundhill areas, over time. Funds allocated for first stage of works this financial year. Works progressed from Dec 2017. Further discussion to occur as DSG engages with Council. DSG looking at weed management on seaward side of highway - Wivenhoe. BCC to work cooperatively with DSG when scope of works developed.	Technical Services	In Progress	01/07/2016	30/06/2019

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Manage the creation and regulation of controlled parking spaces to provide convenience and accessibility.					



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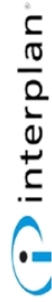
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Objective: 1.7 A road transport system that meets the needs of the community and supports the wider region.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Manage the creation and regulation of controlled parking spaces to provide convenience and accessibility.					
1.7.2.1	Develop a parking strategy and undertake a review of the parking policy and pricing.	Land and Environmental Services Management	In Progress	01/07/2017	30/06/2018
Council to consider a number of matters in April 2018					

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Advocate for adequate public transport services to meet community needs within Burnie and improve efficiencies.					
1.7.3.1	Maintain an engagement with the CEO of Metro Tasmania on an annual basis.	Executive Management	Completed	01/07/2014	30/06/2018
The General Manager met with Acting CEO of Metro, Megan Morse in August 2017. The Mayor and General Manager attended an event with Metro Board and CEO at Burnie in April 2017 to celebrate the production of the first of 100 buses being built by Southern Prospect.					



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Objective: 2.1 Well-developed health infrastructure and programs respond to and meet regional needs.

Actions		Progress Comments		
Business Activity	Status	Start Date	Comp Date	
STRATEGY: Continue to advocate for Burnie to be the north west centre for health services.				
2.1.1.1 Maintain an engagement with the CEO of the Tasmanian Health Service - North West on an annual basis.	Deferred	01/07/2013	30/06/2018	21/12/2017 Both the State Government and the ALP have announced a policy to disband the THS in 2018.

Actions		Progress Comments		
Business Activity	Status	Start Date	Comp Date	
STRATEGY: Maintain effective and supportive relationships with non-governmental health agencies.				
2.1.3.1 Meet with disability service providers to gain an understanding of community needs and advocate with them for adequate resources and facilities.	Ongoing	01/07/2013	30/06/2018	Met with Speak Out in October 2016 to discuss their issues and informed them about the Age Friendly Communities Program. Speak Out representatives also met with Council at a Workshop to discuss similar issues.

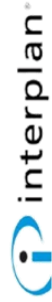
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Objective: 2.2 The importance of physical and emotional wellbeing is valued and actively adopted by the community.

Actions		Progress Comments		Business Activity		Status	Start Date	Comp Date
2.2.1.1	Run the Burnie Ten and 321Go children's footrace event.	Events held in October 2017.		Business and Recreation		Completed	01/07/2013	30/06/2018
2.2.1.2	Run the Burnie Challenge as an annual event.	This was another successful event, held on 8 April 2018.		Business and Recreation		Completed	01/07/2013	30/06/2018

Actions		Progress Comments		Business Activity		Status	Start Date	Comp Date
STRATEGY: Encourage community-driven initiatives that focus on developing healthier lifestyles and improved emotional wellbeing.								
2.2.2.1	Assist in development and implementation of a Local Drug Action Plan.	A planning workshop was held on February 27. The first working group meeting was scheduled for 24 April 2018.		Community Development		In Progress	01/07/2017	30/06/2018



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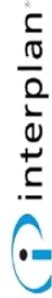
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Objective: 2.3 A place where everyone feels accepted and participates freely in community activities.

Actions		Business Activity		Status	Start Date	Comp Date
STRATEGY: Promote the improvement of equal access across various types of barriers that prevent participation.						
2.3.1.1	Advocate for improved affordable transport for children with disabilities.		Community Development	Ongoing	01/07/2012	30/06/2018
2.3.1.2	Explore a partnership program that provides opportunities for young people to participate in an activity of their choice where affordability is a limiting factor.	Program ran over the school holidays with Outside The Square Solutions doing the delivery, allowing young people to try out sports for free. A report has been provided to Council	Community Development	Completed	01/07/2012	30/06/2018

Actions		Business Activity		Status	Start Date	Comp Date
STRATEGY: Support initiatives aimed at improving social outcomes by removing barriers to participation in learning and employment opportunities.						
2.3.2.1	Partner with service clubs and agencies to identify projects that will target special needs in the community.	Local service clubs and community organisations are regularly sent information via email about financial grants that are available, this includes Council's Financial Assistance Grants program. Working with four service clubs to obtain funding from Tas Community Fund for Storage Sheds to solve their storage issues. The November TCF application was unsuccessful and was advised by TCF to make another application in the next round. The TCF requested council to contribute at least \$20,000 cash towards the project as well as the in kind support provided in the application. Council Officers are waiting for budget approval of \$20,000 before another application can be lodged. Information on available grants is distributed to local clubs and organisations on a regular basis. Recently linked the Ridgley Primary School with an Hydro grant program to assist in the purchase of a water tank for the school. - 1 July TCF will open their next round of grants, will seek a new quote for storage sheds and updated support letters and apply for funding. - May 2018 collaborating with a local senior service provider for Carers Week in Burnie.	Community Development	Ongoing	01/07/2013	30/06/2018

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Objective: 2.3 A place where everyone feels accepted and participates freely in community activities.
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Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Support initiatives aimed at improving social outcomes by removing barriers to participation in learning and employment opportunities.</p> <p>2.3.2.2 Work with our community through a Collective Impact Framework to remove obstacles that prevent participating in opportunities for training and employment.</p>	<p>11/8/17 Exploring opportunities for a coordinated jobs pathway program through Department of Employment and State Government's Training and Work Pathways program.</p> <p>29/09/2017 Work has commenced to form a Local Drug Action Team to develop a Community Action Plan for a preventative campaign around substance abuse in the workplace</p> <p>29/9/2017 Burnie selected as a pilot site to develop a Suicide Prevention program across the community</p> <p>08/12/2017 The Director of Community and Economic Development has been invited to be a member of the Suicide Prevention Working Group</p> <p>21/12/2017 The Department of Employment has advised it will partner with Burnie to implement a pilot Jobs Pathway program for young people.</p> <p>21/12/2017 The Department of Social Services has expressed an interest in partnering with Burnie to pilot a Data Exchange program</p> <p>31/03/2018 The Department of Social Services held an Ideas Exchange Workshop in late March under the Try Test and Learn Fund to develop responses to Mature Age Unemployment</p> <p>27/04/2018 The first LDAT Working Group meeting held. To focus Community Plan on raising Emotional Intelligence of school students and their families.</p> <p>30/6/2018 Waiting on release of Grant Guidelines by DSS. North West region has been announced as a region for Regional Employment Trial.</p> <p>Discussions being held with Dept. Jobs and Small Business for Youth Employment Pathways Project.</p> <p>Working with services and schools to complete plan to role out RULER emotional intelligence program in schools and community.</p>	<p>CED Operations</p>	<p>Ongoing</p>	<p>01/07/2013</p>	<p>30/06/2018</p>

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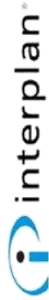
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Objective: 2.3 A place where everyone feels accepted and participates freely in community activities.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Support initiatives aimed at improving social outcomes by removing barriers to participation in learning and employment opportunities.					
2.3.2.3 Provide support to local and regional events that provide positive social and economic benefits to Burnie.	1/7/2017 Council has budgeted to support: Burnie Shines Aust Masters Games Burnie 10 3-2-1 Go A Night on the Terrace Burnie International Tennis Challenger event Targa North West Kids in the park The Burnie Challenge 27/4/2018 First meeting of Aldermen's Event Working Group held. Council officers developing a suite of new events for consideration by Aldermen.	CED Operations	Ongoing	29/07/2015	30/06/2018
2.3.2.4 Assist the Local Enabling Group in implementing The Search program.	08/09/2017 Work continues on developing a prospectus for presentation to a group of philanthropists. The Local Enabling Group is exploring options for DGR status including have the Foundation for Regional Renewal to auspice 27/10/17 The LEG has resolved to have FRR to auspice philanthropic donations 08/12/2017 Waiting on final feedback from Funding partners on prospectus 31/3/2018 Draft prospectus completed - waiting on final comments from partners 30/6/2018 Prospectus completed. Organising fundraising function with partners in Melbourne.	CED Operations	Ongoing	01/07/2015	30/06/2018

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Promote volunteerism as a lifestyle choice.					
2.3.3.1 Acknowledge the role of volunteers and their contribution towards social capital and community wellbeing by coordinating the Volunteers Awards every two years (due 2018-19).	This action is due again in 2018-19.	Community Development	Completed	01/07/2013	30/06/2019



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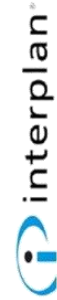
Objective: 2.3 A place where everyone feels accepted and participates freely in community activities.

Actions		Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Promote volunteerism as a lifestyle choice.</p> <p>2.3.3.2 Develop a program aimed at encouraging volunteering amongst young people.</p>		Community Development	Completed	01/07/2012	30/06/2018
<p><i>Progress Comments</i></p> <p>Two Hellyer College "Creating Connections" classes have been connected to the new Red Cross volunteering program running out of Burnie. Twenty nine young people currently on the YMCAB mailing list</p>					

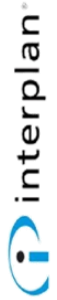
Actions		Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Promote inclusiveness and participation within identifiable groups.</p> <p>2.3.4.1 Complete and implement the Age Friendly Community Program.</p>					
<p>2.3.4.2 Revise and implement the Youth Development Strategy.</p>		Community Development	In Progress	01/07/2015	30/06/2020
<p><i>Progress Comments</i></p> <p>Council has endorsed the Age Friendly Communities Plan. Currently working on establishing networks with services that assist seniors within the community as part of the AFC Action Plan. Working on the Aged Care Prospectus for Burnie. Information is being collated on the services, recreation and community groups within the Burnie area. A Senior's Webpage is currently being developed on the Burnie City Council's website and a copy of the Senior's Directory will be made available as a download. Copies have been mailed out to senior clubs and organisations with copies made available at the Burnie Council offices. An update of the AFC Action Plan is underway and will be sent out to seniors, this will include a list of Guest Speakers from Senior Services in Burnie. The guest speakers are from local services with an aim to increase the awareness of what services are available and giving seniors the opportunity to ask questions.</p> <p>Implementation of the Youth Strategy is underway, stakeholders and Council are collaborating and working groups are being built as well as various projects underway that include young people.</p>					

Actions		Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Assist those who assist the community</p>					

July 11, 2018



Burnie City Council		QUARTERLY CITY PLAN		(June 17/18)			
Quarterly City Plan							
Objective: 2.3 A place where everyone feels accepted and participates freely in community activities.							
Progress Comments							
Actions		Business Activity		Status			
STRATEGY: Assist those who assist the community				Start Date			
2.3.5.1 Facilitate engagement between Aldermen and at least one community group per month.		Community Development		In Progress			
		Community groups during the Jul - Sep 2017 quarter include: Pony Club on June 27 and Burnie Community House and Mission Australia on September 26, 2017. Community groups during the Oct - Dec 2017 quarter include: Burnie Foreshore Market 3 Oct, Produce to the People 24 Oct. Community groups during the Jan - Mar 2018 quarter include: Burnie Agricultural and Pastoral Society 13 Feb, Havenview Residents Group 27 Mar. Community groups during the Apr - Jun 2018 quarter include: UTAS Bursary students 8 May, Burnie Arts Council 29 May.				30/06/2018	



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Burnie City Council

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Objective: 3.1 UTAS is a strong leader in the provision of education and research in the Burnie region.

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Partner with the University of Tasmania including the Rural Clinical School to maximise the growth of the UTAS Cradle Coast Campus.</p> <p>3.1.1.1 Work with UTAS to implement the West Park master plan.</p>	<p>UTAS has endorsed Option 2 of the West Park Master Plan as the preferred option. 30/7/2017 UTAS has advised that it expects to lodge a DA in November 2017, with early site works to commence in early 2018 11/8/17 Work proceeding on consolidating Stage 3 land including realignment of rail corridor 20/10/17 UTAS have advised they do not wish to realign rail corridor 27/10/2017 Work proceeding on developing DA for stage one site works 21/12/2017 UTAS has advised that architects are currently revising building design for campus. 21/12/2017 UTAS has advised it has funding to relocate Pipe Band and Brass band building. To meet with bands in the new year to progress. 31/3/2018 Meeting held with Brass Band to explore options for future site. UTAS organising joint meeting with Brass and Pipe Bands to develop concept plans for new band rooms.</p>	<p>CED Operations</p>	<p>In Progress</p>	<p>01/07/2016</p>	<p>30/06/2019</p>
<p>3.1.1.2 Explore opportunities to link with UTAS on Smart City Initiatives.</p>	<p>1/7/2017 Application made to Federal Government's Smart Cities program in partnership with UTAS 17/11/2017 Advice received that Application was unsuccessful 08/12/2017 A further application to be made in Round 2 with support from Coordinator Generals office</p>	<p>CED Operations</p>	<p>Completed</p>	<p>01/07/2017</p>	<p>30/06/2019</p>

Burnie City Council
Quarterly City Plan (June 17/18)

Quarterly City Plan

Objective: 3.2 The education providers work together and are responsive in meeting the learning needs of the community.

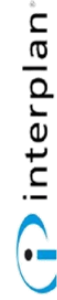
Actions	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Promote learning pathways.</p> <p>3.2.1.1 Facilitate collaboration between education providers to strengthen learning pathways.</p>	<p>CED Operations</p>	Ongoing	01/07/2013	30/06/2018
<p>11/8/2017 Work is currently under way to combine the TAFE Reference Group and the Education Reference Group with a first joint meeting planned for later in 2017</p> <p>08/09/2017 Following advice from TasTAFE, work has commenced on a sub-regional Workforce Development Plan to provide strategic direction to education and training providers.</p> <p>15/9/2017 Working with CCA on proposal to Skills Tasmania to develop a Regional Workforce Development Plan</p> <p>29/9/2017 Proposal on RWDFP submitted to Skills Tasmania</p> <p>20/10/2017 Proposal lodged but now advised a funding application will need to be made to Skills Tasmania</p> <p>08/11/2017 Working Group being established to develop funding application. Gap Analysis being undertaken to identify opportunities for funding</p> <p>31/3/2018 Education and training entities from across the region currently completing a survey of workforce initiatives</p> <p>27/4/2018 Most education and training providers have completed Survey.</p> <p>30/6/2018 Waiting for completion of Regional Futures Plan to complete application for funding for Workforce Development Plan.</p>				

Actions	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Encourage opportunities that optimise the use of assets and resources for education.</p>				

Burnie City Council
Quarterly City Plan
Objective: 3.2 The education providers work together and are responsive in meeting the learning needs of the community.
Quarterly City Plan (June 17/18)

Actions		Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Encourage opportunities that optimise the use of assets and resources for education.</p>					
3.2.2.1	Implement the progressive stages under the Heads of Agreement with UTAS on the land at West Park.	<p>Survey work has been completed and conveyancing work under way to consolidate the two titles to the south of the rail line.</p> <p>30/7/2017 Final consolidation of the titles will require the issuing of a permit for a new Campus development.</p> <p>08/12/2017 Fortnightly meetings held with project team regarding the proposed development</p> <p>31/1/2018 UTAS have advised a new Project team has been formed to progress a Development Application for the new campus</p> <p>27/4/2018 Organising for representatives from UTAS to brief Aldermen on current status of the Campus development</p> <p>30/6/2018 DCED part of Working Group to assist in selection of architect. DA expected to be lodged last quarter of 2018.</p> <p>UTAS attending Workshop in early July to discuss proposed solution for relocation of Band Rooms.</p>	Ongoing	01/07/2013	30/06/2019

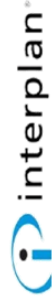
Actions		Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Encourage partnerships between education providers and industry that ensures training is matched to the employment needs of the region.</p>					



Burnie City Council
Quarterly City Plan
Objective: 3.2 The education providers work together and are responsive in meeting the learning needs of the community.

Quarterly City Plan
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Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Encourage partnerships between education providers and industry that ensures training is matched to the employment needs of the region.</p> <p>3.2.3.1 Support the development of BIG educational / business events.</p>	<p>11/8/2017 Preparations well under way to support the North West Science and Engineering Investigation Awards.</p> <p>11/8/2017 Preparations for three "Up Close and Big" for second half of 2017 events are well progressed</p> <p>08/09/2017 North West Science and Engineering Investigation Awards held. Number of students participating has doubled since 2014.</p> <p>27/10/2017 Final Up Close and Big event held with Ray Martin</p> <p>08/12/2017 Three of four Up Close and Big events organised for 2018. Planning for a TEDx style education/business forum underway for third quarter in 2018.</p> <p>27/4/2018 First Up Close and Big Event held with Paulo de Souza</p> <p>27/4/2018 Working with Youth Change Agents to roll out program in Burnie schools.</p> <p>30/6/2018 Assistance provided to NextGen Business Challenge. Sponsors being sought for Science Investigation Awards. Up Close and Big event held with Prof. Tim McCormack.</p>	<p>CED Operations</p>	<p>In Progress</p>	<p>01/07/2014</p>	<p>30/06/2018</p>
<p>3.2.3.2 Support workforce participation programs by making available work experience placements.</p>	<p>Council continue to support work experience participants as resources allow</p>	<p>People and Safety</p>	<p>Ongoing</p>	<p>01/07/2013</p>	<p>30/06/2018</p>



Burnie City Council
Quarterly City Plan (June 17/18)

Quarterly City Plan

Objective: 3.3 The community is engaged in education and values learning from the early years and throughout life.

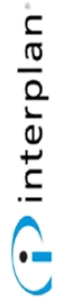
Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Invest in programs that develop the potential of our children.					
3.3.1.1	Actively participate with UTAS on Science Week activities.	CED Operations	Completed	01/07/2017	30/06/2018
Progress Comments Science Week activities are being promoted through local networks					

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Encourage initiatives to improve our education retention rates and promote the value of education.					
3.3.3.1	Provide support to the Dream Big project being undertaken by local schools introducing children to careers in local industry.	Community Development	Ongoing	01/07/2013	30/06/2018
Progress Comments Higher Education Visits for 2018 were completed on March 1, 2, 8 & 9 with seven schools participating. Natone, Cooeo, Montello and Havenview are doing business visits with planning underway.					
3.3.3.2	Facilitate and support the Burnie Education and Training Reference Group.	CED Operations	Deferred	01/07/2017	30/06/2018
Progress Comments 29/9/2017 Group in abeyance until TasTafe is in a position to participate 21/12/2107 TasTafe participating in the development of a funding submission to Skills Tasmania for Regional Workforce Development Plan. 31/3/2018 Each of the seven TasTafe streams are currently completing RWDP survey 30/6/2018 Surveys completed and forwarded to CCA					

Burnie City Council
Quarterly City Plan
Objective: 3.4 Our community is skilled and able to manage change and meet global, regional and local challenges.
Quarterly City Plan
(June 17/18)

Quarterly City Plan
Objective: 3.4 Our community is skilled and able to manage change and meet global, regional and local challenges.
Quarterly City Plan
(June 17/18)

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Advocate for access to relevant professional development and up-skilling opportunities.</p> <p>3.4.2.1 Advocate for extension of associate degree, under-graduate and post-graduate offerings at the Cradle Coast Campus that are relevant to the region's industry needs.</p>	<p>Council and other stakeholders have developed an MoU for the future development of pre-degree courses at West Park. The uncapping of associate degree places was announced by the Liberal Party during the Federal Election and confirmed in the Federal budget. UTAS has developed a number of associate degrees for the 2017 year.</p> <p>29/9/2017 Submission made to the UTAS Green Paper on Reimagining and Revitalising Communities through Higher Education</p> <p>17/11/2017 UTAS to participate in the development of a Regional Workforce Development plan.</p> <p>31/3/2018 Each of the seven UTAS colleges currently completing RWDP Survey</p>	<p>CED Operations</p>	<p>Ongoing</p>	<p>01/07/2013</p>	<p>30/06/2018</p>



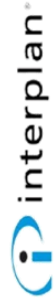
QUARTERLY CITY PLAN (June 17/18)

Burnie City Council

Quarterly City Plan

Objective: 4.1 A globally competitive business community, focused on the development of niche and premium products.

Actions		Business Activity		Status	Start Date	Comp Date
STRATEGY: Support the growth of the Burnie economy through the principles of the Burnie Economic Development Strategy and the Settlement and Investment Strategy.						
4.1.1.1	Support new and expanding businesses through the application of the Assistance to Industry and Business Policy.	11/8/2017 Council has allocated funding for support under this policy	Economic Development	Ongoing	01/07/2013	30/06/2018
4.1.1.2	Develop a Resident and Professional Attraction Strategy.	4/7/2017 Workshop held with Aldermen to scope the development of a Resident and Professional Attraction Strategy. 11/8/2017 Resident Attraction and Retention Plan drafted	Economic Development	In Progress	01/07/2016	30/06/2018



Burnie City Council		QUARTERLY CITY PLAN		(June 17/18)		
Quarterly City Plan						
Objective: 4.2 A highly skilled workforce with a focus on innovation and entrepreneurship.						
Actions		Progress Comments		Status	Start Date	Comp Date
STRATEGY: Build opportunities for innovation and entrepreneurship to flourish.						
4.2.1.1	Develop a strategic link with TMEC - Advance Manufacturing Centre of Excellence.	21/12/2017 TMEC to be invited onto Working Group to develop and implement a Regional Workforce Development Plan.	Economic Development	Ongoing	01/07/2017	30/06/2018

QUARTERLY CITY PLAN (June 17/18)

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Objective: 4.3 A five-star visitor experience on the edge of adventure.

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Promote Burnie as a hub for a diverse range of tourism experiences within the region.</p> <p>4.3.1.1 Develop a Cruise Ship Strategy.</p>	<p>Council is working with a small statewide working group to develop a strategy to attract more cruise ships to Tasmania. Council is also working with the Cradle Coast Authority to develop a strategy to increase the number of shorex visitations and to secure support from regional councils towards cruise ship visitation. Tourism Tasmania has conducted a survey of cruise ships visitors over the summer season to inform further development of the state cruise ship market.</p> <p>30/7/2017 Motion for regional funding model to support cruise ships forwarded for consideration at CCA Rep's meeting</p> <p>1/8/2017 Major survey of visitor trends released by State Government</p> <p>11/8/2017 Tourism Tasmania to hold a north west stakeholders forum prior to commencement of next season</p> <p>15/9/2017 Tourism Tasmania holding a Workshop on infrastructure/product development in late September</p> <p>29/9/2017 Regional Workshop conducted by Tourism Tasmania</p> <p>17/11/2017 Draft workshop summary circulated and response made</p> <p>31/3/2018 Council officers have worked with CCA to develop a paper for presentation to other regional Councils benefitting from cruise ship visitation.</p> <p>27/4/2018 CCA Paper now being circulated to other regional councils</p> <p>30/6/2018 CCA Reps meeting voted against regional contributions for Cruise Ships</p>	<p>Economic Development</p>	<p>In Progress</p>	<p>01/07/2015</p>	<p>30/06/2018</p>

QUARTERLY CITY PLAN (June 17/18)

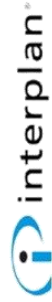
Burnie City Council

Quarterly City Plan

Objective: 4.3 A five-star visitor experience on the edge of adventure.

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Promote Burnie as a hub for a diverse range of tourism experiences within the region.</p> <p>4.3.1.2 Assist the implementation of the Burnie Destination Action Plan.</p>	<p>11/8/2017 Report to August meeting endorsing DAP and the establishment of a Leadership Group. 15/9/2017 First meeting of DAP Leadership Group. To focus on building the ten top Burnie attractions 29/9/2017 Survey underway to identify 10 top Burnie visitor attractions 20/10/17 Application lodged under regional Jobs and Investment Program to complete Waterfront Eastern Promenade 17/11/2017 DAP leadership Group have identified 10 major attractions. Needs analysis to be conducted on brand alignment, infrastructure, marketing and promotion, and customer service. Group to also explore development of entry points and major highway signage 08/12/2017 DAP Leadership Group undertaking interviews of 10 major attractions 31/3/2018 DAP Leadership Group are focussing on highway signage at its key focus for funding 30/6/2018 Meeting held with State Growth. To develop proposal for highway signage for submission to Department.</p>	<p>CED Operations</p>	<p>In Progress</p>	<p>01/07/2017</p>	<p>30/06/2019</p>

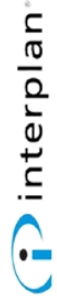
July 11, 2018



Burnie City Council
Quarterly City Plan
Objective: 4.5 The opportunities offered by contemporary communications technology are maximised.

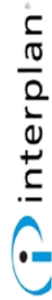
Quarterly City Plan
(June 17/18)

Actions		Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Advocate for regional access to current technology, communications services and infrastructure.</p> <p>4.5.1.1 Assist local businesses to access NBN FTTP where required.</p>	<p>1/8/2017 Further contact has been made with the NBN to develop a case study now that the NBN is live in the CBD.</p> <p>08/12/2017 NBN has been followed up a number of times with no response</p> <p>31/3/2018 At a Senate Committee in late 2017 NBN advised that the cost of technology switches already undertaken have ranged from \$10,000 to \$200,000 depending on a number of variables. This makes a case study problematic, as any results for one switch will not reflect the costs of undertaking a switch at another site. It is recommended that this not be pursued.</p>	Economic Development	Deferred	01/07/2016	30/06/2018



Burnie City Council
Quarterly City Plan (June 17/18)

Quarterly City Plan		Business Activity	Status	Start Date	Comp Date
<p>Objective: 5.3 A strong level of participation and collaboration in community based environmental protection and conservation groups.</p>					
<p>STRATEGY: Support communities that care for and protect our environment</p>					
<p>5.3.1.1 Support community environmental groups such as Friends of Little Penguins, Bushwatch, Burnie Coastal Care Group, Upper Natone Reserve Committee and Keep Australia Beautiful.</p>	<p>The environmental groups are included when disseminating information about available grants and other important notifications. Provide the contact point for these groups when seeking information or assistance with projects. Ongoing communication with groups and providing assistance and notifying about council's financial assistance grants. Assisted Friends of Fernglade with their recent Platypus Festival and have assisted the new coordinator for Cooeo to Camdale Coastcare by providing information about Council's ongoing financial assistance and linking with contacts in the Works department. Assisted the Cooeo to Camdale Coastcare coordinator with financial assistance grant for a Penguin Rehab facility in Burnie. The application was successful and project is underway and needs to be completed before October.</p>	<p>Community Development</p>	<p>Ongoing</p>	<p>01/07/2013</p>	<p>30/06/2018</p>



QUARTERLY CITY PLAN (June 17/18)

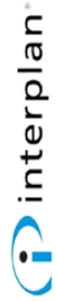
Burnie City Council

Quarterly City Plan

Objective: 5.4 A region that is energy, water and waste efficient.

Actions		Progress Comments	Business Activity	Status	Start Date	Comp Date
STRATEGY: Support initiatives that promote energy efficiency.						
5.4.1.1	Plan for the roll out of LED lighting in the public lighting network as part of the North West regional lighting project.	Council has endorsed further work to develop a business case . Working with consultants to finalise the approach. Advice to Aldermen 19 September. Proposed report to October meeting. Council determined not to progress at the October meeting.	Technical Services	Completed	01/07/2017	30/06/2019

Actions		Progress Comments	Business Activity	Status	Start Date	Comp Date
STRATEGY: Support the State and regional strategies in waste reduction.						
5.4.3.1	Consider implementation of a Food Organics Green Organics (FOGO) collection service for the Burnie Community.	Matter to be discussed at 22 August workshop. Report to September meeting to determine if project will progress. At the September 2017 meeting Council determined not to progress with the implementation of the service at this time.	Technical Services	Completed	01/07/2017	30/06/2018

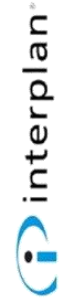


Burnie City Council
Quarterly City Plan
Objective: 5.5 A built environment that is valued, reflects our past and embraces our future.
Quarterly City Plan
Objective: 5.5 A built environment that is valued, reflects our past and embraces our future.

Burnie City Council
Quarterly City Plan
Objective: 5.5 A built environment that is valued, reflects our past and embraces our future.

Quarterly City Plan
Objective: 5.5 A built environment that is valued, reflects our past and embraces our future.

Actions	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Ensure the form and layout of settlement provides attractive, convenient, efficient, healthy, pleasant and safe urban and rural places in which people live, work or visit.</p> <p>5.5.2.1 Review the Burnie West Coastal Master Plan to identify opportunities for future use of the land.</p>	Economic Development	In Progress	01/07/2015	30/06/2018
<p>Council has reviewed the Burnie West Coastal Plan at a Workshop with further work to be completed in mid-2017 following the completion of the Settlement and Investment Strategy. Council considered this matter at a Workshop in May 2017, with planning to proceed on relocation of the truck wash, and conducting a contamination audit on the site.</p>				
<p>11/8/2017 Council has considered the future of Cooeee Point and Camdale Point at July and August meetings</p> <p>15/9/2017 Work has commenced on contamination assessment of Cooeee Point; lobbying for relocation of truck wash; and landscape plan for Camdale Point</p> <p>17/11/2017 Concrete foundations of old sheep pens removed to allow contamination assessment to be completed</p> <p>08/12/2017 Discussions held with DPIPWE around rolling out a regional strategy for truck wash facilities</p> <p>21/12/2017 DPIPWE has advised it will be reviewing north west truck wash and dump sites in early 2018</p> <p>22/1/2018 Contamination Assessment completed. Minor issue and associated management plan identified.</p> <p>30/6/2018 Funding announced in State Budget for role out of new wash down facilities in the north west</p>				



QUARTERLY CITY PLAN (June 17/18)

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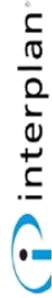
Quarterly City Plan

Objective: 6.1 Burnie is the community and commercial services centre for the broader North-West region.

Actions		Business Activity		Status	Start Date	Comp Date
STRATEGY: Promote Burnie as an attractive investment choice.						
Progress Comments						
6.1.1.1	Develop an Investment Prospectus for the CBD, subject to grant funding.	To be commenced following Council endorsement of the Burnie CBD Master Plan. 21/12/2017 Council currently progressing an initiative to assist in consolidating preferred development sites identified in CBD Masterplan	Economic Development	In Progress	01/07/2016	30/06/2019
6.1.1.2	Develop an Investment Prospectus for Industrial and Commercial sites, subject to grant funding.	To be commenced following Council endorsement of the revised Burnie Settlement and Investment Strategy. 21/12/2017 Council currently progressing an initiative to assist in consolidating preferred development sites to meet objectives of Burnie Settlement and Investment Strategy. 22/1/2018 Council is awaiting the completion of a project by Waratah-Wynyard to create an industrial subdivision to be included in the industrial land prospectus 31/3/2018 The CCA has advised it is completing an investment prospectus for key industrial sites in the region. This will include Taspaper site, Hampshire and land adjoining the Burnie Airport. 30/6/2018 Draft regional investment prospectus completed. Being reviewed by DCED	Economic Development	In Progress	01/07/2016	30/06/2019

Actions		Business Activity		Status	Start Date	Comp Date
STRATEGY: Maintain and enhance key community facilities that serve the broader region for cultural recreational and community purposes.						
Progress Comments						

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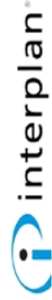
QUARTERLY CITY PLAN (June 17/18)

Burnie City Council

Quarterly City Plan

Objective: 6.1 Burnie is the community and commercial services centre for the broader North-West region.

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>6.1.2.1 Explore the potential for Burnie to become a pre-pilot test site for new government programs and services.</p>	<p>Currently working with the Commonwealth Department of Social Services and Department of Employment and Training to explore opportunities to develop a program to support unemployed youth. 21/12/2017 Burnie has been invited to consider being a pilot test site for Data Exchange Platform with DSS 21/12/2017 Department of Employment has advised it will partner with Burnie to roll out a pilot employment pathways program for young people 31/3/2018 Department of Social Services are seeking to make Burnie a national pilot for initiatives to address mature age unemployment 30/6/2018 Waiting on Grant Guidelines to be released by DSS. Working with Dept. Jobs and Small Business to develop Youth Employment Pathways project.</p>	<p>Economic Development</p>	<p>Ongoing</p>	<p>01/07/2012</p>	<p>30/06/2018</p>



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Burnie City Council

Quarterly City Plan

Objective: 6.2 Effective, efficient and integrated transport linkages service and connect Burnie with the state, region and world.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Advocate for retention of a regular air passenger and freight service from Burnie to the mainland and to King Island.					
6.2.2.1	Maintain a majority ownership in the Burnie Airport Corporation.	Executive Management	Ongoing	01/07/2013	30/06/2018

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Advocate for the planning and development of strengthened strategic transport linkages to other major centres in the region.					
6.2.3.1	Advocate for the development of a long-term plan for the Bass Highway link between Burnie and Wynyard.	Economic Development	Ongoing	01/07/2012	30/06/2019
<p>The Joint Councils' forum identified the Bass Highway between Rocky Cape and Wiltshire as the highest priority project for the further development of the Bass Highway. A submission was made under the state Major Roads Fund for funding to undertake this work. An announcement was made in the 2016 Federal election for funding towards a study on the Burnie-Wynyard section of the Bass Highway.</p> <p>11/8/2017 The Department of State Growth has advised it is working with the Federal government in developing a brief for the Project.</p> <p>30/6./2018 Funding for Bass Highway west of Burnie announced as part of State Budget and Braddon By-election</p> <p>DSG currently undertaking investigation of options for Bass Highway between Coosee and Wynyard.</p>					

QUARTERLY CITY PLAN (June 17/18)

Burnie City Council

Quarterly City Plan

Objective: 6.3 The City provides leadership and works collaboratively on regional strategic issues.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Advocate for the community on issues of local and regional importance.					
6.3.1.1	Commit to funding and collaborate with the Australian Master Games Committee.	Business and Recreation	Completed	01/07/2016	30/06/2018
6.3.1.2	Work alongside Australian Master Games to manage hosting of the closing ceremony.	Marketing and Events	Completed	01/07/2017	30/06/2018

Progress Comments

Council supported the Australian Master Games event held in October 2017.
Held in October 2017 the Australian Masters Games were concluded with a Closing Ceremony on the waterfront. A concert staged by Skyfields at West Park Oval was also held.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Encourage initiatives to promote regional cooperation for both regional benefits and maximising efficiencies.					
6.3.2.1	Participate in the Cradle Coast Councils' Strategic Shared Service Initiative.	Executive Management	Completed	01/07/2012	30/06/2019
6.3.2.2	Meet at least annually with the Cradle Coast Authority to maintain dialogue on matters of regional significance.	Executive Management	Completed	01/07/2013	30/06/2018

Progress Comments

Council received the Shared Services report at its a meeting on 13 December 2017, agreeing to participate in further work to implement savings.
Aldermen met with CCA Chairperson, Sid Sidebottom and CEO, Brett Smith at a workshop on 24 October 2017.

QUARTERLY CITY PLAN (June 17/18)

Burnie City Council

Quarterly City Plan

Objective: 6.3 The City provides leadership and works collaboratively on regional strategic issues.

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>6.3.2.3 Provide technical tasks and support service in the area of environmental health, planning and weed management, to adjacent municipal districts under resources sharing arrangements.</p>	<p>STRATEGY: Encourage initiatives to promote regional cooperation for both regional benefits and maximising efficiencies.</p> <p>Environmental Health services provided to Circular Head Council, Waratah Wynyard Council, and West Coast Council. Building compliance services provided to West Coast Council. Land use planning services provided to West Coast Council. General EHO service to Circular Head Council withdrawn from 30/8/17 due to limited capacity to provide appropriate level of service - immunisation service retained.</p> <p>General EHO service to Waratah Wynyard Council withdrawn from 30/8/17 due to limited capacity to provide appropriate level of service - immunisation service retained.</p> <p>General EHO service to West Coast Council withdrawn from 30/8/17 due to limited capacity to provide appropriate level of service - immunisation service retained.</p> <p>Land Use Planning service to West Coast Council withdrawn from 30/8/17 due to limited capacity to provide appropriate level of service. Provision of weed management service to Devonport City Council terminated in April 2017 with resignation of BCC weed officer - alternate arrangements involve DCC employing weed officer and providing shared service arrangement to BCC to cover loss of in-house service.</p>	<p>Land and Environmental Services Management</p>	<p>In Progress</p>	<p>01/07/2014</p>	<p>30/06/2018</p>
<p>6.3.2.4 Participate in the Tasmanian Visitor Information Network.</p>	<p>Council continues to actively participate in TVIN activities through the Visitor Information Centre.</p>	<p>Marketing and Events</p>	<p>Ongoing</p>	<p>01/07/2013</p>	<p>30/06/2018</p>

QUARTERLY CITY PLAN (June 17/18)

Burnie City Council

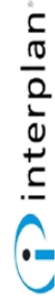
Quarterly City Plan

Objective: 7.1 A Council that provides engaging and effective leadership to Burnie.

Actions		Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Formulate policy that is equitable, inclusive and responsive to current needs, and ensure decision-making is informed and accountable.</p>					
<p>7.1.1.1 Plan for disposal of Council land at Coosee Point.</p>					
<p>Progress Comments</p> <p>Council has considered this matter at a Workshop. It is seeking an understanding of the timing of the relocation of the truck wash facility from the State Government. A contamination assessment will be required to be completed before going to market. 11/8/2017 Council considered the future of Coosee Point at July meeting. Consultant engaged to undertake contamination assessment Letter sent to DPIPWWE requesting expediting relocation of Coosee Truck wash to new regional facility 27/10/2017 Meeting organised with Secretary of DPIPWWE to discuss expediting regional truckwash 17/11/2017 Meeting held with DPIPWWE. Department to advise next steps to implement north west stage of regional truckwash strategy. 21/12/2017 DPIPWWE has advised it will be undertaking a review of north west truck wash facilities in early 2018 22/1/2018 Contamination Assessment completed. Minor issue and associated management plan identified</p>		<p>Economic Development</p>	<p>In Progress</p>	<p>01/07/2016</p>	<p>30/06/2018</p>

Actions		Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Ensure effective operation and support for Council entities, authorities and special committees.</p>					
<p>7.1.2.1 Ensure a Letter of Expectation is in place for entities Tas Communications and Burnie Airport Corporation and that an Annual Statement of Corporate Intent is received from each entity.</p>					
<p>Progress Comments</p> <p>Tascom - Letters of Expectation from Council has been sent and Statement of Corporate Intent has been received for 2017-18. BAC - Letter of Expectation still under consideration.</p>		<p>Corporate Governance Management</p>	<p>In Progress</p>	<p>01/07/2015</p>	<p>30/06/2018</p>

July 11, 2018

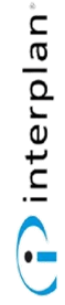


Burnie City Council
Quarterly City Plan (June 17/18)
QUARTERLY CITY PLAN

Objective: 7.2 Council and the community are informed and engaged on issues of local importance.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Enhance the level of community and organisational engagement across a range of Council operations.					
7.2.1.1	Explore the potential in hosting regular community forums around the community.	Executive Management	Ongoing	01/07/2015	30/06/2018
7.2.1.2	Develop a Communication, Consultation and Engagement Framework.	Corporate Governance Management	In Progress	01/07/2016	30/06/2018

Progress Comments
Council meetings were again held in Natone and Ridgley in 2017-18.
Preliminary work has commenced on this area.



QUARTERLY CITY PLAN (June 17/18)

Burnie City Council

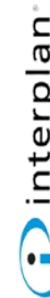
Quarterly City Plan

Objective: 7.3 Council is compliant in all areas and carries out the role of regulatory enforcement in a fair and effective manner.

Actions		Progress Comments	Business Activity	Status	Start Date	Comp Date
STRATEGY: Ensure Council remains compliant with all its statutory and regulatory obligations and contributes to the regulatory environment which affects our community.						
7.3.1.1	Monitor the environment for proposed new or changing legislation and regulations and contribute to their formation where possible.	Legislative Bills are tabled at EMT meetings when issued by State Government. Aldermen are provided with opportunity to comment on legislation where the local government sector is invited to participate in consultation.	Executive Management	Ongoing	01/07/2012	30/06/2018
7.3.1.2	Monitor development of amended land use legislation and preparation of a single state-wide planning scheme and provide input wherever possible.	Representations made on draft SPPs in May 2016. Council to appear in relation to operational and zone provisions before TPC panel on 8th and 9th August 2016. SPPs approved by Minister in late February 2017 following receipt and consideration of TPC Hearing report. Minister issued Interim Planning Directive in June 2017 to facilitate visitor accommodation in a private dwelling. Minister issued revised Planning Directive for Bushfire prone Areas in August 2017 for inclusion in current BIPS 2013 and TPS. Working on preparation of draft LPS for discussion with Council in June 2018.	Land and Environmental Services Management	In Progress	01/07/2015	30/06/2018

Actions		Progress Comments	Business Activity	Status	Start Date	Comp Date
STRATEGY: Resource the reasonable enforcement of the legislative and regulatory provisions for which Council is responsible within its financial resources, and ensure the community is well informed of their obligations.						
7.3.2.1	Implement the Weed Management Plan.	On-going operational requirement consistent with requirement to assist control of declared weeds under weed management Act, and to assist understanding of weed management requirements and techniques by landowners and occupiers in Burnie municipal area.	Land and Environmental Services Management	In Progress	01/07/2012	30/06/2018
7.3.2.2	Maintain parking control, animal control, by-laws and cemetery management compliance systems.	Ongoing operational requirement to maintain facilities and enforce compliance to all relevant regulatory requirements.	Land and Environmental Services Management	In Progress	01/07/2012	30/06/2018
7.3.2.3	Maintain land use and building compliance systems.	Ongoing operational requirement to administer and enforce applicable regulations and processes in relation to the use, development, protection and conservation of land, and for all building, demolition and plumbing work on a building.	Land and Environmental Services Management	In Progress	01/07/2012	30/06/2018

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Burnie City Council

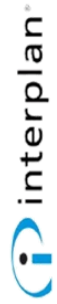
Quarterly City Plan

QUARTERLY CITY PLAN

(June 17/18)

Objective: 7.3 Council is compliant in all areas and carries out the role of regulatory enforcement in a fair and effective manner.

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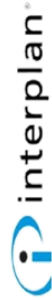
Burnie City Council

Quarterly City Plan

Objective: 7.4 A sustainable, viable financial future is assured and accountability is demonstrated through open and transparent processes.

Actions		Progress Comments			Business Activity			Status	Start Date	Comp Date
STRATEGY: Ensure a long term strategic focus drives financial policy and decisions.										
7.4.1.1	Ensure Council's Financial Management Strategy continues to be aligned with Asset Management Plans and the five year capital works program.	Complete. Council's 2018-19 Financial Management Strategy incorporates data from Council's 10 Year Capital Works Plan.			Corporate Finance Management			Completed	01/07/2014	30/06/2018
7.4.1.2	Review and update Council's Financial Management Strategy to support continued sound financial decisions.	Council's Financial Management Strategy adopted by Council at its February meeting.			Corporate Finance Management			Completed	01/07/2014	30/06/2018

Actions		Progress Comments			Business Activity			Status	Start Date	Comp Date
STRATEGY: Demonstrate financial accountability and ensure strong internal controls underpin performance.										
7.4.2.1	Continue to develop and enhance financial controls through the identification of continuous improvement opportunities.	Ongoing.			Corporate Finance Management			Ongoing	01/07/2014	30/06/2018
7.4.2.2	Develop an annual budget in accordance with Council's long term Financial Management Strategy.	2018-19 Annual Plan and Budget Estimates was adopted by Council on 19 June 2018.			Corporate Finance Management			Completed	01/07/2014	30/06/2018
7.4.2.3	Implement the endorsed recommendations of the Audit Committee.	Ongoing.			Corporate Finance Management			Ongoing	01/07/2012	30/06/2018



Burnie City Council
Quarterly City Plan (June 17/18)

Quarterly City Plan

Objective: 7.5 A sustainable long term future is planned through the management of Council's infrastructure and assets.

Actions		Progress Comments		Business Activity		Status	Start Date	Comp Date
STRATEGY: Strategies and plans are well-developed and guide the future allocation of resources.								
7.5.1.1	Develop a renewal strategy for bituminous surfaces identifying a range of renewal options that can support cost effective asset renewal and retain current levels of service.	Investigating various opportunities to improve decision making. Technical Seminar session held in February 2016 by Geoff Webb for Technical staff and civil team leader including pavement design and surfacing renewal design refresher and field inspections. Treatment Options paper and Selection Tools to be developed by technical staff to support renewal decision making in accordance with asset management objectives.	Technical Services	In Progress	01/07/2015	30/06/2018		
7.5.1.2	Ridgley drainage study: undertake an assessment of overland and stream flooding in Ridgley and identify mitigation measures to reduce the risk of flooding to the community.	Consultants brief drafted. To progress engagement process in November 2017. Brief submissions close 10 November 2017. Review submission and engage consultant. Consultant engaged and project in train. Work in progress as at early Jan 2018. Modelling completed, report including options analysis being progressed. Report finalised. Outcomes discussed with Alderman on capital works tour late March 2018. Funds noted in 18/19 draft cap ex budget to progress stage 1.	Technical Services	Completed	15/08/2016	30/06/2018		

STRATEGY: Ensure assets are adequately developed, maintained and renewed.

Actions		Progress Comments		Business Activity		Status	Start Date	Comp Date

Burnie City Council
Quarterly City Plan
Objective: 7.5 A sustainable long term future is planned through the management of Council's infrastructure and assets.
Quarterly City Plan
(June 17/18)

Quarterly City Plan

Actions	Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Ensure assets are adequately developed, maintained and renewed.</p> <p>7.5.2.1 Complete and implement a Cemetery Strategy to inform the future design of the cemetery, considering contemporary cemetery management practices and service levels.</p>	<p>Draft strategy document under final review prior to consideration by EMT and presentation for Council. Council workshop in April 2017. Decision to investigate opportunities to include a dedicated natural burial area within the Burnie Lawn Cemetery if retained by the Council and as part of any redirection in cemetery style and presentation (support for natural burial from Groundbreakers - a sub-regional advocacy group for low impact disposal of human remains)</p> <p>strategic framework decisions made at Council meeting of 19 September 2017 - no decision on whether to assign dedicated area at Burnie Lawn Cemetery until public engagement on attitudes and options for re-imagining the BLC have been completed and a preliminary master plan developed.</p>	<p>Land and Environmental Services Management</p>	<p>In Progress</p>	<p>01/07/2013</p>	<p>31/10/2018</p>

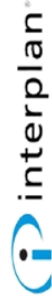
Burnie City Council
Quarterly City Plan (June 17/18)

Quarterly City Plan

Objective: 7.6 A culture of continuous improvement that adapts well to change and promotes the value of customer service excellence.

Actions		Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Provide a high standard of service to all customers in terms of timeliness, consistency and quality.</p> <p>7.6.1.1 Develop a summary of infrastructure services provided by Council, how they are prioritised, programmed and delivered, and seek community feedback on the current service provision arrangements.</p>		<p>Service level documents under review to identify correlation between actual activity and specified activity. Review of priorities underway. SLD to be reformatted. Review linked now to the Financial Management Strategy project. Detailed review planned Sep 2018. FMS review progressed and opportunities to better manage service levels identified.</p> <p>Improved method to communicate SL still to be progressed. Changes to CBD cleaning service regime to be added to Waste SLD.</p>	Works Depot	In Progress	01/07/2016	30/06/2018

Actions		Progress Comments	Business Activity	Status	Start Date	Comp Date
<p>STRATEGY: Promote a culture of continuous improvement that encourages innovation and contemporary practice.</p> <p>7.6.2.1 Implement the Burnie Continuous Improvement Program.</p>		<p>B-CIP held inaugural meeting in December 2017 in conjunction with a soft launch. Team has rolled out visual messages across the workplace and focused on learning principles of continuous improvement.</p>	Executive Management	Completed	01/07/2017	30/06/2019



QUARTERLY CITY PLAN (June 17/18)

Burnie City Council

Quarterly City Plan

Objective: 7.7 Council has a strong and positive work culture that embraces teamwork and shared values.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Attract and retain good staff by providing strong HR practices, learning opportunities and a positive work culture.					
7.7.1.1	Promote and integrate a positive behaviours framework.	People and Safety	Completed	01/07/2013	30/06/2018
7.7.1.2	Develop a Workforce Planning Strategy.	People and Safety	In Progress	01/07/2017	30/06/2018
7.7.1.3	Develop and implement a leadership training program.	People and Safety	In Progress	01/07/2017	30/06/2018

Progress Comments
Strategy to completed as part of the FMS Action Plan. Currently developing an internal training recording systems which when completed will assist this project by enabling the management of skills and competencies.

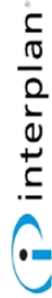
The Leadership program will be completed in conjunction with the Workforce Planning Strategy. The framework of this program has now been completed and will be expanded in conjunction with the Workplace Planning Strategy

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Continually explore opportunities and strategies that reinforce Council's status as an Employer of Choice.					
7.7.2.1	Maintain membership to the Employer of Choice (EoC) knowledge centre and participate in EoC programs and networking groups as they arise.	People and Safety	Ongoing	01/07/2012	30/06/2018

Progress Comments
Council still maintains its Employer of Choice status at this stage

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Provide support to elected members to assist them to fulfil their roles effectively.					
7.7.3.1	Provide opportunities for Aldermen to undertake professional development.	Executive Management	Ongoing	01/07/2012	30/06/2018

Progress Comments
Aldermen are undertaking professional development.



QUARTERLY CITY PLAN (June 17/18)

Burnie City Council

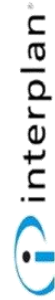
Quarterly City Plan

Objective: 7.8 A best practice approach is taken to managing risk in the community and providing a safe work environment.

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Develop an integrated approach to risk management from the strategic level through to activity level.					
7.8.1.1	Maintain and support the systems and processes included in the Risk Framework.	People and Safety	Ongoing	01/07/2016	30/06/2018
Progress Comments The Risk Framework and associated documents are reviewed to maintain currency and relevance. The Risk Framework is currently under review by the Risk Committee.					

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Provide a safe work environment for all employees.					
7.8.2.1	Develop and implement a Work Health and Safety Management System in accordance with AS4801.	People and Safety	Completed	01/07/2014	30/06/2018
Progress Comments The Work Health and Safety Management System has been in place for two years and is audited on an annual basis. The 2018 audit was completed on Tuesday 20 March 2018. An action list on outstanding items is currently being compiled.					

Actions		Business Activity	Status	Start Date	Comp Date
STRATEGY: Work with other agencies to ensure our community is well prepared and able to respond to disaster.					
7.8.3.1	Maintain and test business continuity plans for all council workplaces.	People and Safety	Ongoing	01/07/2015	30/06/2018
Progress Comments The Business Continuity Audit was conducted on 29 November 2017 at the BAFC. Recommendations arising from the audit has been completed and with actions to be completed by the Risk Committee. The 2018 audit is scheduled for August 2018.					



QUARTERLY CITY PLAN (June 17/18)

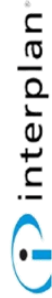
Burnie City Council

Quarterly City Plan

Objective: 7.8 A best practice approach is taken to managing risk in the community and providing a safe work environment.

Actions		Business Activity		Status	Start Date	Comp Date
STRATEGY: Work with other agencies to ensure our community is well prepared and able to respond to disaster.		Progress Comments				
7.8.3.2	Develop and implement a communication plan to explain the Burnie municipality flood risks to the community.	On completion of Romaine dam project. Information to be provided to community on the outcome and also letter to property owners and residents in South Burnie. Blake report noted the need for a consistent approach to reporting on flood modelling and engaging with community. Direction in that space may come from the State Government. Ridgley drainage study in progress. Emu River study to be the subject of a funding request to state government. Draft strategy prepared for internal comment. Ridgley drainage study completed. Romaine dam work completed. Reviewing dam safety management plan. Communication plan for South Burnie to be progressed. State working on a flood warning system / process. Emu River, Cooee Creek and Romaine / Alexander Creek catchment identified as high priority areas. Ridgley drainage study outcomes published. Working on new web page	Works and Services Management	In Progress	01/07/2017	30/06/2018
7.8.3.3	Undertake a review of Municipal Emergency Management risks and support the development of a combined risk register for the Western Emergency Management Committee.	Subregional project has commenced. Training provided in the use of a new risk format. BCC to translate current risk register in to the new format. Risk assessment complete. To merge with other registers once the other councils provide risk registers. Registers being combined and meeting arranged to finalise register	Works and Services Management	In Progress	01/07/2017	30/06/2018
7.8.3.4	Advocate to the State Government to undertake flood modelling of the Emu river and provide input in to the modelling project.	Currently awaiting response from State Government on this matter. Proposing project as part of 2018 State election issues for BCC. Considering opportunity to apply for funds under the Natural Disaster Resilience Grant Program (NDRGP) to support the study progression. Raised as a possible project in the context of state election commitments. Brief prepared for flood study - NDRGP application lodged end Jan 2018 as a means to progress the project. Application successful. Consultant brief advertised. Flood study in progress. Propose to apply the results of the flood study to a future grant program for mitigation funding.	Works and Services Management	Completed	01/07/2017	30/06/2018

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Burnie City Council

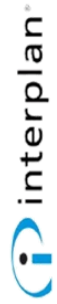
Quarterly City Plan

QUARTERLY CITY PLAN

(June 17/18)

Objective: 7.8 A best practice approach is taken to managing risk in the community and providing a safe work environment.

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GENERAL MANAGER**AO183-18 GENERAL MANAGER'S REPORT - OPEN SESSION**

FILE NO: 4/18/2
PREVIOUS MIN:

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	7	AN ENGAGING AND ACCOUNTABLE LEADERSHIP FOCUSED ON A STRONG FUTURE
Objective	7.2	Council and the community are informed and engaged on issues of local importance.
Strategy	7.2.1	Enhance the level of community and organisational engagement across a range of Council operations.

1.0 RECOMMENDATION:

“THAT Council note the information contained in the General Manager’s Report.”

2.0 SUMMARY

This report includes the following items:

- 2.1 General Manager’s Communications
- 2.2 Council Meeting Action List

2.1 GENERAL MANAGER'S COMMUNICATIONS

The General Manager advises Council of the following functions and meetings attended since the last Council Meeting report:

Date	Meeting / Function
14 June	Meeting with Paul Weedon, TasPorts
15 June	Cradle Coast Authority Board Meeting
	Hon. Peter Gutwein MP - State Budget Review
16 June	Funding Announcement – Montello Soccer Ground
18 June	Burnie Airport Corporation - Board Meeting
20 June	Meeting with Ben Maynard – Grange Resources
	Cradle Coast Authority – Audit Committee Meeting
	BCCI Monthly General Meeting
21 June	Meeting with UTAS Vice-Chancellor Rufus Black
	University of Tasmania Dinner
22 June	Cradle Coast GM's Meeting
25 June	Teleconference with UTAS – Culture & Wellbeing
27 June	Cradle Coast Futures Plan Workshop
	Audit Committee Meeting
3 July	Kurt and Anne Wyss, Bayviews
5 July	BCCI breakfast with the Leader of the Opposition the Hon William Shorten MP
6 July	Funding Announcement – West Park

2.2 COUNCIL MEETING ACTION LIST

The action lists from Council Meetings in Open Session are attached:

ATTACHMENTS

1. [Open Session - All Actions - 19 June 2018](#)
2. [Open Session - Outstanding Actions - Sep 2015 - May 2018](#)

COUNCIL RESOLUTION

Resolution number: MO239-18

MOVED: Ald S French AM

SECONDED: Ald A Keygan

“THAT Council note the information contained in the General Manager’s Report.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

Council Meeting Action Report		All Actions for Open Meeting of 19 June 2018		
Key: RES = Action arising from Resolution; ACT = Action required in addition; QON = Question on Notice; NOTE = Progress Note		Date From: 19/06/2018	Date To: 19/06/2018	
		Printed: Monday, 9 July 2018 4:53pm		
Item Number	Report Title	Action	Department	Completed
AO147-18	MOTION ON NOTICE - CITY BRANDING	21/06/2018 RES: Arrange a workshop discussion on city branding, in accordance with the resolution of Council AO147-18. 5/07/2018 Action completed Workshop scheduled	Community and Economic Development	5/07/2018
Council 19/06/2018				
AO148-18	MOTION ON NOTICE - PROPOSED BURNIE MUSIC FESTIVAL	21/06/2018 RES: Refer the concept of a Burnie Music Festival to the Events Working Group for further consideration (AO148-18). 5/07/2018 Action completed Music Festival considered as part of Events Proposals	Community and Economic Development	5/07/2018
Council 19/06/2018				
AO149-18	MOTION ON NOTICE - GRAFFITI AND VANDALISM	21/06/2018 RES: Schedule a workshop discussion to develop a graffiti and vandalism policy, AO149-18. 5/07/2018 Action completed Graffiti Plan considered at Aldermen's Workshop	Community and Economic Development	5/07/2018
Council 19/06/2018				
AO153-18	NOMINATIONS FOR MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR	21/06/2018 RES: Advise the Minister Police Fire and Emergency Management of Council's appointee to the role of Municipal Emergency Management Coordinator, in accordance with the resolution of Council AO153-18.	Works and Services	
Council 19/06/2018				
AO154-18	RIDGLEY STORMWATER INVESTIGATIONS REPORT	21/06/2018 RES: Refer mitigations actions from the Ridgley Stormwater Investigations Report to forward works programs. 22/06/2018 Action completed Projects listed in forward works program	Works and Services	22/06/2018
Council 19/06/2018				
AO155-18	BURNIE REGIONAL PLAY SPACE CONSULTATION REPORT	21/06/2018 RES: Communicate the Burnie Regional Play Space Consultation Report and seek community feedback. 25/06/2018 Action completed Report has been posted for community comment	Works and Services	25/06/2018
Council 19/06/2018				
AO156-18	CRADLE COAST WASTE MANAGEMENT GROUP - ANNUAL PLAN AND BUDGET 2018/19	21/06/2018 ACT: Advise the Cradle Coast Waste Management Group of Council's endorsement of the Annual Plan and Budget 2018-19. 22/06/2018 Action completed Group advised of Council's decision	Works and Services	22/06/2018
Council 19/06/2018				
AO157-18	COUNCIL POLICY MOBILE FOOD VENDORS	21/06/2018 RES: Finalise the Mobile Food Vendors Policy and the Guideline for Mobile Food Vendor Permit in the Corporate Document Framework, incorporating the amendments as per the resolution of Council AO157-18, and make available to the public. 29/06/2018 Action completed Policy and Guideline finalised and published.	Corporate and Business Services	29/06/2018
Council 19/06/2018				

Council Meeting Action Report		All Actions for Open Meeting of 19 June 2018		
Key: RES = Action arising from Resolution; ACT = Action required in addition; QON = Question on Notice; NOTE = Progress Note		Date From: 19/06/2018	Date To: 19/06/2018	
		Printed: Monday, 9 July 2018 4:53pm		
Item Number	Report Title	Action	Department	Completed
AO158-18	SHARED SERVICES ENTITY	21/06/2018 RES: Execute the MOU with WWC and CHC in relation to the proposed Shared Services Entity, in accordance with the resolution of Council AO158-18.	Office of the General Manager	
Council 19/06/2018				
AO159-18	FINANCIAL MANAGEMENT SPONSORSHIP AND DONATIONS FINANCIAL ASSISTANCE GRANTS 2018 - 2019 ROUND ONE	21/06/2018 RES: Award Financial Assistance Grants to Round One recipients in accordance with the resolution of Council AO159-18 and advise unsuccessful applicants. 5/07/2018 Action completed Applicants notified of Council's decision	Community and Economic Development	5/07/2018
Council 19/06/2018				
AO160-18	ANNUAL PLAN AND BUDGET ESTIMATES 2018/19	21/06/2018 ACT: Finalise the Annual Plan and Budget Estimates in the Corporate Document Framework and make available to the public.	Corporate and Business Services	
Council 19/06/2018				
AO161-18	REVIEW OF DELEGATIONS TO THE GENERAL MANAGER	21/06/2018 RES: Prepare an instrument of delegation to Sally Pearce for LUPAA in accordance with the resolution of Council AO161-18.	Corporate and Business Services	
Council 19/06/2018				
AO162-18	POLICY REVIEW - COMMUNITY LEASES	21/06/2018 RES: Finalise the Community Leases Policy in the Corporate Document Framework and make available to the public. 25/06/2018 Action completed Policy finalised and published.	Corporate and Business Services	25/06/2018
Council 19/06/2018				
AO166-18	GENERAL MANAGER'S INFORMATION REPORT COMMUNITY AND ECONOMIC DEVELOPMENT MAY 2018	21/06/2018 QON: Provide a response to Ald Lynch's question "In relation to the Youth Strategy, who are the housing stakeholders?" 5/07/2018 Action completed Response provided	Community and Economic Development	5/07/2018
Council 19/06/2018				
AO168-18	COMMUNICATIONS JOURNAL JUNE 2018	21/06/2018 ACT: Provide an acknowledgement to Premier Hodgman's letter and First Year Agenda, tabled under AO168-18. 22/06/2018 Action completed DOC ID 889149	Office of the General Manager	22/06/2018
Council 19/06/2018				
AO169-18	COMMUNICATIONS JOURNAL - KRISTA JARVIS - TAXI SHELTER	21/06/2018 RES: Provide a response to Ms Krista Jarvis in relation to suggested shelter at taxi ranks, in accordance with the resolution of Council AO169-18. 21/06/2018 RES: Explore options to modify the partly covered area, south of Mount Street taxi rank, to improve shelter for taxi patrons as part of the CBD amenity upgrade program and provide a further report to Council, in accordance with resolution AO169-18.	Works and Services	
Council 19/06/2018				

Council Meeting Action Report		All Actions for Open Meeting of 19 June 2018		
Key: RES = Action arising from Resolution; ACT = Action required in addition; QON = Question on Notice; NOTE = Progress Note		Date From: 19/06/2018	Date To: 19/06/2018	
		Printed: Monday, 9 July 2018 4:53pm		
Item Number	Report Title	Action	Department	Completed
AO172-18	BURNIE CITY COUNCIL PUBLIC ART PROJECTS SPECIAL ADVISORY COMMITTEE UNCONFIRMED MINUTES OF MEETING HELD ON 23 MAY 2018	21/06/2018 ACT: Advise the Public Art Committee of Council's approval to allocate \$4000 for a large format photographic image on the side of the BAFC building, in accordance with the resolution of Council AO172-18. 5/07/2018 Action completed by: Greene, Rodney Public Art Committee advised of Council's decision	Community and Economic Development	5/07/2018
Council 19/06/2018				
AO153-18	NOMINATIONS FOR MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR	21/06/2018 ACT: Update the appointment of Municipal Emergency Management Coordinator in the Register of Delegations, Authorisations and Appointments.	Corporate and Business Services	
Council 19/06/2018				
AO154-18	RIDGLEY STORMWATER INVESTIGATIONS REPORT	21/06/2018 ACT: Finalise the Ridgley Stormwater Investigations Report in the Corporate Document Framework and make available to the public on the website.	Corporate and Business Services	
Council 19/06/2018				
AO154-18	RIDGLEY STORMWATER INVESTIGATIONS REPORT	21/06/2018 RES: Provide communication to the community on the content of the Ridgley Stormwater Investigations Report and the mitigation actions identified. 22/06/2018 Action completed Drainage study loaded on to Council webpage. Letter sent to Ridgley community advising the study is complete	Works and Business Services	22/06/2018
Council 19/06/2018				
AO155-18	BURNIE REGIONAL PLAY SPACE CONSULTATION REPORT	21/06/2018 ACT: Finalise the Burnie Regional Play Space Consultation Report in the Corporate Document Framework and make available to the public.	Corporate and Business Services	
Council 19/06/2018				
AO157-18	COUNCIL POLICY MOBILE FOOD VENDORS	21/06/2018 9RES: Provide responses to each of the submissions made on the Mobile Food Vendors consultation process, in accordance with the resolution of Council AO157-18. 29/06/2018 Action completed Policy entered into Council Policy Register; all persons making a submission have been advised of decision by Council; fees included in Fee Schedule for 2018/19	Land and Environmental Services	29/06/2018
Council 19/06/2018				
AO157-18	COUNCIL POLICY MOBILE FOOD VENDORS	21/06/2018 RES: Update the Fees and Charges Schedule with new fees for Mobile Food Vendor Permits, in accordance with the resolution of Council AO157-18. 25/06/2018 Action completed Fees and Charges Schedule updated in the Annual Plan and Budget Estimates book, ready to be published.	Corporate and Business Services	25/06/2018
Council 19/06/2018				

Council Meeting Action Report				Date From:	19/06/2018
All Actions for Open Meeting of 19 June 2018				Date To:	19/06/2018
				Printed:	Monday, 9 July 2018 4:53pm
Key: RES = Action arising from Resolution; ACT = Action required in addition; QON = Question on Notice; NOTE = Progress Note					
Item Number	Report Title	Action	Department	Completed	
AO161-18	REVIEW OF DELEGATIONS TO THE GENERAL MANAGER	21/06/2018 RES: Prepare a new delegation schedule for the Burial and Cremation Act and issue revised delegations to officers, in accordance with the resolution of Council AO161-18.	Corporate and Business Services		
Council 19/06/2018					
AO161-18	REVIEW OF DELEGATIONS TO THE GENERAL MANAGER	21/06/2018 ACT: Update the General Manager's Delegations with the revised Burial and Cremation Act delegation from Council, and note the review of all delegations as per AO161-18. 3/07/2018 Action completed Delegations to the General Manager updated and finalised in the Corporate Document Framework.	Corporate and Business Services	3/07/2018	
Council 19/06/2018					
AO166-18	GENERAL MANAGER'S INFORMATION REPORT COMMUNITY AND ECONOMIC DEVELOPMENT MAY 2018	21/06/2018 QON: Provide a response to Ald Brumby's question "Why was there a loss of \$17,000 for cruise ships, given it was the highest volume season?" 5/07/2018 Action completed Response provided	Community and Economic Development	5/07/2018	
Council 19/06/2018					
AO168-18	COMMUNICATIONS JOURNAL JUNE 2018	21/06/2018 ACT: Provide a response to Minister Gutwein on the tabling of the Report into Councillor Allowances, tabled under AO168-18 (submissions due 6 July 2018). 4/07/2018 Action completed Letter done 891302	Corporate and Business Services	4/07/2018	
Council 19/06/2018					
AO172-18	BURNIE CITY COUNCIL PUBLIC ART PROJECTS SPECIAL ADVISORY COMMITTEE UNCONFIRMED MINUTES OF MEETING HELD ON 23 MAY 2018	21/06/2018 RES: Write to Deb Thomson and Judy Ball confirming their appointment by Council to the Public Art Committee, in accordance with the resolution of Council AO172-18 (including length of term, and providing copy of Operating Procedures). 5/07/2018 Action completed Letters sent - 891470 and 891471	Corporate and Business Services	5/07/2018	
Council 19/06/2018					

Council Meeting Action Report		Date From: 1/09/2015	
Outstanding Actions for Open Sessions Sep 2015 – May 2018		Date To: 31/05/2018	
		Printed: Monday, 9 July 2018 5:04pm	
Key: RES = Action arising from Resolution; ACT = Action required in addition; QON = Question on Notice; NOTE = Progress Note			
Item Number	Report Title	Action	Department Completed
AO274-15	PUBLIC QUESTION TIME	16/11/2015 ACT: Schedule a workshop revision of Council's guidelines around buskers, as requested by the Mayor in response to the public question about buskers.	Land and Environmental Services
Council 17/11/2015			
AO197-16	COMMUNICATIONS JOURNAL - NATONE FOOTBALL CLUB - NATONE RECREATION GROUND UMPIRE CHANGE ROOMS	1/08/2016 RES: Advise Natone Football Club of Council's decision re change rooms. 3/08/2016 NOTE: Advice provided to Council in respect to Council's decision. Project noted on forward works program. Potential to fund in the current financial year to be explored 5/09/2016 NOTE: Council has allocated funds to facilitate the project in the 16/17 fin year. Officers working with the club on options. 6/07/2017 NOTE: Design in progress, project is a carry forward to 2017/18 capital works program 25/09/2017 NOTE: Awaiting comment from the Club on preferred option 2/01/2018 NOTE: Continuing to await advice from the club as to options and capacity to support with funding as at 4 Jan 2018 25/06/2018 NOTE: Contact has been made with the club several times seeking comment on proposed works. No feedback has been received to date. Funds to be carried forward.	Works and Services
Council 26/07/2016			
AO303-16	AGE FRIENDLY CITIES PLAN	15/11/2016 RES: Commence the development of an Aged Care Prospectus, in accordance with the resolution of Council to endorse the Age Friendly Communities Plan. 1/05/2017 NOTE: Aged Care prospectus is being developed	Community and Economic Development
Council 15/11/2016			
AO132-17	MOTION ON NOTICE - MULTI STOREY CAR PARK DISCOUNT	21/06/2017 RES: Ensure that the proposal for 50% concession card discount for the first 2 hours at MSCP (AO132-17) is discussed as part of the parking strategy review. 21/06/2017 RES: Ensure that the proposal for first hour free at MSCP (AO132-17) is discussed as part of the parking strategy review.	Land and Environmental Services
Council 20/06/2017			
AO133-17	MOTION ON NOTICE - MULTI STOREY CAR PARK FIRST HOUR FREE	21/06/2017 9:12:00 AM - RES: Ensure that the proposal first hour free of parking at the MSCP (AO133-17) is considered as part of the parking strategy review.	Land and Environmental Services
Council 20/06/2017			

Council Meeting Action Report		Date From: 1/09/2015	
Outstanding Actions for Open Sessions Sep 2015 – May 2018		Date To: 31/05/2018	
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Item Number	Report Title	Action	Department Completed
AO165-17	COOEE POINT - TRUCK WASH FACILITY	18/07/2017 RES: Work with the DPIPWE on relation of Cooee Truck Wash in accordance with the resolution of Council AO165-17. 1/08/2017 NOTE: Letter sent to Secretary of Department of Primary Industries, Parks, Water and Environment 11/11/2017 NOTE: Meeting scheduled with Secretary of DPIPWE on 15 November 4/12/2017 NOTE: Meeting held with Secretary of DPIPWE. Waiting on further information on State Strategy from Department. 5/07/2018 NOTE: State Government has announced funding for wash down facilities for north west region	Community and Economic Development
Council 18/07/2017			
AO193-17	DURHAM ROAD RESERVE TREE MANAGEMENT	15/08/2017 RES: Progress referral process under the EPBC Act for tree removal and trimming works and provide a subsequent report to Council in accordance with the resolution of Council. 26/08/2017 NOTE: Discussions occurring with Arborist to develop referral documentation 19/11/2017 NOTE: Arborist report in progress to support a referral process 25/06/2018 NOTE: Arborist report completed. Application being prepared to EPBC. Tree safety work being progressed.	Works and Services
Council 15/08/2017			
AO194-17	CAMDAL POINT	15/08/2017 RES: Commence planning for Camdale Point in accordance with the resolution of Council (AO194-17). 6/09/2017 NOTE: Council officers have completed an initial scoping of the Project	Community and Economic Development
Council 15/08/2017			
AO262-17	MOTION ON NOTICE - SCHOOL CROSSINGS	21/11/2017 RES: Prepare letter to the Dept Education seeking a review of schools crossings in Burnie, in particular for Montello Primary, Havenview Primary and the School of Special Education, in accordance with the resolution of Council AO262-17. 25/11/2017 NOTE: Letter sent to Education department - awaiting a response 11/05/2018 NOTE: Followed up with Education department. Awaiting a response. 28/05/2018 NOTE: Education department has forwarded to DSG for comment	Works and Services
Council 21/11/2017			
AO263-17	MOTION ON NOTICE - PROPOSED MOTOR CYCLE PARKING	21/11/2017 RES: Provide a report to Council on opportunities for dedicated motor cycle parking bays, in accordance with the information listed under resolution of Council AO263-17.	Land and Environmental Services
Council 21/11/2017			

Council Meeting Action Report			
Outstanding Actions for Open Sessions Sep 2015 – May 2018			
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Item Number	Report Title	Action	Department Completed
AO268-17	MOTION ON NOTICE - PROPOSED FUTURE FUND	21/11/2017 RES: Develop a draft Future Fund strategy for consideration by Council, in accordance with the resolution of Council, and work through the steps outlined in the alternative recommendation under AO268-17.	Corporate and Business Services
Council 21/11/2017			
AO278-17	BURNIE TOWN CENTRE MASTER PLAN	22/11/2017 RES: Commence negotiations with DSG to access areas in or adjacent to the highway corridor to install art and sculpture features, and request the Public Art Committee to develop concepts for entry features (Note: concept plan to be developed for consideration by Council in the 2019/20 capital works budget) in accordance with the resolution of Council AO278-17 8/06/2018 NOTE: Discussions held with DSG. DAP Working group to develop a proposal for detailed consideration	Community and Economic Development
Council 21/11/2017			
AO011-18	MOTION ON NOTICE - PROPOSED RECREATIONAL PIER	31/01/2018 RES: Write to the State Government to request financial support to complete a feasibility study for a recreational pier at West Beach, in accordance with the resolution of Council AO011-18. 7/02/2018 NOTE: Letter prepared for Minister Hidding. Awaiting comment from State Government. 11/05/2018 NOTE: Awaiting response from the State government 25/06/2018 NOTE: Awaiting advice from SG.	Works and Services
Council 30/01/2018			
AO019-18	BURNIE SURF LIFE SAVING CLUB REDEVELOPMENT	31/01/2018 RES: Call for tenders for the extension to the Burnie Surf Life Saving Club as per the concept plans provided in accordance with the resolution of Council AO019-18. 11/05/2018 NOTE: Design process in train	Works and Services
Council 30/01/2018			
AO062-18	MOTION ON NOTICE - STORAGE SPACE REVIEW	21/03/2018 RES: Undertake a review of all storage requirements for the city, in accordance with the resolution of Council AO062-18. 5/07/2018 NOTE: Council's Property Officer conducting audit of all storage facilities with CED staff.	Community and Economic Development
Council 20/03/2018			
AO066-18	MOTION ON NOTICE - FREE FAMILY ADVENTURE DAY	21/03/2018 RES: Build a free family adventure day into Council's annual event program with a budget of \$5000, which involves community groups to be part of the event.	Community and Economic Development
Council 20/03/2018			
AO067-18	MOTION ON NOTICE - BURNIE INTERNATIONAL WOMEN'S DAY	21/03/2018 RES: Refer consideration of events and/or annual awards for Burnie International Women's Day to the 2018-19 budget process.	Community and Economic Development
Council 20/03/2018			

Council Meeting Action Report				Date From:	1/09/2015
Outstanding Actions for Open Sessions Sep 2015 – May 2018				Date To:	31/05/2018
				Printed:	Monday, 9 July 2018 5:04pm
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		QON = Question on Notice;	NOTE = Progress Note		
Item Number	Report Title	Action	Department	Completed	
AO072-18	BURNIE DOCKERS FOOTBALL CLUB COUNCIL SUPPORT	21/03/2018 RES: Provide for a two year extension of the Burnie Dockers Football Club funding at 50% (Oct 2018 - Sep 2019) and then 25% (Oct 2019 - Sep 2020) in upcoming budgets, in accordance with the resolution of Council AO071-18.	Corporate and Business Services		
Council 20/03/2018					
AO074-18	CONTROLLED ENTITIES - AUDIT REQUIREMENT	21/03/2018 RES: Write to the Auditor-General and request dispensation from the requirement for an audit for BAC and TC, in accordance with the resolution of Council AO074-18.	Corporate and Business Services		
Council 20/03/2018					
AO088-18	BURNIE REGIONAL MUSEUM SPECIAL ADVISORY COMMITTEE UNCONFIRMED MINUTES OF MEETING HELD ON 26 FEBRUARY 2018	21/03/2018 RES: Continue to lobby the Minister for the Arts for a partnership agreement for the Burnie Regional Museum and Art Gallery, in accordance with the resolution of Council AO088-18. 5/07/2018 NOTE: Invitation extended to Minister to launch Burnie Shines.	Community and Economic Development		
Council 20/03/2018					
AO071-18	BUSINESS GROUP SUPPORT WORKING GROUP REPORT	21/03/2018 RES: Reduce the commercial rate for 2018-19 commensurate with the reduction in administrative support provided to City Link, in accordance with the resolution of Council, AO071-18.	Corporate and Business Services		
Council 20/03/2018					
AO102-18	GENERAL MANAGER'S INFORMATION REPORT CORPORATE AND BUSINESS SERVICES MARCH 2018	17/04/2018 QON: Provide a response to Ald Kons' query on cap ex variances, by providing aldermen with a report on variances +/- 20K, out of session.	Corporate and Business Services		
Council 17/04/2018					
AO105-18	COMMUNICATIONS JOURNAL - BURNIE ATHLETIC CLUB INC - WEST PARK CLUB ROOMS	17/04/2018 RES: Work with the appointed interim Working Group for West Park Sports Ground to develop the draft Terms of Reference for a West Park Special Advisory Committee, incorporating members as per the resolution of Council AO105-18.	Community and Economic Development		
Council 17/04/2018					
AO102-18	GENERAL MANAGER'S INFORMATION REPORT CORPORATE AND BUSINESS SERVICES MARCH 2018	17/04/2018 QON: Provide a response to Ald French's question on the reasons for the over-run on reactive building maintenance, as reported on page 109 of the agenda.	Corporate and Business Services		
Council 17/04/2018					
AO114-18	MOTION ON NOTICE - TENDER PROCESS WEIGHTING	18/05/2018 RES: Develop a revised local content tender assessment criteria framework that considers local content based on the source of the project components including materials, direct labour, sub-contractors and location of the business; in accordance with the resolution of Council AO114-18.	Works and Services		
Council 15/05/2018					

Council Meeting Action Report		Outstanding Actions for Open Sessions Sep 2015 – May 2018	
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		Printed: Monday, 9 July 2018 5:04pm	
Item Number	Report Title	Action	Department Completed
AO120-18	MOTION ON NOTICE - PIGEONS IN THE CBD	18/05/2018 RES: Commence a process of eradicating pigeons in the CBD in accordance with the resolution of Council AO120-18. 28/05/2018 NOTE: Control program to be developed and discussion with property owners to occur 22/06/2018 NOTE: Contractor engaged to undertake work. August commencement. Access to properties has been discussed with relevant owners.	Works and Services
Council 15/05/2018			
AO123-18	MOTION ON NOTICE - PLACEMENT OF TWO PERMANENT VOLLEYBALL POLES - WEST BEACH	18/05/2018 RES: Consult with stakeholders and if no impediments, proceed with installing two semi-permanent beach volleyball net posts on West Beach in accordance with the resolution of Council AO123-18. 28/05/2018 NOTE: To meet stakeholders on site. Officers organising	Works and Services
Council 15/05/2018			
AO124-18	MOTION ON NOTICE - UPCYCLE YOUR WORLD	18/05/2018 ACT: Prepare a proposal for local charities to do an Upcycle Your World event with Council assistance, and provide an update to Council. 8/06/2018 NOTE: Contact made with a number of stakeholders regarding an event	Community and Economic Development
Council 15/05/2018			
AO126-18	BURNIE LOOP TRAIL	18/05/2018 RES: Progress signage and marketing collateral and implement the Burnie Loop Trail as endorsed by Council resolution AO126-18.	Works and Services
Council 15/05/2018			
AO137-18	COMMUNICATIONS JOURNAL - LANCE RATHBONE - BURNIE SKATE PARK PETITION	18/05/2018 ACT: Undertake a consultation process with skate park users on any proposed changes and improvements to the skate park, in accordance with the resolution of Council AO137-18. 28/05/2018 NOTE: Youth Development officer to progress an engagement process with relevant groups and schools and report back on findings	Works and Services
Council 15/05/2018			
AO139-18	COMMUNICATIONS JOURNAL - ROSS ELPHINSTONE AND RESIDENTS - GUM TREES AT SHEPTON PARK, COOEE	18/05/2018 RES: Provide Council with a further report on trees at Shepton Park, following the completion of negotiations with the Dept of Environment, per AO139-18.	Works and Services
Council 15/05/2018			

GENERAL MANAGER**AO184-18 GENERAL MANAGER'S INFORMATION REPORT FOR LAND AND ENVIRONMENTAL SERVICES JUNE 2018****FILE NO: 4/18/2****PREVIOUS MIN:**

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	7	AN ENGAGING AND ACCOUNTABLE LEADERSHIP FOCUSED ON A STRONG FUTURE
Objective	7.3	Council is compliant in all areas and carries out the role of regulatory enforcement in a fair and effective manner.
Strategy	7.3.2	Resource the reasonable enforcement of the legislative and regulatory provisions for which Council is responsible within its financial resources, and ensure the community is well informed of their obligations.

the Council website

1.0 RECOMMENDATION:

“THAT the General Manager’s Information Report for June 2018 be noted.”

2.0 SUMMARY

The report includes the following items:-

- 2.1 Health
- 2.2 Building Applications
- 2.3 Planning
- 2.4 Parking
- 2.5 Cemetery Statistics

2.1 HEALTH**2.1.1 Environmental Enquiries / Investigations**

Type	Number of Enquiries / Investigations	
	June 2018	YTD Total
Air	0	11
Water	1	9
Noise	0	17
Solid Waste	0	4
Other	2	14

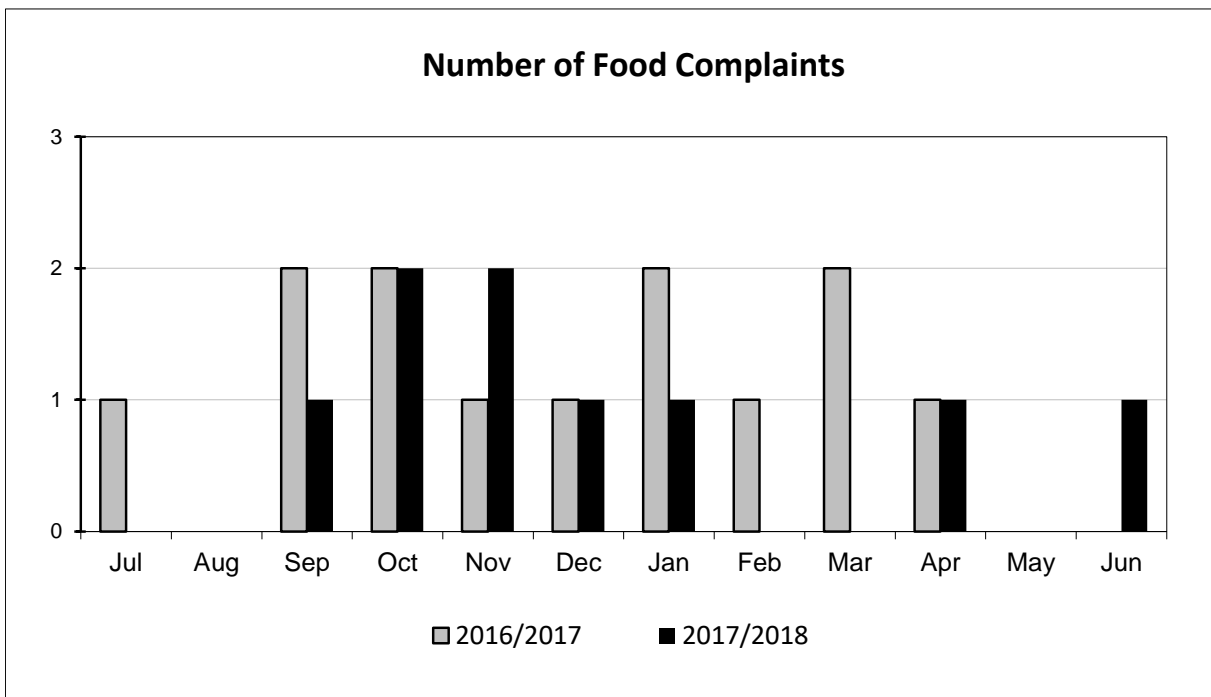
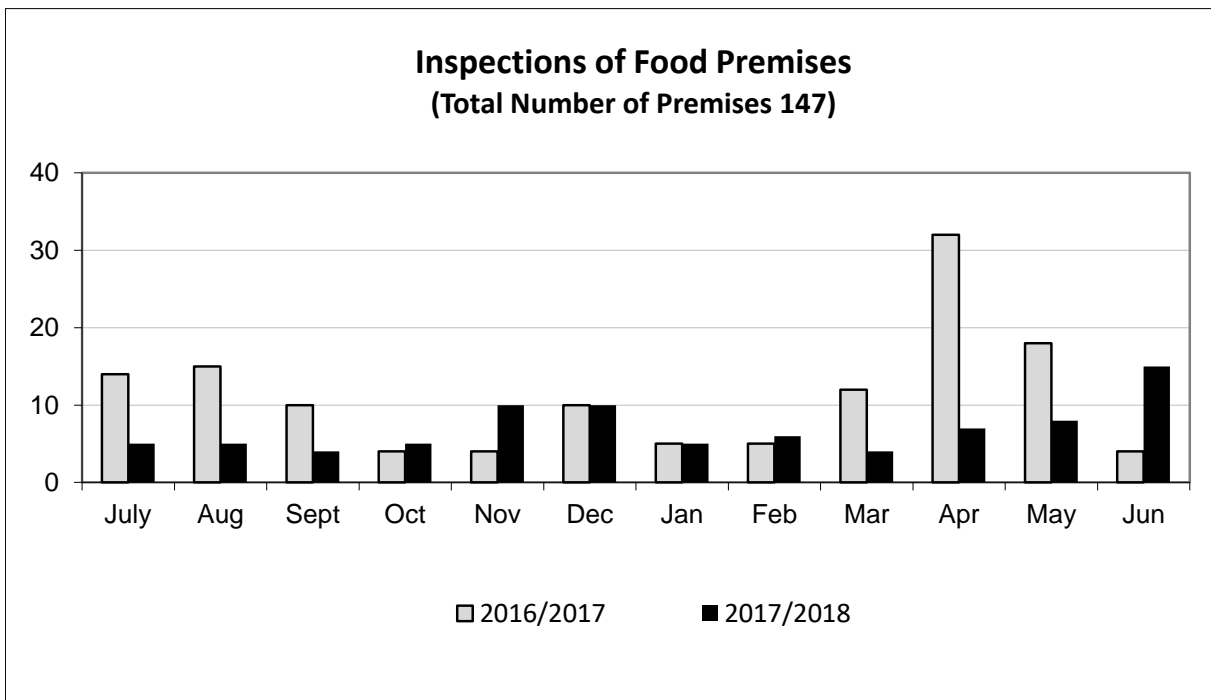
YTD is measured from 1 July each year.

2.1.2 Environmental Sampling

Type	Number of Samples Taken	
	June 2018	YTD Total
Beach Water Samples (summer months only)	0	50
Public Swimming Pool samples	10	74

YTD is measured from 1 July each year.

2.1.3 Food



Zero food complaints for May, June, & August 2017. Nil complaints in February, March & May 2018.

2.2 BUILDING APPLICATIONS

Permit Authority Applications - 2017												
Month	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Notifiable Plumbing	4	7	7	8	11	7	3	5	8	5	11	6
Notifiable Building	1	0	0	4	12	5	7	9	6	6	10	9
Permit Plumbing	2	2	3	1	0	0	5	2	2	2	1	1
Permit Building	2	5	7	5	6	5	2	2	7	4	7	2
Substantial Compliance	0	0	1	0	0	1	0	0	0	1	0	0
Notifiable Demolition	0	0	0	0	0	0	0	0	0	0	0	0
Permit Demolition	0	0	1	1	0	0	0	0	1	0	0	0
Permit Refused	0	1	0	0	0	0	0	0	0	0	0	0
Application Value \$	610,790	3,080,400	3,859,662	662,292	3,407,291	2,283,013	1,131,176	2,536,801	1,766,161	1,773,600	6,542,019	1,601,960
Cumulative Total \$		3,691,190	7,550,852	8,213,144	11,620,435	13,903,448	15,034,624	17,571,425	19,337,586	21,111,186	27,653,205	29,255,165

Permit Authority Applications - 2018												
Month	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Notifiable Plumbing	4	9	3	6	11	4						
Notifiable Building	6	8	9	11	7	9						
Permit Plumbing	3	3	2	0	2	5						
Permit Building	3	7	2	2	6	5						
Substantial Compliance	0	1	0	0	2	1						
Notifiable Demolition	0	0	0	0	0	0						
Permit Demolition	0	0	1	0	1	0						
Permit Refused	0	0	0	0	0	0						
Application Value \$	5,035,168	4,107,085	2,459,856	2,958,652	2,683,319	\$2,227,180						
Cumulative Total \$	5,035,168	9,142,253	11,602,109	14,560,761	17,244,080	\$19,521,260						

2.3 PLANNING**2.3.1 Summary Land Use and Development Applications**

LAND USE AND DEVELOPMENT APPLICATIONS	Jun 17	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Permitted Use & Development	3	6	8	3	9	6	5	2	7	2	2	10	3
Discretionary Use & Development	9	5	6	7	4	9	6	12	6	12	2	12	4
Subdivisions	0	1	1	0	0	0	0	2	2	0	0	1	0
TOTAL APPLICATIONS	12	12	15	10	13	15	11	14	15	14	4	23	7
Determined by Delegation	6	10	10	11	18	13	11	8	16	16	7	12	12
Determined by Council	0	0	0	0	0	0	0	2	0	0	0	0	1
Withdrawn	1	0	1	0	0	0	1	0	0	2	0	1	0
Applications Cancelled by Planning Authority	0	0	0	0	0	0	0	0	0	0	0	0	0
Consent Decisions	0	0	0	0	0	0	0	0	0	0	0	0	0
Application Approved by Tasmanian Planning Commission	0	0	0	0	0	0	0	0	0	0	0	0	0
Applications Appealed and Approved by Resource Management & Planning Appeals Tribunal	0	0	0	0	0	0	0	0	0	0	0	0	0
PLANNING SCHEME AMENDMENTS													
Amendment requests	0	0	0	0	0	0	1	0	0	0	0	0	0
Amendment finally approved	0	1	0	0	0	0	0	0	0	0	0	0	0
Amendment Refused by Tasmanian Planning Authority	0	0	0	0	0	0	0	0	0	0	0	0	0
Applications Appealed and Refused by Resource Management & Planning Appeals Tribunal	0	0	0	0	0	0	0	0	0	0	0	0	0

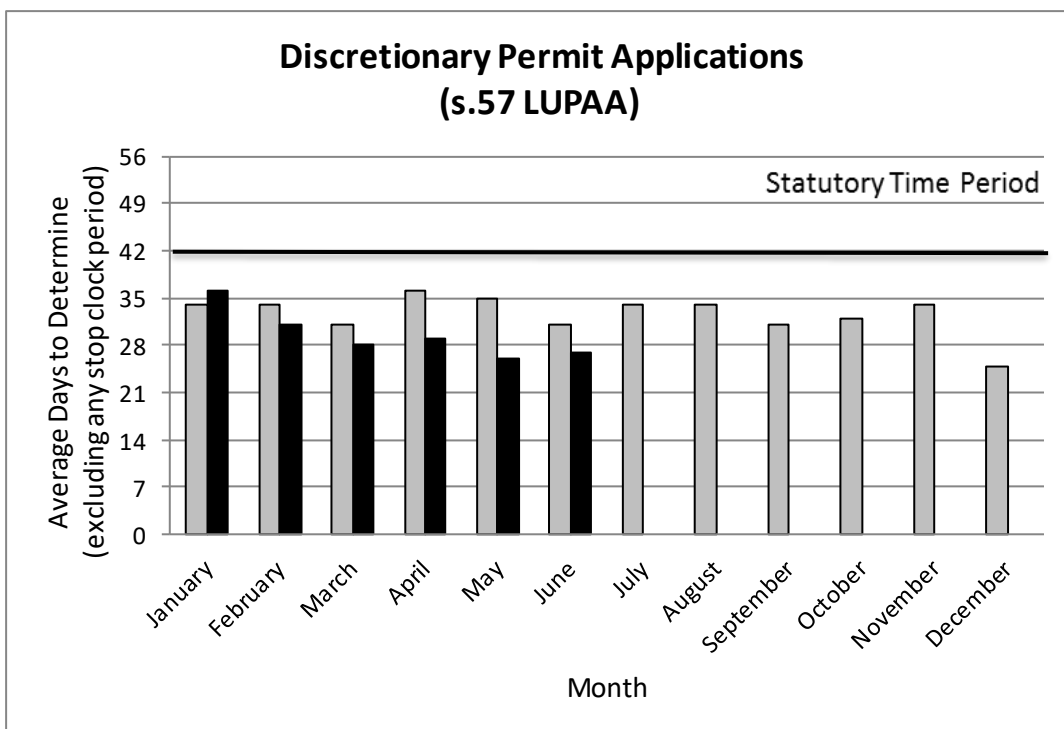
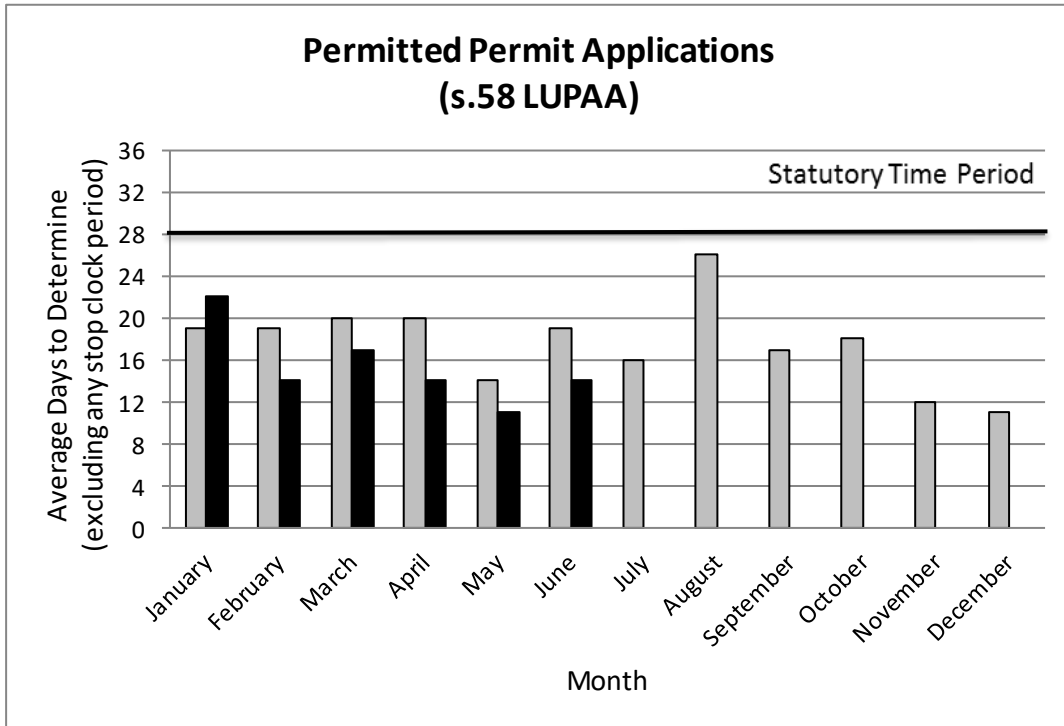
2.3.2 Development Applications

DATE	PERMIT NO.	LOCATION	TYPE OF DEVELOPMENT	PUBLIC NOTIF. DATE	EXPIRY DATE	DECISION / DATE
29/3/18	2018/41	18 Morse Street, Montello	Demolition of existing Dwelling and Construction of a new Dwelling. Reliant on assessment against Performance Criteria for grant of Permit – Clause 10.4.2 (P1 & P2), Clause 10.4.5 (P1) and Clause 10.4.6 (P2)	5/5/18	21/5/18	Approved – C 19/6/18
27/4/18	2018/45	399 Ridgley Highway, Mooreville and 44 Bellavista Road, Romaine	Outbuilding (Shed) associated with Resource Development. Grant of Permit reliant on assessment against Performance Criteria under Clause 29.4.2 (P3 & P4)	12/5/18	28/5/18	Approved 12/6/18
3/5/18	2018/47	21 Janet Drive, Park Grove	Single Dwelling and associated Outbuilding. Reliant on Performance Criteria for grant of Permit – Clause 12.4.3 (P4) and Clause 12.4.7 (P1)	23/5/18	6/6/18	Approved 14/6/18
8/5/18	2018/49	15 Marriott Street, Havenview	Storage Shed as a directly associated and subservient part of an existing Educational and Occasional Care use	N/A	N/A	Approved 13/6/18
9/5/18	2018/50	28 Nairana Avenue, Shorewell Park	Multiple Dwellings (x 2). Reliant on Performance Criteria for grant of Permit – Clause 10.4.2 (P3) and Clause 10.4.6 (P3)	26/5/18	12/6/18	Approved 14/6/18
9/5/18	2018/51	17 Nairana Avenue, Shorewell Park	Multiple Dwellings (x 2). Reliant on Performance Criteria for grant of Permit – Clause 10.4.2 (P2 & P3)	26/5/18	12/6/18	Approved 13/6/18
9/5/18	2018/52	19 Nairana Avenue, Shorewell Park	Multiple Dwellings (x 2). Reliant on Performance Criteria for grant of Permit – Clause 10.4.2 (P2) and Clause 10.4.2 (P3)	23/5/18	6/6/18	Approved 14/6/18
9/5/18	2018/53	24 Nairana Avenue, Shorewell Park	Single Dwelling and associated Outbuilding. Reliant on Performance Criteria for grant of Permit – Clause 10.4.2 (P3)	23/5/18	6/6/18	Approved 15/6/18
9/5/18	2018/54	13 Amanda Court, Romaine	Passive Recreation (Playground Equipment and Barbeque Shelter). Grant of Permit reliant on assessment against Clause 19.4.2 (P4) and Clause E10.6.1 (P1)	19/5/18	4/6/18	Approved 7/6/18
14/5/18	2018/56	10, 12 & 22 Pearl Street & 2-4 Ready Street, Wivenhoe	Establish a new Transport and Distribution use on CT 160428/1, to operate as integral to the existing Freight Terminal Business currently run over 10 and 12 Pearl Street and 2 & 4 Ready Street, Wivenhoe	N/A	N/A	Approved 7/6/18
16/5/18	2018/62	284 Scarfe Street, East Cam	Outbuilding associated with existing Sports and Recreation use. Reliant on Performance Criteria for grant of Permit – Clause 18.4.1 (P2)	26/5/18	12/6/18	Approved 22/6/18
17/5/18	2018/64	11 Durham Road, Cooee	Alterations and Additions to an existing building (office, amenities and warehouse areas) and on-site vehicular parking for an existing Manufacturing & Processing use	N/A	N/A	Approved 6/6/18
4/6/18	2018/68	1 Janet Drive, Park Grove	Single Dwelling	N/A	N/A	Approved 28/6/18

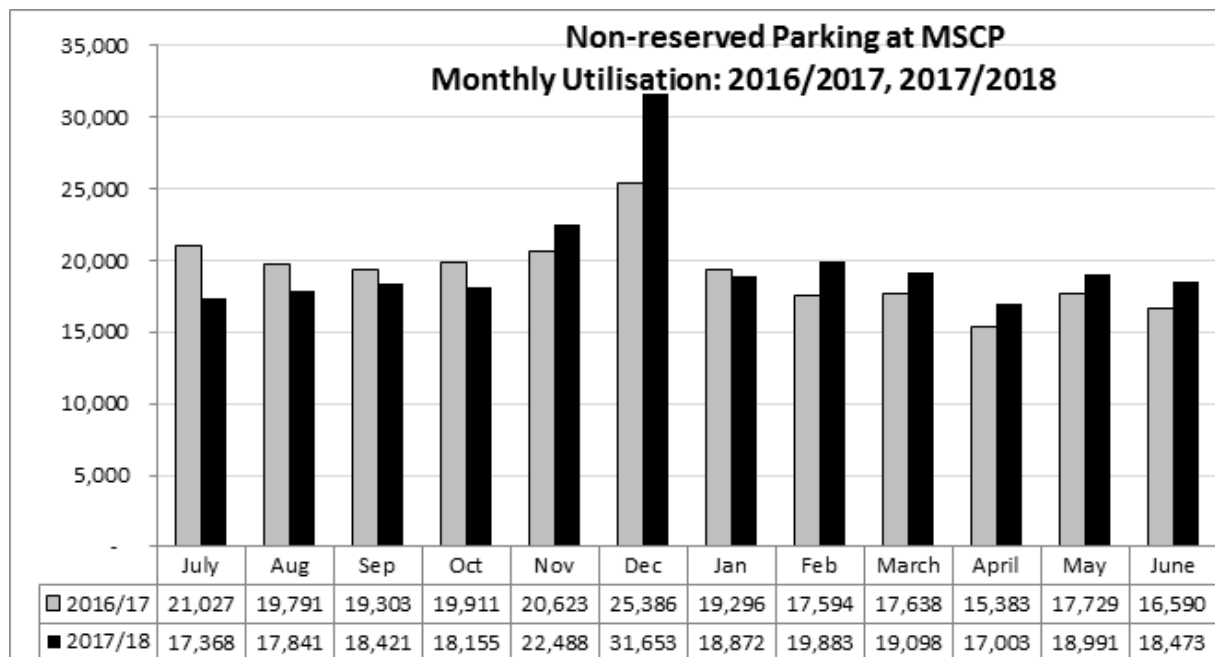
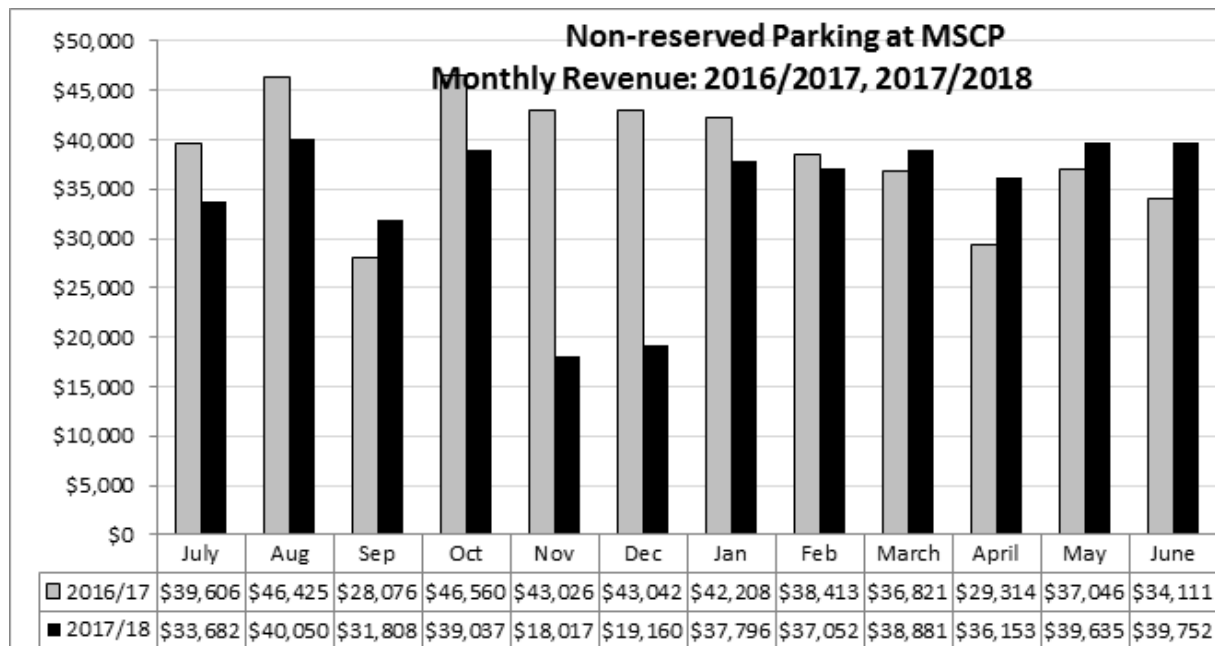
2.3.3 Subdivision Applications

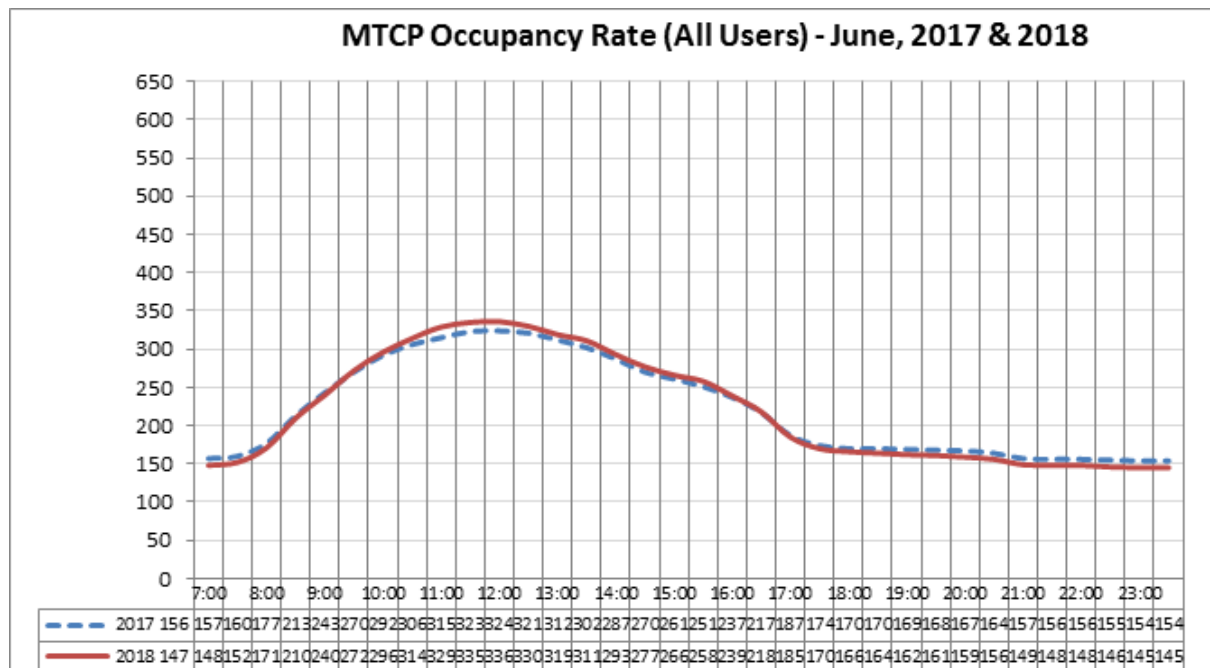
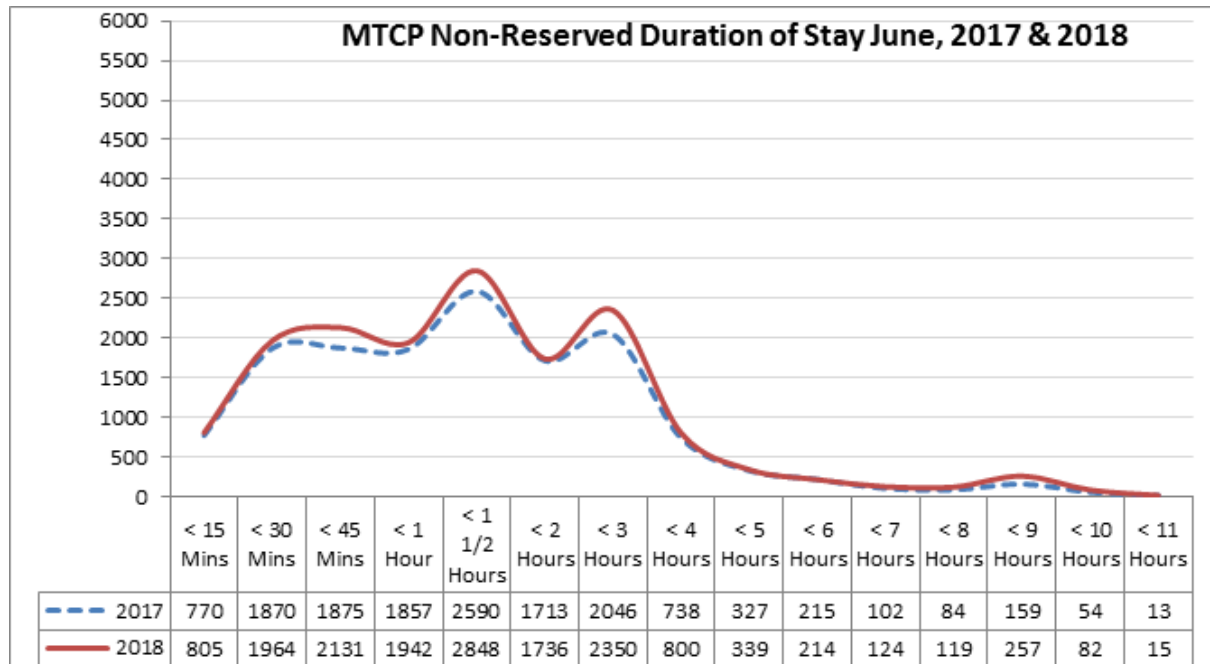
Nil applications approved in June 2018.

Average time for determination of permit applications decided by month.



2.4 PARKING





Calculated on remaining spaces – 148 Reserved spaces for 2017, 138 Reserved spaces for 2018

2.5 CEMETERY STATISTICS

Burials	June 2018	YTD Total
Lawn Cemetery	7	101
Wivenhoe / Ridgley	0	0
Other	0	0
Total	7	101

YTD is measured from 1 July each year.

Ashes Interred	June 2018	YTD Total
Lawn Cemetery	2	43
Wivenhoe / Ridgley	0	0
Total	2	43

YTD is measured from 1 July each year.

COUNCIL RESOLUTION

Resolution number: MO240-18

MOVED: *Ald R Bentley*

SECONDED: *Ald A Keygan*

“THAT the General Manager’s Information Report for June 2018 be noted.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

GENERAL MANAGER**AO185-18 GENERAL MANAGER'S INFORMATION REPORT FOR WORKS AND SERVICES JUNE 2018****FILE NO: 4/18/2****PREVIOUS MIN:**

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	7	AN ENGAGING AND ACCOUNTABLE LEADERSHIP FOCUSED ON A STRONG FUTURE
Objective	7.5	A sustainable long term future is planned through the management of Council's infrastructure and assets.
Strategy	7.5.2	Ensure assets are adequately developed, maintained and renewed.

1.0 RECOMMENDATION:

“THAT the General Manager’s Information Report for Works and Services June 2018 be noted.”

2.0 SUMMARY

The report includes the following items:-

- 3.0 Capital Works
 - 3.1 Quotations, Tenders and Contracts
 - 3.2 Civil Construction and Stormwater
 - 3.3 Buildings
 - 3.4 Parks, Reserves, Sporting Grounds and Cemeteries
- 4.0 Operations and Maintenance
 - 4.1 Civil Construction and Stormwater
 - 4.2 Buildings
 - 4.3 Parks, Reserves, Sporting Grounds and Cemeteries
 - 4.4 Waste Management
(Quarterly reports in February, May, August and November Agendas)
- 5.0 Vandalism and Reported Incidents
- 6.0 SES and Burnie Emergency Activity Reports
- 7.0 Energy Management

3 CAPITAL WORKS

3.1 Request for Quotations, Tenders and Contracts

3.1.1 Quotations

No quotations to report this month.

3.1.2 Tenders

a) Contract 2607 – Cardboard and Public Place Recycling Collection Services

A tender report is included in the confidential section of this agenda.

b) Contract 2605 – Cleaning Services for Public Amenities

The Contract was awarded to Dev's Contract Cleaning Pty Ltd.

3.1.3 Contracts

a) Brief 192 – Burnie Surf Life Saving Club – Design and Project Delivery

The Development Application is expected to be finalised by early July 2018. The detailed design and documentation is 90% complete. Officers will present drawings and a pretender cost estimate to Aldermen prior to calling tenders, which is proposed to occur on Saturday, 4 August 2018.

It is proposed to combine the Surf Club Redevelopment tender/construction process with the eastern promenade project to achieve economies of scale in pricing and efficiencies on site. Construction start is aimed for early October 2018 and a construction timeline is expected to be 4½ months.

b) Contract 2590 – South Burnie Breakwater Bund Reconstruction

The breakwater reconstruction was completed and the area re-opened for public use on 30 June 2018.

The works included an enlarged car park for equal access. It is proposed to relocate the existing solar powered light to a location adjacent the boat ramp to make it easier for manoeuvring boat trailers.

c) Contract 2586 – Bitumen Surfacing Services 2017-2018

All sealing works are complete.

d) Contract 2577 – Marine Terrace Coastal Pathway

Fairbrother completed the project works and the last section, the elevated cantilever pathway, between Cattley and Wilmot Streets was opened to public use on 29 June 2018. Depot staff will complete landscaping during July and seats are to be installed opposite Greens Hotel and at the viewing alcove near Wilmot Street.

e) Contract 2603 – Plummer Avenue Upgrade

The works are complete.

3.2 Civil Construction and Stormwater

- Rural Road Culverts program – 100% complete.
- Gully Pit Replacement program – 100% complete.
- Mooreville Road upgrade – 100% complete.
- 23 Regent Street retaining wall – 100% complete.
- East Ridgley road reseal – 100% complete.
- Cemetery Stage 4 plinths – 100% complete.
- View Road/West Park Grove pedestrian refuge – 100% complete.
- Seaview Avenue retaining wall – 100% complete.

3.3 Buildings

- Wivenhoe Grandstand cladding – deferred.
- CBD street signage upgrade – 85% complete.
- Depot solar panel installation – 100% complete.
- Lawn Cemetery pump shed – 100% complete.
- Marine Terrace Coastal Pathway street furniture – 95% complete.
- Upper Burnie street enhancement – planter boxes – 50% complete.
- BAFC Plaza chimes installation – 98% complete.

3.4 Parks, Reserves, Sporting Grounds and Cemeteries

- West Park Oval drainage works – complete. Surface rehabilitation continuing.
- Romaine Reserve east of spillway landscaping – 100% complete.
- Marine Terrace Coastal Pathway landscaping – 90% complete.

4 OPERATIONS AND MAINTENANCE**4.1 Civil Construction and Stormwater**

Operation and maintenance in accordance with the Service Level Document, including:

- CRM works – as required.
- Reactive street signage repairs – as required 90% complete.
- Rural and urban hotmix patching and monitoring of road shoulder hotspots – ongoing.
- Manhole maintenance – as required.

-
- Footpath Maintenance program – 85% complete.
 - Stormwater hotspot inspections and monitoring – ongoing.
 - Annual Rural and Urban Roadside Spraying program – second spray 95% complete.
 - Footpath Paver Cleaning – CBD complete. Upper Burnie 90% complete.
 - Driveway maintenance – 60% complete.
 - Gravel roads and verges grading – 100% complete.
 - Kerb and channel maintenance – 60% complete.

4.2 Buildings

Planned and reactive maintenance and minor works in accordance with the Service Level Document and maintenance program, including:

- CRM works – as required.
- Building gutters clean out – seasonal.
- Electrical testing and tagging – numerous Council locations – ongoing.
- Plumbing maintenance – public amenities – as required.
- CBD line marking – as required.
- Vandalism repairs and painting – as required.
- CBD Painting program (cabinets, poles and bollards) – 2017-18 complete.
- City Offices LED lighting changeover – 100% complete.
- Wivenhoe Showground trackside seating replacement – 50% complete.
- SES Burnie Headquarters minor maintenance – 100% complete.
- PCYC window replacement – 60% complete. C/F.
- Multistorey Car Park public toilets gutter replacement – 100% complete.
- Multistorey Car Park wheel stop repairs – 95% complete.
- Burnie Sports Centre kitchen door awning roof – 90% complete.

4.3 Parks, Reserves, Sporting Grounds and Cemeteries

Maintenance and minor works in accordance with the Service Level Document, including:

- CRM works – as required.
- Preventative tree maintenance – ongoing.
- Dangerous tree assessments/removal – as required/identified.
- Grass care and ground and feature care schedules – ongoing.
- Sports grounds maintenance and mowing schedules – ongoing.
- Walking track annual maintenance program – 100% complete.
- Routine SLD inspections – as scheduled.
- Routine playground maintenance and statutory inspections – in accordance with SLD and regulations.
- West Park oval maintenance and wicket preparation – ongoing – focus on surface rehabilitation post drainage project.
- Sports grounds maintenance – ongoing.
- PCYC retaining wall weed spraying and re-mulching – 50% complete.
- Wivenhoe Showground embankment weed spraying and re-mulching – 50% complete.
- Burnie Park rose replacement – ordered for mid-July 2018.

- Stoney Creek Reserve dog exercise compound levelling and equipment – 100% complete.
- Broadleaf spraying and woody weed spraying various areas including Durham Reserve – 100% complete.

4.4 Waste Management

Next quarterly report is due at the August 2018 meeting.

5 VANDALISM AND REPORTED INCIDENTS

Vandalism and reported incidents to Council property are as follows:

DATE	LOCATION	VANDALISM AND REPORTED INCIDENTS	POLICE REPORT FILED	MONTHLY SUMMARY TO POLICE	CCTV FOOTAGE	OUTCOME	ESTIMATED MONTHLY COST	PROGRESSIVE ANNUAL TOTAL
JUNE								
	Parks and Reserves (including Cemeteries)	Aggregate of incidents reported or identified from inspections - Remediation by painting, cleaning or general repairs	Yes	Yes	No	Damage made good and surfaces cleaned, repaired and repainted as necessary	\$1,800.00	
	Transport Services	Aggregate of incidents reported or identified from inspections - Remediation by painting, cleaning or general repairs	Yes	Yes	No	Damage made good and surfaces cleaned, repaired, replaced or repainted as necessary	\$300.00	
12/06/18	West Park Oval	Smashed glass in glass door under grandstand	No		No	Replace glass panel	\$250.00	
14/06/18	Upper Burnie	Graffiti on power box	No		No	Remove graffiti	\$100.00	
15/06/18	Multistorey Car Park	Graffiti on external wall	No		No	Remove graffiti	\$150.00	
15/06/18	Upper Burnie Hall	Graffiti to front entrance doors	No		No	Repaint doors	\$175.00	
18/06/18	Montello Soccer Ground	Graffiti on external wall	No		No	Paint out graffiti	\$200.00	
18/06/18	Oakleigh Park	BBQ table seat broken	No		No	Repair seat on table	\$360.00	
19/06/18	Basalt Column Stairway	Graffiti on both sides of concrete	No		No	Paint out graffiti	\$225.00	
20/09/18	View Road Reserve	Chains removed from frisbee golf basket	No		No	Reinstall chains to basket	\$100.00	
21/06/18	Reeve Street, Fernglade and Romaine Park Toilets	Graffiti to toilet partitions and doors	No		No	Paint out graffiti	\$350.00	
25/06/18	Wivenhoe Showground	Smashed window in umpires changeroom	No		No	Replace window	\$350.00	
TOTAL							\$4,360.00	\$51,166.59

6 SES AND BURNIE EMERGENCY MANAGEMENT COMMITTEES ACTIVITY REPORTS

- North West Regional Emergency Management Committee (NWREMC) – next meeting 8 August 2018 at Ulverstone Fire Station.
- Western Emergency Management Committee (WEMC) – next meeting 16 August 2018 at Burnie City Council.
- Western Fire Management Area Committee (WFMAC) – next meeting at Burnie Department of Police Fire and Emergency Management (DPFEM) Headquarters – Next meeting date TBC. February 2018 meeting cancelled.
- BCC is continuing to work on combined WEMC Regional Risk Register development.
- TasFire Fuel Reduction Unit (FRU) has prepared a burn plan for an area of the upper Fernglade Reserve off Rutherfords Road as identified in the Annual Fire Management Plan – Land Owner's Agreement signed off and with TFS. Burn likely to be next Autumn 2019.

7 ENERGY MANAGEMENT

The installation of the solar system at the Works Depot has been completed. Connection of the system to the grid to be finalised.

Installation of LED lighting in the City Offices has been completed as has installation of LED lighting in the Upper Burnie Hall.

TasNetworks has progressed its 80 watt MV replacement program and renewed sections of the public lighting system with LED lamps.

Design work is progressing for the installation of solar systems on the Burnie Arts and Function Centre and Burnie Regional Museum.

Options for LED lighting in the CBD are being explored, with a view to discussing possible options with Aldermen in the near future.

COUNCIL RESOLUTION

Resolution number: MO241-18

MOVED: Ald C Lynch

SECONDED: Ald R Bentley

“THAT the General Manager’s Information Report for Works and Services June 2018 be noted.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

GENERAL MANAGER**AO186-18 GENERAL MANAGER'S INFORMATION REPORT COMMUNITY AND ECONOMIC DEVELOPMENT JUNE 2018****FILE NO: 4/18/2****PREVIOUS MIN:**

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	2	AN INCLUSIVE AND HEALTHY COMMUNITY
Objective	2.3	A place where everyone feels accepted and participates freely in community activities.
Strategy	2.3.4	Promote inclusiveness and participation within identifiable groups.

1.0 RECOMMENDATION:

“THAT the General Manager’s Information Report for Community and Economic Development June 2018 be noted.”

2.0 SUMMARY

This report provides the past month’s updates under the following areas:

Community and Economic Development

- 2.1 Business and Recreation
- 2.2 Community / Cultural Development
- 2.3 Burnie Regional Museum
- 2.4 Burnie Regional Art Gallery
- 2.5 Makers’ Workshop – Visitor Information Centre
- 2.6 Marketing and Events
- 2.8 Collective Impact
- 2.8 Youth Development

2.1 BUSINESS AND RECREATION

Burnie Ten Launch

Final negotiations with the new naming right partners for the Burnie Ten and the Burnie Five occurred during June with a public announcement regarding both scheduled for July. The event website and social media pages were updated to reflect the change and will be made accessible to everyone to coincide with the announcement.

The launch of the 34th Burnie Ten is planned for Saturday's July 28 or August 4 with another short out-and-back fun run along Burnie's seaside foreshore.

The timed fun run will start at the public activity area near the Surf Club, 9am start, entry is free and open to everyone. Random prizes will be given away and results will be posted online www.burnieten.com.au later that day.

Mark Connelly will celebrate his 20th year association with the event as Southern Cross television fitness trainer and Burnie Ten promoter, by starting the field off while a representative from the naming rights partner will officially launch the 2018 Burnie Ten.

2.2 COMMUNITY / CULTURAL DEVELOPMENT

Financial Assistance:

- Letters mailed to local community and sporting groups advising of Council changes to its Community Assistance Policy as of 1 July, 2018.
- Applicants for Financial Assistance and Waste Disposal grant for 2018/2019 were notified of council's decision at the June meeting.
- Reminder letters were sent to the Burnie Youth Choir requesting acquittal details for \$2,500. No response has been received.

Age Friendly Communities Plan

Carers Week:

- Council officers attended the official launch of Family Based Care's ARRTS Expo as part of Carers Week celebrations.
- Partnered with Family Based Care to hold a free Homestyle luncheon and entertainment at the Burnie Uniting Church.
- Guest Speaker at Family Based Care's - Carers Information Day at the Burnie Yacht Club.

Up Cycle Event

Council officers contacted the second hand clothing shops in Burnie seeking interest in holding an 'Up Cycle Event' in Burnie.

Social Recovery Plan

Council officers have combined the Burnie, Circular Head and Waratah Wynyard Council's Social Recovery plan, it is currently in draft for review.

2017/2018 Financial Assistance Grants (as at 2/7/18)**Round One 2017-18**

Name/Organisation	Committed	Paid	Description of Project
Burnie Junior Football Club	\$959	\$959	To purchase a HP Laser Printer.
Burnie Rugby Union	\$3,479	\$2,833	To purchase corner pads, corner posts and pads plus freight.
Burnie Softball and Cricket Club	\$1,225	\$1,225	To purchase a defibrillator.
Girl Guides Tasmania	\$1,130	\$1,130	To purchase three laptops and basic software.
Highclere Community Centre	\$8,569	\$8,569	To re-roof the Highclere Community Centre.
Koori Kids – NAIDOC week	\$400	\$400	To provide an educational component to NAIDOC Week, promote cultural diversity and indigenous heritage in the spirit of reconciliation.
Out of the Shadow and into the Light Suicide Awareness	\$1,273	\$1,270	To construct a low garden in the shape of a semicolon and the construction of access paths to the memorial tree and garden.
Probus Club of Burnie	\$1,400	\$1,400	To purchase a public address system comprising of a wireless speaker, headset, speaker stand and wireless hand held microphone.
Ridgley Fire Brigade	\$1,225	\$0	To purchase a defibrillator. No funds to contribute 50% toward defib so unable to claim funding.
Stowport Community Morning Tea Group	\$608	\$194	Exemption from paying hall hire and kitchen hire fees for 'Great Big Morning Tea' and 'Christmas luncheon' for seniors for the next three years.
Tasmanian Special Children's Christmas Party	\$1,500	\$1,500	To send 16 local children and families to the Special Children's Christmas Party.
West Ridgley Cricket Club	\$1,225	\$1,225	To purchase a defibrillator.
Total	\$22,993	\$20,705	

Round Two 2017-18

Name/Organisation	Committed	Paid	Description of Project
Park Run Australia	\$6,000	\$6,000	Organise a free Burnie Park Run.
Coastal Senior Cycling club	\$1,526	\$1,526	To purchase a defibrillator and a 2-way radio system.
Ridgley District Bowls Club	\$740	\$740	To purchase a split system, reverse cycle air conditioner.
Burnie Bowls Club	\$2,800	\$2,800	Improve security of venue around bar area.
Burnie Golf Club	\$2,500	\$2,273	To purchase a Flail Mower.
Playgroup Tasmania	\$1,950	\$1,950	To purchase a Start Up Kit for new Burnie playgroup.
Friends of Fernglade	\$1,222	\$1,180	Support for the Platypus Festival in January 2018.
Natone Community Hall Committee	\$3,690	\$3,690	Purchase suitable tables and chairs for hall.
NW Environmental Centre	\$1,161	\$1,161	To purchase 1 Banner and 4 Wind Flags promoting the NW EcoFest.
Sovereign Military Order of the Knights Templar	\$2,868	\$2,868	To purchase equipment for an eight week Pilot Youth Program.
Total	\$24,457	\$24,188	

Committed Three Year Sponsorship (2016-2019)

Cooee to Camdale Coastcare (\$6,353 over 3yrs)	\$2,117	\$2,090	To purchase equipment, clothing and assist with insurance and telephone costs.
Burnie Amateur Swimming Club (\$5,000 over 3yrs)	\$1,666	\$1,666	To assist with the costs of hiring the Burnie Aquatic Centre.
Burnie Athletic Club (\$9,000 over 3yrs)	\$3,000	\$3,000	To assist with costs of television coverage for the New Year's Day Carnival.
Total	\$6,783	\$6,756	

Committed Three Year Sponsorship (2017-2020)

Burnie Men's Shed (\$1,716 over 3yrs)	\$572	\$572	Assist with costs for kerbside collection.
Total	\$572	\$572	

State Representatives Allowance

	Budget	Paid
State Representatives	\$10,000	\$5,600

Mayor Financial Assistance Minor Sponsorship Requests

	Budget	Paid
Minor Sponsorship Requests	\$2,500	\$600

Community Bands Assistance

Name/Organisation	Committed	Paid
Burnie Concert Band	\$2,500	\$2,500
Burnie Highland Pipe Band	\$2,500	\$2,500
Burnie Youth Choir	\$2,500	\$0
City of Burnie Brass Band	\$2,500	\$2,500
EMUsicians	\$2,500	\$2,500
Stringalong Music Programme	\$2,500	\$2,500
Total	\$15,000	\$12,500

Other Community Group Assistance

Name/Organisation	Committed	Paid
Carols by Candlelight	\$4,500	\$4,500
Morning Melodies	\$1,460	\$1,091
Total	\$5,960	\$5,591

Waste Disposal Costs for Charitable & NFP Organisations

Name/Organisation	Committed	Paid
Australian Red Cross	\$988	\$954
Launceston City Mission	\$4,012	\$3,647
Total	\$5,000	\$4,601

2.3 BURNIE REGIONAL MUSEUM

Revenue: \$1,235.60

The new Museum Curator has been appointed and will start 25 July. This is a temporary appointment. The exhibition A Stitch in Time (BRM) continues to be popular with visitors and runs until 9 September. The joint exhibition A Stitch in Time @ BRAG (a collaboration between BRM and BRAG) continues until 29 July. Curious and Creative Kids, a collaboration with BRAG was very successful and will run again after the school holidays. The workshops are for families of very young children and have been oversubscribed both at BRAG and at Rosebery (part of the Arts Unearthed program with MMG).

2.4 BURNIE REGIONAL ART GALLERY

Attendance for May – 1,456

Attendance Total for 2018 – 23,444

2.5 MAKERS' WORKSHOP – VISITOR INFORMATION CENTRE

Visitor Numbers –June 2018

Makers Workshop Door count	2,480 people
Visitor Centre Count	1,099 people
Cruise ships	0

Creative Paper Tasmania –June 2018

Hand Made Paper Tour Experience	86 entries
Coach/School Groups	5 buses
Creative Paper Website	8 enquiries. 2 online sales.

2.6 MARKETING AND EVENTS

Meet the Makers of Burnie Brochure

Due to high demand and stock levels decreasing to about 1,000 copies, the *Meet the Makers of Burnie* brochure has been updated and re-printed. Input was sought from all the stakeholders, specifically the local accommodation and attraction operators, to edit their copy. Some of the images and maps were also updated.

As Cradle Coast Tourism and Tourism Tasmania are currently working on their brands, the best solution for Burnie was to not invest too much in the refreshing Burnie's brand at this stage and produce brochures to fulfil market need until there is an opportunity to better align Burnie's brand, after their work is complete.

Burnie Tear Off Maps

The stocks of A4 tear-off maps and the mud maps were completely depleted, these two brochures have been updated, merged and re-printed. The result is a 4 page A4 flyer, featuring a city centre map, a Burnie suburb map and a double page regional map indicating

some of the regional attractions which can be accessed in a day trip from Burnie. This is one of the main tools used at the Visitor Information Centre.

This 4 page map brochure has been fixed into tear off pads of 50 maps. 200 pads of 50 have been produced at a cost of \$1,324.

Advertising – Let’s Go Kids

This annual A5 travel guide specifically targets families with young children in Tasmania who are looking for family friendly activities for weekend and holiday excursions. It has a print run of 70,000 copies, 39,000 of which are distributed via primary schools and child care centres, with the remainder going to Visitor Information Centres and Libraries.

Burnie has a full page ad in the publication plus some editorial.

Advertising – Tasmanian Travel Guide

Produced by VIBE, this A5 travel guide for 2018/2019, has 180,000 copies produced and distributed widely in Tasmania through tourism and visitor networks. Burnie has a double page spread in the publication \.

Burnie Shines

The proposals for event participation were distributed and advertised in early May and have been coming in during June. The close date is 14th July. Some work has been done working up some of the events including and ABBA tribute cabaret, Burnie Arts Council’s 70th Anniversary celebrations, Live @ The Point, a street party and the Burnie Shines featured artist.

New Year’s Eve

Some work has been done on Burnie’s annual New Year’s Eve celebrations, particularly around music and entertainment.

2.7 COLLECTIVE IMPACT

BIG

BIG is working with the University of Tasmania to gain sponsorship for the NW Science and Engineering Awards in September 2018.

Dream BIG

Business visits are continuing, and are scheduled to finish at the end of Term 3.

Representatives attended meetings of Rotary, Probus and Lions Clubs, to present on Dream Big and seek volunteers to supervise visits.

Local Drug Action Team (LDAT)

The LDAT continues to work on development of a community action plan, which will be based around a whole of community approach to prevention.

2.8 YOUTH DEVELOPMENT

Burnie Youth Council (BYC)

The Burnie Youth Council met 21 June 2018.

Skate Park Consultation

There has been a consultation with Youth Council (refer minutes Youth Council).
Survey and focus groups to begin start of July.

Youth Strategy

Housing

(Planned: Engagement, Currently: Engagement)

Meetings with stakeholders for exploring opportunities around building of youth housing rescheduled to early July.

Transport

(Planned: Engagement, Currently: Work Groups)

An initial 3 month pilot program is being developed to support the transport to employment at Costas of an initial 20 young people, in collaboration with Joblink. Metro Tasmania is being approached over transport solutions.

Diversity

(Planned: Engagement, Currently: Engagement/Work Groups)

Focus groups starting in Hellyer College are planned to begin after school holidays.

Focus groups with young people supported by Speak Out to begin July.

Other stakeholders are in process.

YMCAB

Waiting on results from Heywire Grant application.

Invitation from Family Planning for YMCAB to participate in focus groups to support the development of a mobile phone app.

Discussions held with Children's University in having YMCAB being part of this program.

NWAY

NWAY planned to meet 28 June at The Junction Devonport, however due to lack of responses has been rescheduled for 26 July.

Burnie PCYC

YDO attended the meeting of Burnie PCYC on 21 June. 103 classes have been through Phase 1 of the program this year.

COUNCIL RESOLUTION

Resolution number: MO242-18

MOVED: Ald S French AM

SECONDED: Ald T Brumby

“THAT the General Manager’s Information Report for Community and Economic Development June 2018 be noted.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

GENERAL MANAGER**AO187-18 GENERAL MANAGER'S INFORMATION REPORT CORPORATE AND BUSINESS SERVICES JUNE 2018****FILE NO: 4/18/2****PREVIOUS MIN:**

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	7	AN ENGAGING AND ACCOUNTABLE LEADERSHIP FOCUSED ON A STRONG FUTURE
Objective	7.4	A sustainable, viable financial future is assured and accountability is demonstrated through open and transparent processes.
Strategy	7.4.2	Demonstrate financial accountability and ensure strong internal controls underpin performance.

1.0 RECOMMENDATION:

“THAT the General Manager’s Information Report for Corporate and Business Services for June 2018 be noted.”

2.0 SUMMARY

The report includes the following items:

Corporate and Business Services

- 2.1 Summary Financial Statements
- 2.2 Schedule of Investments
- 2.3 Operational Report by Directorate/Department
- 2.4 Receivables Analysis
- 2.5 Rates Analysis
- 2.6 Capital Expenditure Report
- 2.7 Contracts Awarded
- 2.8 Consultants Engaged
- 2.9 Governance – Use of Council Seal

2.1 SUMMARY FINANCIAL STATEMENTS

Interim financial reports are provided for the information of Aldermen. It should be noted that end of year processing is still in progress as at the time of compiling this report and therefore final reports as at 30 June 2018 will be provided to Aldermen once all balance day adjustments and accruals have been undertaken.

Statement of Comprehensive Income

This report provides the draft YTD operating results for the period ending 30 June 2018.

YTD Comprehensive Income Statement

	YTD Actual	YTD Budget	YTD Variance to Budget	Annual Budget 2018	Annual Forecast 2018	Forecast Variance to Budget	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Recurrent Income							
Rates and charges	22,490	22,552	⊗ 62	22,552	22,490	⊗ 62	U
Statutory fees and fines	925	920	⊙ (4)	920	925	⊙ (4)	F
User fees	4,541	5,095	⊗ 555	5,095	4,760	⊗ 335	U
Grants	2,534	1,333	⊙ (1,201)	1,333	2,534	⊙ (1,201)	F
Reimbursements	331	193	⊙ (139)	193	336	⊙ (144)	F
Other income	795	841	⊙ 46	841	895	⊙ (54)	F
Investment income	1,469	1,590	⊗ 121	1,590	1,469	⊗ 121	U
Total recurrent income	33,084	32,523	⊙ (561)	32,523	33,409	⊙ (886)	F
Recurrent Expenses							
Employee benefits	9,991	11,435	⊙ (1,444)	11,435	10,741	⊙ (694)	F
Materials and services	10,189	10,446	⊙ (257)	10,446	10,578	⊗ 132	U
Depreciation and amortisation	7,761	8,485	⊙ (724)	8,485	7,855	⊙ (630)	F
Finance costs	87	87	⊙ 0	87	87	⊙ -	F
Other expenses	3,252	3,173	⊗ 79	3,173	3,174	⊙ 1	U
Total recurrent expenses	31,281	33,627	⊙ (2,345)	33,627	32,435	⊙ (1,191)	F
Operating surplus/(deficit) before capital items	1,803	(1,103)	⊙ (2,907)	(1,103)	974	⊙ (2,077)	F
Capital Items							
Capital grants	300	1,003	⊗ 703	1,003	1,058	⊙ (55)	F
Expenditure on assets not owned by Council	(237)	-	⊗ 237	-	(56)	⊗ 56	U
Developer Contributions	2,415	-	⊙ (2,415)	-	1,231	⊙ (1,231)	F
Net gain/(loss) on disposal of assets	(273)	-	⊗ 273	(220)	(268)	⊙ 48	U
	2,204	1,003	⊙ (1,201)	783	1,966	⊙ (1,183)	F
Surplus/(deficit)	4,008	(100)	⊙ (4,108)	(320)	2,939	⊙ (3,260)	F
Operating Margin	1.06	0.97		0.97	1.03		

F = YTD favourable variance to budget

U = YTD unfavourable variance to budget

Council is currently forecasting to have a favourable operational variance to budget of \$2,077m. This is predominately due to wages savings from vacancies within the Corporate & Business Services and Land & Environmental Services directorates, higher than budgeted reimbursements income, lower than budgeted depreciation and the prepayment of 50% of Council's 2018-19 Financial Assistance Grant allocation in June 2018.

PLEASE NOTE: The Figures shown in this report are interim figures and Council's final result for the 2017-18 financial year will not be known until late August 2018.

Statement of Financial Position

The Statement of Financial Position provides a snapshot of Council's financial position at the end of the reporting period.

The current ratio line is an indicator of Council's liquidity and ability to pay its debts when they fall due. A ratio of more than 1.00 or more indicates that there is more cash and short terms assets than short term liabilities.

Statement of Financial Position

	Actual 2018 \$'000	Budget 2018 \$'000	Forecast 2018 \$'000
Assets			
Current assets			
Cash and cash equivalents	6,638	3,719	7,676
Trade and other receivables	1,731	2,523	2,523
Inventories	171	166	166
Other assets	10	26	26
Total current assets	8,550	6,434	10,391
Non-current assets			
Investment in water corporation	65,304	65,304	65,304
Investments in controlled entities	2,916	2,916	2,916
Property, infrastructure, plant and equipment	320,482	318,485	317,787
Total non-current assets	388,702	386,705	386,007
Total assets	397,252	393,139	396,398
Liabilities			
Current liabilities			
Trade and other payables	738	2,552	2,552
Trust funds and deposits	131	134	134
Interest-bearing loans and borrowings	310	296	296
Employee provisions	2,207	2,576	2,576
Total current liabilities	3,386	5,558	5,558
Non-current liabilities			
Interest-bearing loans and borrowings	1,264	1,278	1,278
Employee provisions	184	188	188
Total non-current liabilities	1,448	1,466	1,466
Total liabilities	4,834	7,024	7,024
Net Assets	392,418	386,115	389,375
Equity			
Accumulated surplus	271,360	271,348	271,348
Surplus/(deficit)	4,008	(320)	2,939
Reserves	117,050	115,087	115,087
Total Equity	392,418	386,115	389,375
CURRENT RATIO	3	1.16	1.87

Statement of Cash Flows

This report details cash and investment movements and balances as at the end of the reporting period.

Council's cash and investments balance as at 30 June 2018 is \$6.638m

Burnie City Council
Statement of Cash Flows

	Actual 2018 \$'000	Budget 2018 \$'000	Forecast 2018 \$'000
Cash flows from operating activities			
Rates and charges	23,238	22,552	22,445
Statutory fees and fines	925	920	925
User fees	4,541	5,084	4,760
Grants	2,534	1,333	2,534
Reimbursements	331	152	336
Other income	795	841	895
Payments to suppliers	(12,129)	(10,393)	(10,193)
Payments to employees	(10,310)	(11,381)	(10,686)
Other payments	(3,252)	(3,173)	(3,174)
Net cash provided by (used in) operating activities	6,673	5,935	7,842
Cash flows from investing activities			
Payments for property, infrastructure, plant and equip	(8,934)	(11,940)	(9,824)
Dividends and distributions	1,469	1,590	1,469
Capital grants	300	1,003	1,058
Net cash provided by (used in) investing activities	(7,166)	(9,347)	(7,297)
Cash flows from financing activities			
Finance costs	(87)	(87)	(87)
Repayment of interest bearing loans and borrowings	(296)	(296)	(296)
Net cash provided by (used in) financing activities	(383)	(383)	(383)
Net increase (decrease) in cash and cash equivalents	(876)	(3,795)	162
Cash and cash equivalents at the beginning of the financial year	7,514	7,514	7,514
Cash and cash equivalents at the end of the period	6,638	3,719	7,676

2.2 SCHEDULE OF INVESTMENTS

A schedule of Council's investments is provided as at 30 June 2018:

Investments Schedule as at 30/06/18							
Institution	Term	Rate	S&P Rating	Lodgement Date	Maturity	Amount	Total
ANZ	At Call	1.90%	A1+			1,574,045	1,574,045
MyState	365 Days	2.75%	A2	2/09/2017	2/09/2018	500,000	
MyState	365 Days	2.65%	A2	20/07/2017	20/07/2018	500,000	
MyState	180 Days	2.60%	A2	2/03/2018	2/09/2018	1,000,000	2,000,000
AMP	365 Days	2.60%	A1	8/08/2017	8/08/2018	1,000,000	1,000,000
Bendigo	365 Days	2.70%	A2	8/08/2017	8/08/2018	1,000,000	1,000,000
							5,574,045

Investment Allocation by Credit Rating

Credit Rating	%	Amount	WAIR
A1+	28%	\$1,574,045	1.90%
A1	18%	\$1,000,000	2.60%
A2	54%	\$3,000,000	2.67%
	100%	\$5,574,045	

Investment Allocation by Bank

Bank	%	Amount
ANZ	28%	\$1,574,045
MyState	36%	\$2,000,000
AMP	18%	\$1,000,000
Bendigo	18%	\$1,000,000
	100%	\$5,574,045

Council's Treasury Management Policy CP-CBS-SG-038 sets the parameters for management of Council's investment portfolio.

Cash reserves require careful management to both achieve optimum investment incomes and to ensure that cash is available when needed for planned expenditures. Funds are invested in a manner that allows Council to earn interest on community funds for as long as possible while retaining flexibility in accessing those funds for Council operations.

The primary tool for deciding on how much and how long to invest is the cash flow budget. A buffer of funds is retained in an interest bearing at call account to ensure funds are available to meet the Council's commitments.

Council's risk from exposure to any individual institution is restricted through diversification of the investment portfolio. No more than 40% of Council's total investment portfolio will be invested in any one institution. Council is also mindful of limiting its exposure to institutions with a credit rating of less than A1 and will not invest more than \$2,000,000 with any one institution with a credit rating of less than A1.

2.3 RECEIVABLES ANALYSIS

The receivables analysis summarises all current amounts owed to Council as at the end of the reporting period. Graphical analysis is provided for the breakup of main receivable categories.

Receivables Analysis as at 30 June 2018

	<u>Total</u>	<u>Current</u>	<u>30-60 Days</u>	<u>60-90 Days</u>	<u>90+ Days</u>
Trade Debtors					
Sundry Debtors	242,174	228,075	1,238	2,055	10,806
Reserved Parking Spaces	8,973	7,577	369	417	609
Burnie Venues & Catering	17,978	16,243	-	1,260	476
Lease Debtors	11,766	11,226	-77.15	-	618
Business & Recreation Debtors	5,502	2,125	-	-	3,377
Waste Debtors	34,330	34,636	1,068	368	(1,741)
Total Trade Debtors	320,723	299,881	2,597	4,100	14,145
Goods & Services Tax	14,232				
Infringements & Parking	1,244,668				
Other Receivables	63,170				
Rates & Charges	540,175				
Allowance for Impaired Debts	(451,930)				
Total Receivables	1,731,037				

Infringements & parking

	Jun-18		Jun-17		Movement	
	Count	Balance	Count	Balance	Count	Balance
Issued 2018	2,710	187,452			2,710	187,452
Issued 2017	1,785	92,092	2,829	170,875	(1,044)	(78,783)
Issued 2016	1,047	52,465	1,185	77,203	(138)	(24,738)
Issued 2015	684	45,987	815	58,405	(131)	(12,418)
Issued 2014	600	41,721	697	50,928	(97)	(9,207)
Issued 2013	712	44,993	778	51,452	(66)	(6,459)
Issued 2012	577	37,032	631	41,760	(54)	(4,728)
Issued 2011	611	38,590	656	42,544	(45)	(3,954)
Issued 2010	706	28,011	743	31,866	(37)	(3,855)
Issued 2009	847	59,511	928	65,477	(81)	(5,966)
Issued 2008	1,480	75,670	1,530	82,197	(50)	(6,527)
Issued 2007	2,034	81,188	2,050	88,677	(16)	(7,489)
Issued 2006	1,996	74,761	1,996	76,833	-	(2,072)
Issued Pre-2005	7,911	399,738	7,918	395,501	(7)	4,237
	23,700	1,259,212	22,756	1,233,718	944	25,495

2.4 RATES ANALYSIS

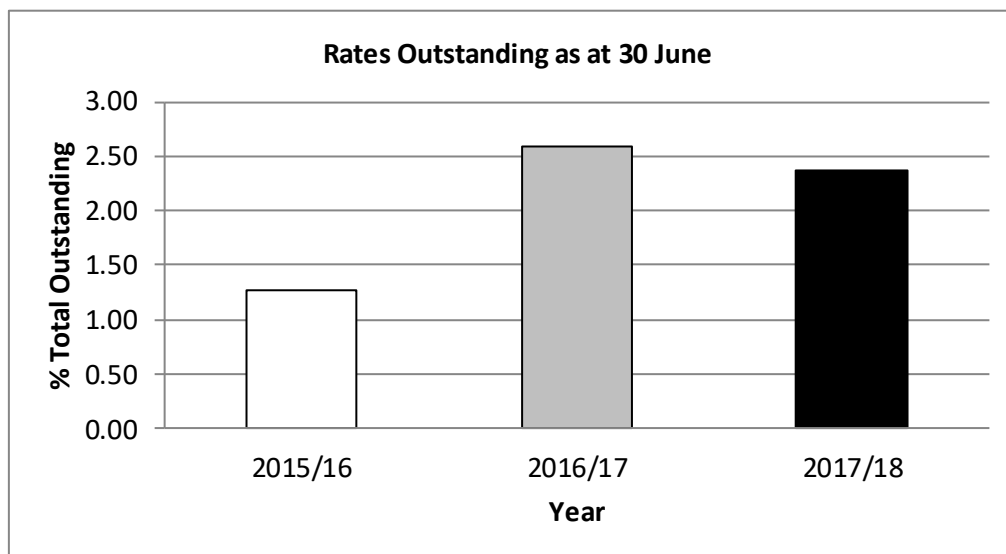
The rates analysis contains a summary of rating transaction movements for 2017/18 including the total levied, the total paid to date and the total unpaid as at the end of the reporting period. Rates are levied in July each year.

Rates Outstanding as at 30/06/2018

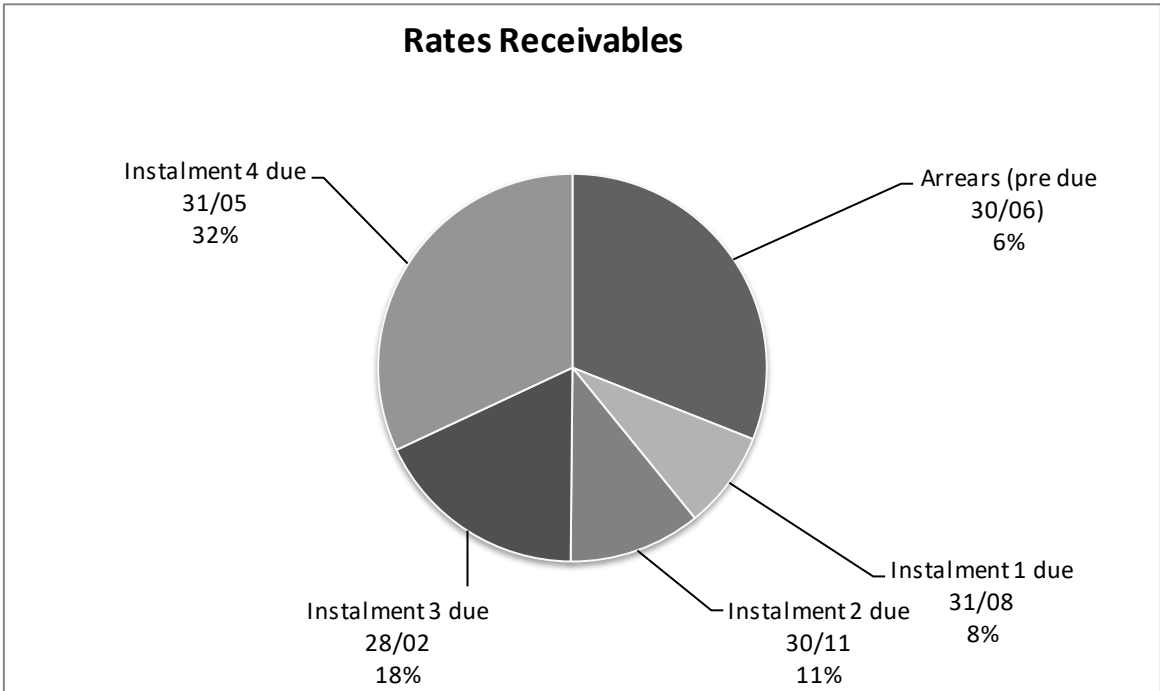
	This Financial Year 30 Jun 2018		Last Financial Year 30 Jun 2017		Change
		\$		\$	\$
Arrears Brought Forward as at July 1	5.06%	1,172,182	3.65%	837,498	334,684
Credit Brought Forward	-2.51%	(580,636)	-2.43%	(556,611)	(24,025)
Add Current Rates & Charges					
Levied	96.85%	22,444,707	97.82%	22,416,423	28,284
Penalty	0.40%	91,989	0.32%	73,025	18,965
Supplementary Rates	0.20%	45,310	0.64%	146,181	(100,871)
Gross Rates and Charges Demanded	100.00%	23,173,552	100.00%	22,916,515	257,037
Less: Rates & Charges Collected	92.48%	21,430,062	92.16%	21,120,323	309,740
Pension Remission	3.09%	716,653	3.09%	708,404	8,249
Residential Waste Remission	0.08%	18,624	0.08%	18,784	(160)
Hardship Interest Remission	0.00%	678	0.00%	746	(68)
Private Conservation	0.00%	165	0.00%	165	-
Misc Remissions	0.11%	25,977	0.03%	6,154	19,823
Services Remissions	0.00%	-	0.03%	6,784	(6,784)
Stormwater Remission	0.04%	8,153	0.04%	8,327	(174)
General Rate Remission	0.03%	6,045	0.19%	44,567	(38,522)
- Legal Fees	-0.02%	(4,605)	-0.02%	(5,301)	696
- Discounts	1.78%	411,471	1.82%	416,034	(4,563)
- Roundings/Adjustments	0.06%	13,666	0.00%	(17)	13,683
Sub Total	97.64%	22,626,890	97.42%	22,324,969	301,920
Unpaid Rates & Charges as at 30/06/2018	2.36%	546,663	2.58%	591,546	(44,884)

	2017/2018		2016/2017	
Outstanding as at 30 June		1,239,630		1,172,182
Rates in credit		(692,968)		(580,636)
		546,662		591,546
Total number of assessments		10,006		10,037
Assessments outstanding	24.89%	2,490	26.1%	2,617
Credit Rates	-126.8%	(692,968)	-98.2%	(580,636)
Arrears (pre due 30/06)	70.3%	384,393	56.1%	331,655
Instalment 1 due 31/08	18.5%	100,927	13.0%	76,664
Instalment 2 due 30/11	24.9%	136,335	18.0%	106,446
Instalment 3 due 28/02	40.5%	221,651	32.7%	193,254
Instalment 4 due 31/05	72.5%	396,324	78.5%	464,162
	100.00%	546,662	100.00%	591,546

There were 2,490 assessments outstanding as at 30 June 2018 compared to 2,617 as at 30 June 2017.



The following graph provides a breakdown of total rates outstanding by instalment.



2.5 CAPITAL EXPENDITURE REPORT

The following report outlines council's YTD capital expenditure compared to budget as at 30 June 2018.

YTD Capital Expenditure 2017/18					
	YTD Expenditure	Annual Budget	Balance Unspent	Forecast	Forecast Variance to Budget
ROADS					
RURAL ROADS					
Upgrade Programme	604,356	790,090	185,734	618,720	● (171,370)
Rural Roads Resealing	972,396	986,852	14,456	934,196	● (52,656)
Rural Roads Bridges Programme	12,980	74,850	61,870	75,083	● 233
TOTAL RURAL ROADS	1,589,733	1,851,792	262,059	1,627,999	● (223,793)
URBAN ROADS					
Car Parking Improvements	49,729	51,000	1,271	51,000	● -
Driveways, Footpaths and Channel	127,427	128,580	1,153	124,935	● (3,645)
Retaining Walls	268,825	392,977	124,152	358,030	● (34,947)
Urban Infrastructure	1,907,774	2,537,074	629,300	2,114,304	● (422,770)
Urban Road Renewal & Upgrades	599,248	733,350	134,102	612,836	● (120,514)
Urban Road Resealing	464,872	552,024	87,152	457,004	● (95,020)
TOTAL URBAN ROADS	3,417,874	4,395,005	977,131	3,718,109	● (676,896)
TOTAL ROADS	5,007,607	6,246,797	1,239,190	5,346,108	● (900,689)
PARKS, RESERVES AND SPORTING FACILITIES					
General Parks and Reserves	580,959	776,578	195,619	616,815	● (159,763)
Cemeteries	28,256	86,408	58,152	65,208	● (21,200)
Sporting Grounds & Facilities	408,414	513,610	105,196	505,311	● (8,299)
TOTAL PARKS, RESERVES & SPORTING FACILITIES	1,017,629	1,376,596	358,967	1,187,334	● (189,262)
STORMWATER					
Flood Mitigation Works	416,872	254,700	(162,172)	446,894	● 192,194
Storm Water Upgrades & Replacements	296,134	368,927	72,793	316,770	● (52,157)
TOTAL STORMWATER	713,006	623,627	(89,379)	763,664	● 140,037
WASTE					
Garbage and Recycling	8,035	34,308	26,273	34,308	● -
Waste Management Centre	23,506	63,400	39,894	24,790	● (38,610)
TOTAL WASTE MANAGEMENT	31,541	97,708	66,167	59,098	● (38,610)
BUILDINGS					
Burnie Arts & Function Centre	19,019	92,099	73,080	19,019	● (73,080)
Public Amenities	69,726	62,700	(7,026)	69,726	● 7,026
Public Halls	51,555	89,950	38,395	51,737	● (38,213)
Other Buildings	575,880	710,683	134,803	594,278	● (116,405)
Sporting Facilities	154,882	339,212	184,330	193,742	● (145,470)
TOTAL BUILDINGS	871,062	1,294,644	423,582	928,502	● (366,142)
PROPERTY, PLANT & EQUIPMENT (PPE)					
Information Technology	63,652	120,000	56,348	65,125	● (54,875)
Heritage Assets	32,582	55,000	22,418	55,000	● -
Vehicles	113,688	183,000	69,312	168,622	● (14,378)
Parking Equipment	92,939	185,193	92,254	92,938	● (92,255)
Plant	660,656	1,159,689	499,033	762,688	● (397,001)
Furniture & Fittings	204,859	336,408	131,549	259,024	● (77,384)
Other	123,522	262,400	138,878	135,624	● (126,776)
TOTAL PLANT/EQUIPMENT/VEHICLES	1,291,898	2,301,690	1,009,792	1,539,021	● (762,669)
TOTAL	8,932,743	11,941,062	3,008,319	9,823,727	● (2,117,335)

2.7 CONTRACTS AWARDED

The following table shows contracts awarded over \$100,000 (full contract value) during June 2018.

Contract Number	Contract Title	Contractor Registered Business Name and Address	Awarded Date	Initial Term	Value of Contract (Ex GST)
2605	Cleaning Services to Public Amenities	Dev's Contract Cleaning Pty Ltd West Park Oval Cottage Bass Highway Burnie TAS 7320	19/06/2018	4 years	\$168,341.70 (per annum indexed)

2.8 CONSULTANTS ENGAGED

The following table lists consultants engaged throughout the current financial year for a cost greater than \$10,000. For the purpose of this table, a consultant is defined as a person or organisation that provides Council with professional advice in areas of strategy, planning or engineering. Consultants are engaged in accordance with Council's policy *C12 Code for Tenders and Contracts*.

Reasons that consultants may be engaged:

- A Lack of resource within Council
- B Specialist expertise required
- C Independence
- D Value for money (where Council cannot provide the service as efficiently)
- E Legal requirement

Project	Consultant	Description	Committed \$	Actual \$ LTD	Reason	Funded from	Complete
Romaine Dam Stage 2 Raising	K Moore & Associates	Construction phase services.	20,000 (Fee estimate)	43,661	B	Capital Works Allocation	Yes
Marine Terrace Coastal Pathway	Rare Innovation	Structural design and documentation for the elevated walkway sections.	20,800	33,992	B	Capital Works Allocation	Yes
South Burnie Breakwater Bund	Water Technology	Wave/coastal processes modelling, design and document reconstruction for tender, inspections.	21,650	19,809	B	Capital Works Allocation	Yes
Surf Club Lift	GHD	Investigate lift options, prepare concept plans for consultation, detail design for tender. This work is on hold, pending outcome of Surf Club extension design	23,080	1,200	B	Capital Works Allocation	Yes
Environmental Design	ES&D	Contaminated Soils, detailed site investigation	26,000	20,383	B	Cost of Sale	Yes

Project	Consultant	Description	Committed \$	Actual \$ LTD	Reason	Funded from	Complete
Adventure Playground Consultancy	Playstreet	Adventure Playground	15,000	5,360	B	Capital Works Allocation	No
Burnie Surf Club Redevelopment	Jaws Architects	Design and Project Delivery Services	74,797	33,220	B	Capital Works Allocation	No
Ridgley Drainage Study	Pitt & Sherry	Consultant Brief 188 – Stormwater Investigations and Reporting	26,730	29,403	B	Capital Works Allocation	Yes
Emu River Flood Study	Entura	Consultant Brief 191 – Investigation and reporting	49,800	0	B	Annual Plan Action	No
Parking Audit	Crowe Horwath	Scheduled audit commissioned by BCC Audit Committee	5,000	5,000	C	Audit Committee Budget	Yes

2.9 GOVERNANCE – USE OF COUNCIL SEAL

19 June 2018	Tasmanian Land Titles Office – Application to Expunge Easements or Profits a Prende – Volume 34071, Folio 1 (Servient) Volume 27329 Folio 1 (Dominant)
19 June 2018	Request to Amend Sealed Plan – 312 Mooreville Road, Mooreville
21 June 2018	Part 5 Agreement – 110 South Prospect Road West Ridgley, DA 2017/44
25 June 2018	Request to Amend Sealed Plan – Old Surrey Road, Havenview
27 June 2018	Part 5 Agreement – 90A Mooreville Road, Shorewell Park, DA 2015/110

COUNCIL RESOLUTION

Resolution number: MO243-18

MOVED: Ald R Blake OAM

SECONDED: Ald A Keygan

“THAT the General Manager’s Information Report for Corporate and Business Services for June 2018 be noted.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

AO188-18 COMMUNICATIONS JOURNAL JULY 2018

FILE NO: 2/17/3
PREVIOUS MIN:

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	7	AN ENGAGING AND ACCOUNTABLE LEADERSHIP FOCUSED ON A STRONG FUTURE
Objective	7.2	Council and the community are informed and engaged on issues of local importance.
Strategy	7.2.2	Inform the community of key decisions and actions of Council.

1.0 RECOMMENDATION:

“THAT Council note the information contained in the Communications Journal as listed.”

2.0 SUMMARY

The purpose of the Communications Journal section of the Agenda is to provide Council with relevant general communication items received that need to be brought to the attention of Aldermen.

Items contained in this monthly report are generally for noting. Any specific correspondence items which require an officer’s comment and a recommendation are tabled in the reports immediately following this one.

3.0 MAYOR’S COMMUNICATIONS

The Mayor advised that the following meetings, events or appointments were attended since last Council Meeting report:

- Meeting with Elsa Viney
- Burnie Senior Citizens - 63rd Birthday celebrations
- Citizenship Ceremony
- Paper on Skin – Gala Parade and Award Evening
- Community Forum – Hermal Group
- Event Launch of Samaritan Purse - "Launch Operation Christmas Child 2018"
- Official launch of Family Based Care’s ARRTS Expo
- Burnie Masonic Lodge Presentation Evening
- Kirsten from Havenview Primary School – Dream Big Program
- Meeting with UTAS Vice-Chancellor Rufus Black
- University of Tasmania Dinner
- 51st Burnie City Eisteddfod - Official Opening

- Teleconference with UTAS – Culture and Wellbeing
- Cradle Coast Futures Plan Workshop
- Audit Committee Meeting
- Dream Big Exhibition Opening
- Go and Do the Same Exhibition Opening
- Burnie City Eisteddfod
- Burnie Emu Bay Lions Club Change Over Dinner
- BCCI breakfast with the Leader of the Opposition the Hon William Shorten MP
- Funding Announcement – West Park

The Mayor advised that the following meetings, events or appointments were attended on his behalf since last Council Meeting report:

- Funding announcement - redevelopment of the Burnie United Football Club grounds at Montello – attended by Deputy Mayor French AM
- Cradle Coast Authority - Leader of the Opposition the Hon William Shorten MP – attended by Alderman Robert Bentley

4.0 NOTIFICATION OF COUNCIL WORKSHOPS

Workshop	26 June 2018	
Aldermen in attendance Apologies	Mayor Boyd, Deputy Mayor French AM, Ald Blake OAM, Ald Brumby, Ald Dorsey, Ald Keygan, Ald Kons, Ald Lynch, Ald Bentley	
Items Discussed	Planning Scheme	Discussion with Aldermen
	CBD Cardboard Collection Contract	Cardboard and Public Place Recycling discussion
	Electric Vehicle Charging Station	Discussion with Aldermen
	Regional Play Space	Discussion with Aldermen
	Regional Waste Management	Regional Waste Management Governance Workshop discussion with Consultant
	Cradle Coast Authority	Discussion with Aldermen
	General Manager's Update	Presentation from General Manager

Workshop	3 July 2018	
Aldermen in attendance Apologies	Mayor Boyd, Ald Blake OAM, Ald Brumby, Ald Dorsey, Ald Keygan, Ald Kons, Ald Lynch, Ald Bentley Deputy Mayor French AM	
Items Discussed	UTAS	Band Rooms at West Park discussion with Aldermen
	Events Working Group	Event Proposals discussed with Aldermen
	TasCom Review	Discussion with Aldermen

	Graffiti Master Plan	Draft Graffiti Management Plan discussed with Aldermen
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5.0 CORRESPONDENCE FOR NOTING

The following correspondence is **attached** for noting.

ATTACHMENTS

1. Will Hodgman MP, Premier of Tasmania - Budget Overview and Speech
2. TasWater - Efficient delivery of Capital Works Program
3. TasWater - MoU Regional Briefings
4. Anglican Diocese of Tasmania - Possible sale of church buildings and other church property
5. Burnie United Football Club - Montello Grounds Funding
6. Nicki Papazacharia - Burnie and CBD Master Plan
7. Kim Searle - Congratulations on the new street signs

COUNCIL RESOLUTION

Resolution number: MO244-18

MOVED: Ald S French AM

SECONDED: Ald T Brumby

“THAT Council note the information contained in the Communications Journal as listed.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY



PREMIER OF TASMANIA



15 JUN 2018

Ald Alwyn Boyd
Acting Mayor
Burnie City Council
PO Box 973
BURNIE TAS 7320

Dear Ald Boyd

My Government has just handed down the first State Budget of our second term.

I'm pleased to be able to provide you with an overview and a copy of the Treasurer's speech.

Tasmania is now a much stronger, prouder and more confident place to be.

Our economy is one of the strongest in the country, our budget is under control, and we are able to invest more into essential services.

The 2018-19 Budget delivers on all the commitments we have made under our Plan to Build Your Future.

It's a Plan to:

- further strengthen the economy and create more jobs;
- build the infrastructure our growing state needs, with a \$2.6 billion investment in job-creating infrastructure including road and rail upgrades, hospital redevelopments, new schools and ambulance stations, and more housing;
- prioritise health with funding to employ more hospital and health staff and open more hospital beds;
- Invest in education with more teachers, and new schools in growth areas;
- support Tasmanians who need our help, with additional funding to build more affordable housing, employ more child safety officers and to eliminate family violence;
- reduce cost of living pressures with almost \$300 million dedicated to reducing household expenses such as water and electricity costs;
- keep Tasmanians safe with an additional 125 police officers, and new prison facilities; and
- protect the Tasmanian way of life with increased support to future proof our national parks and for new and improved fishing infrastructure.

We laid the foundations in the last term of Government so Tasmanians could look forward to a brighter future – now we are taking Tasmania to the next level.

- 2 -

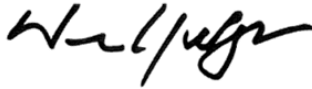
It is however important to remember that the gains we have made wouldn't have occurred if it wasn't for strong financial management.

The 2018-19 Budget continues our commitment to remain in surplus and live within our means so we are able to invest more in supporting essential services.

Tasmania's best days are ahead of us – but we must plan responsibly for the future.

The State Budget charts the path a majority Liberal Government will take to build your future and make Tasmania an even better place to live.

Yours sincerely



Will Hodgman MP
Premier



15 June 2018

Dear Mayor and Owner Representative

Efficient delivery of our capital works program

TasWater is about to ramp up its capital works program, and as part of the program it is important that we look at ways of delivering our projects more efficiently.

With this in mind, in April this year our Board approved a Strategic Business Case for the establishment of a Capital Delivery Office (CDO) supported by a Program Management Alliance.

The CDO will see our own staff working alongside personnel provided by one or more external partners as part of a single collaborative team. This is seen as the most effective way for TasWater to augment its existing capacity and capability to achieve its capital works program. It will also provide a valuable opportunity for our staff to work in a streamlined and successful program delivery environment, to enhance their skills and to gain valuable experience.

We will be meeting with industry representatives in Devonport, Launceston and Hobart on 18 and 19 June to present our 2018/19 capital works program and to brief them on the CDO. We will use this opportunity to reassure Tasmanian-based design consultants that they will continue to play an important role in our capital delivery program. While our CDO will undertake some design work, it is important that local consultants are capable of supporting our accelerated capital works program after the alliance agreement ends.

For this reason we are currently looking at a range of options to ensure Tasmanian consultants continue to deliver services for our capital program now and into the future. We will work closely with our successful Alliance partner (or partners) to ensure support for the local design industry.

As for the impact on Tasmanian contractors and sub-contractors, the accelerated capital works program will create a number of new opportunities across the state with the associated economic flow-on benefits. The CDO will be responsible for awarding tenders and overall project management but will not self-perform construction works.

We are still in the early stages of this project however planning is progressing well and we aim to have the CDO fully operational by early 2019 for a period of three to five years. We will continue to listen to the concerns of local consultants and other key stakeholders and to build in mechanisms to address those concerns as we develop the operating model in more detail.

If you have any questions about the CDO please feel free to contact Project Director Matthew Derbyshire on (03) 6237 8219 or matthew.derbyshire@taswater.com.au. We will continue to keep you updated as we work towards the appointment of a preferred partner (or partners) and establishment of the CDO early next year.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Michael Brewster".

Michael Brewster
Chief Executive Officer

Tasmanian Water & Sewerage Corporation Pty Ltd
GPO Box 1393 Hobart Tas 7001
Email: enquiries@taswater.com.au
Tel: 13 6992

ABN: 47 162 220 653

TW HPRM ref: 18/63146



TW HPRM ref: 18/66090

19 June 2018

Regional briefings re Memorandum of Understanding (MoU)

TasWater expects to issue on or about 16 July a notice to shareholders advising of a Special Meeting to vote on the implementation of the MoU with the State Government.

The Special Meeting will be held on 27 September 2018 in Launceston. When we issue the notice of meeting we will also include a detailed Information Memorandum.

TasWater will host a series of regional briefings in August to provide all Elected Members the opportunity for a comprehensive briefing on the proposed implementation of the principles set out in the MoU between TasWater, the Chief Representative of the Owners' Representatives Group (ORG) and the State Government.

It is no secret that I firmly believe that the changes contemplated in the MoU are in the best interests of the organisation, councils and the people of Tasmania. It will allow us to keep our prices down – in line with customer expectations – and bring forward some projects in our capital expenditure program through the State Government's \$20 million investment every year for the next 10 years.

The agreement allows for the State Government to become a 10 per cent shareholder in TasWater.

The MoU provides for council dividends at \$20 million per annum to continue through to FY2025/26, enabling our owner councils to continue delivering much-needed infrastructure and services in their respective communities.

The proposed changes are subject to the approval of Councils and the parliament.

Ordinarily we would brief Owners Representatives but given the importance of this matter we have decided to give all Elected Members the opportunity to attend one of the regional briefings being held in Devonport, Launceston and Hobart.

We have scheduled these briefings well in advance of the Special Meeting in order to ensure that Councils will be able to consider the proposed resolutions as part of their regular meeting schedule and be able to do so fully briefed.

For your convenience these briefing sessions will be held on the same day as the Owners' Representative Group (ORG) quarterly briefings. Each session will last for 90 minutes and will include time for questions and open discussion.

These briefing sessions will be held as follows:

- Southern regional briefing session for all elected members:
 - Tuesday, 7 August
 - 6.30pm-8pm
 - 169 Main Road, Moonah (Derwent building)

Tasmanian Water & Sewerage Corporation Pty Ltd
GPO Box 1393 Hobart Tas 7001
Email: enquiries@taswater.com.au
Tel: 13 6992

ABN: 47 162 220 653



- North Western regional briefing session for all elected members:
 - Wednesday, 8 August
 - 6.30pm-8pm
 - 18 Steele Street, Devonport (Mersey Board Room)
- North regional briefing session for all elected members:
 - Thursday, 9 August
 - 6.30pm-8pm
 - 36-42 Charles Street, Launceston (West Tamar Meeting Room)

Light refreshments will be provided prior to the start of the regional briefing sessions for all elected members. For catering purposes, it would be appreciated if Councillors and Aldermen planning to attend one of these briefing sessions could RSVP at least two days before the scheduled meeting by emailing colleen.davidson@taswater.com.au.

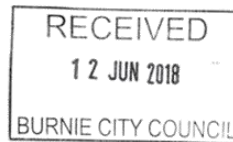
Yours sincerely

A handwritten signature in black ink, appearing to read "Miles Hampton".

Miles Hampton
Chairman

887347

Mr Andrew Wardlaw
General Manager
Burnie City Council
PO Box 973
BURNIE 7320



Wednesday, 6 June 2018

Dear Sir or Madam,

Possible sale of church buildings and other church property

I write to you regarding the possible sale of church buildings and other church property in your municipal area.

Last weekend, the Synod of the Anglican Church agreed to a plan to fund the church's anticipated financial responsibility to pay redress to survivors of child sexual abuse under the National Redress Scheme. The fund would be derived from:

- Around \$2.9M from levies (of 25%) on funds from past property sales by the Diocese and parishes;
- Around \$1.1M from direct contributions by some larger parishes; and
- Around \$4.7M from levies (of 25%) of the proceeds of the sale of 108 properties owned by the Anglican Church in Tasmania.

Consultation process

Over the next 6 months, we will engage in a process of consultation with our parishes and with local communities. I have enclosed a flow chart that describes, at a high level, the process that was adopted by the Synod. The key dates in that process are:

- 1 September 2018 – deadline for community submissions to the Diocesan Council.
- 1 October 2018 – deadline for Parish submissions to the Diocesan Council.
- 1 December 2018 – Diocesan Council meets to consider submissions and may exempt some buildings from sale or delay sales.
- Sales of properties that remain on the list would take place in a controlled manner over the following 2-3 years.

Local Councils are key stakeholders in this process and are well placed to provide considered leadership for the local community. There are a number of ways in which Council could engage with the process and assist in obtaining the best outcomes possible.

- Council might be able to work with a local parish to support a submission that the parish retain a building.

A church for Tasmania, making disciples of Jesus

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- Council may be able to help the local community to develop a reasoned proposal, backed by evidence, about the future ownership and use of a church building.
- Council may be able to communicate back to us some of the common concerns and objections relating to the possible sale of buildings.
- Council may wish to work with the Diocese of Tasmania to enable the subdivision of cemeteries from church lands in select cases, in an efficient cost-effective manner.

Details of the criteria that a submission should address, and some forms to support this process, will be available on our website in the coming weeks.

Cemeteries

I am aware that there is a lot of concern about Anglican cemeteries. The Diocese is still determining its approach to cemeteries, as different locations raise different issues.

Speaking generally, if a church with a cemetery is sold:

- Where possible, the church would sell cemeteries to purchasers who would be able to continue to manage the cemetery under the *Burials and Cremations Act 2002*. These would include funeral homes, commercial cemetery managers or local councils.
- The church would be happy to negotiate with local communities who are interested to own and run their local cemetery.
- Some cemeteries may be retained and then managed centrally by the Diocese of Tasmania on a commercial (or at least revenue neutral) basis.
- Some cemeteries may be sold into private hands. This is most likely to apply to disused cemeteries.

I would welcome feedback about this broad approach to cemeteries, as well as application in specific areas.

I'm happy to discuss this further with you and explain anything that isn't clear.

Yours Faithfully,



James Oakley

General Manager/Registrar

Encl: Redress Process and Timeline, list of proposed properties for sale

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**The outline of the process for Parishes is:**Applications for exemptions

1. From June 2018, parishes will have the opportunity to apply to Diocesan Council for properties to be exempt from sale, or for funds to be exempt from levies. The criteria for exemptions is primarily about the ministry and mission needs in a parish.
2. Those applications must be made to the Council before 1 October 2018.
3. The Council will consider all submissions at its meeting in December 2018. This is to give everyone time to gather all the information that might be needed to make a sound decision about a property or fund.

Levying funds

4. In the second half of 2018, Diocesan Council will impose a 25% levy on all the funds in the deposit list, based on the balance of those funds on 17 April 2018. These funds will be quarantined, so that they are available to be paid for redress claims as needed.
5. The parishes will continue to receive the interest on those funds until they are used for making redress payments.
6. The balance of any money remaining at the end of the National Redress Scheme (after 10 years), will be returned to the parishes from which it was levied.

Selling properties

7. There will be some properties on the list that the relevant parish agrees ought to be sold. We will start marketing these in August or September, after they have been identified.
8. Following the December Diocesan Council meeting, where the list of properties for sale is finalised, we will start the process of sale.
9. This process will take some years and will be carefully planned and staged following consideration of the submissions received from parishes. We are currently exploring options to maximise the value of properties before sale, to ensure that we are being wise stewards of our resources.

Community Consultation

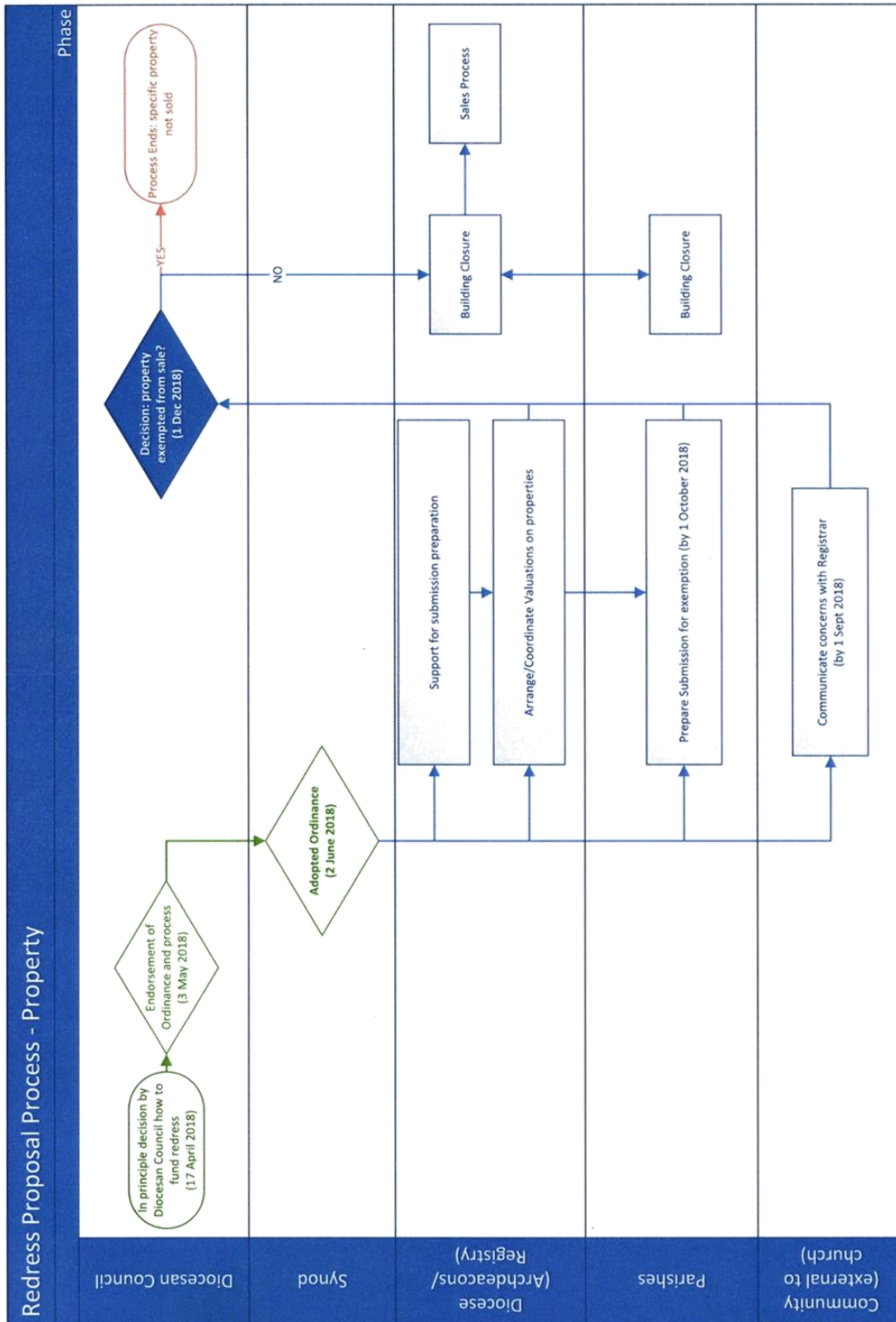
Community groups, councils or individuals who wish to make a representation to Diocesan Council, about church property marked for sale, can address their submission to the General Manager of the Diocese at Registry@anglicantas.org.au.

Submissions can be made after Synod has finalized the list in June until 1 September 2018

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List of properties that may be sold

Description	Address
All Saints Church, Melton Mowbray	9-11 Blackwell Road, Melton Mowbray
All Souls Church & Cemetery, Patersonia	896 Patersonia Rd, Patersonia
Christ Church, Burial Ground and Parsonage, Illawarra	Illawarra Rd, Illawarra
Christ Church, Low Head	412 Low Head Rd, Low Head
Church of the Ascension & Hall, Lilydale	25 Station Road, Lilydale
Church of the Good Shepherd, Hadspen	59 Main St, Hadspen
Fencing Paddock	Meander Valley Highway, Carrick
Glebe land Buckland	Duke Street, Buckland
Holy Trinity Church and Hall, Cressy	110 Main Street, Cressy
Holy Trinity Church, Beaconsfield	175 Weld St, Beaconsfield
Holy Trinity Rectory, Cressy	2 Saundridge Rd Cressy
Rectory, Margate	113 Beach Rd, Margate
Rental Property, Coolabah Rd, Sandy Bay	9 Coolabah Road, Sandy Bay
Saleyards, Deloraine	9 East Westbury Place, Deloraine
St Aidans Church, Hall and Kindergarten, East Launceston	41-43 Arthur St, East Launceston
St Aidens Rental Property, East Launceston	15 Berean St, East Launceston
St Albans Church & Burial Ground, Koonya	496 Nubeena Road, Koonya
St Albans Church, Pipers River	72 School Rd, Pipers River
St Andrews Assistants House, Lenah Valley	13 Sharps Rd, Lenah Valley
St Andrews Church & Hall, Lenah Valley	224 Lenah Valley Rd, Lenah Valley
St Andrews Church and Hall, Evandale	6 High St, Evandale
St Andrews Church, Carrick	42 Meander Hwy, Carrick
St Andrews Church, Westbury	11 Lonsdale Promenade, Westbury
St Annes Church and Hall, Lutana	27 Ashbolt Cres, Lutana
St Augustines Church, Macquarie Plains	388 Gordon River Rd, Macquarie Plains
St Barnabas Church & Hall	8 Nightingale St, Sheffield
St Barnabas Church and Hall, South Arm	3337 South Arm Road, South Arm
St Barnabas Rectory, Scottsdale	22 Arthur St, Scottsdale
St Bartholomews Church, Forest	502 Mengha Road, Forest
St Davids Church, Riverside	399 West Tamar Highway, Riverside
St Davids Hall, Riverside	399 West Tamar Rd Riverside
St Georges Church & Cemetery, Gagebrook	Briggs Road, Gagebrook
St Georges Church & Hall, Moriarty	45 Hermitage Lane, Moriarty
St Georges Church, Mathinna	4 Dunn St, Mathinna
St James Church & Hall, Northdown	Port Sorell Rd, Northdown
St James Church and Hall, Montague Bay	Loinah Road, Montague Bay
St James Church, Colebrook	7 Richmond St, Colebrook
St James Church, Franklin Village	Hobart Rd, Franklin Village
St James Church, Jericho	Jericho Road, Jericho
St James the Less Church, Osterley	79 Church Road, Osterley

List of properties that may be sold

1

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St John Quamby Cottage, Ryans Rd, Spring Beach	10 Ryans Rd, Spring Beach
St John The Baptist Church, Buckland	Duke St, Buckland
St John the Baptist Church, Ouse	Bridge Hotel Rd, Ouse
St John the Baptist, Branxholm	36 Scott St, Branxholm
St John the Evangelist Church, Lower Marshes	1404 Lower Marshes Road, Lower Marshes
St Johns Church & Cemetery, Franklin	3328 Huon Hwy, Franklin
St Johns Church & Cemetery, Plenty	930 Glenora Road, Plenty
St Johns Church, Railton	Forster St, Railton
St Johns Church, Ross	11 Church St, Ross
St Johns Church, Snug	11 Frost St, Snug
St Johns Rental Rectory, New Town	St Johns Ave, New Town
St Lukes Church & Hall, Latrobe	21 Hamilton St, Latrobe
St Lukes Church, Judbury	1282 Glen Huon Rd, Judbury
St Lukes Rectory	Church St, Richmond
St Marks Chapel of Ease, Bellerive	31 Queen St, Bellerive
St Marks Church & Hall, Bridport	Main Road, Bridport
St Marks Church & Hall, Launceston	2-6 Hobart Rd, Launceston
St Marks Church, Cressy	3960 Macquarie Road, Cressy
St Marks Rectory, Cygnet	22 George St, Cygnet
St Marks Rectory, Launceston	12 Eurella St, Launceston
St Martins Church & Hall, Chigwell	2-4 Junee St, Chigwell
St Martins Church, Dunalley	116 Arthur Highway, Dunalley
St Martins Church, Shed & Rectory, Queenstown	41-43 Driffield St, Queenstown
St Marys Church, & Rectory, Triabunna	1 Franklin St, Triabunna
St Marys Church, Gretna	31 Church Rd, Gretna
St Marys Church, Rectory and Cemetery, Hagley	65 St Marys Lane, Hagley
St Marys Church, Hall & Burial Ground, Kempton	122 Main Road, Kempton
St Marys Hall, Gretna	3548 Lyell Hwy, Gretna
St Matthias Church, Windermere	431 Windermere Rd, Windermere
St Matthias Church, Woodsdale	2265 Woodsdale Rd, Woodsdale
St Michael & All Angels Church, Parish Room, Craft Room and Vestry, Bothwell	2 Market Place, Bothwell
St Michaels & All Angels Church, Pyengana	280057 Tasman Highway, Pyengana
St Michaels Church Play Centre, Bagdad	42 School Road, Bagdad
St Michaels Church, Kimberley	Kimberley Road, Kimberley
St Olaves Church, Stony Rise	200 Stony Rise Road, Stony Rise
St Oswalds Church & Hall	34 Bain Terrace, Trevallyn
St Oswalds Church, Tunbridge	90 Main Road, Tunbridge
St Pauls Church & Hall 15 Thomas St, East Devonport	15 Thomas St, East Devonport
St Pauls Church & Hall, Stanley	37-39 Church St, Stanley
St Pauls Church/Hall, Myalla	202 Myalla Rd, Myalla

2

List of properties that may be sold

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St Peters Church & Rectory, and vacant block, Fingal	2 Talbot St, Fingal
St Peters Church, Blackmans Bay	19-23 Pearsall Avenue, Blackmans Bay
St Peters Church, Hall and Cemetery, Hamilton	11 Ponsonby Street, Hamilton
St Peters Church, Hall and Rectory	315 St Leonards Rd, St Leonards
St Raphael's Church, Fern Tree	725 Huon Road, Fern Tree
St Saviour Church, Hall & Cemetery, Meander	143 Main Road, Meander
St Simons & St Judes Church, Woodbridge	3468 Channel Hwy Woodbridge
St Stephens Church & Hall, Sandy Bay	520 Sandy Bay Rd. Sandy Bay
St Stephens Church and Hall, Penguin	34 Main Road, Penguin
St Stephens Church, House and Hall, Wynyard	6-8 Dodgin St, Wynyard
St Thomas Church & Cemetery, Tea Tree	940 Middle Tea Tree Road, Tea Tree
St Thomas Church, Avoca	Falmouth St, Avoca
St Thomas Hall (Post Office), Avoca	Falmouth St, Avoca
Vacant Land	South Preston
Vacant Land	19 Meander Valley Road, Carrick
Vacant Land	Oldina Rd, Oldina
Vacant Land, Avoca	2 Arthur Street, Avoca
Vacant Land, Elizabeth Town	Lot 7 Bass Highway, Elizabeth Town
Vacant Land, Fingal	Gray Street, Fingal
Vacant Land, Gagebrook	Lot 786 Briggs Road, Gagebrook
Vacant Land, Gagebrook	Lot 785 Briggs Road, Gagebrook
Vacant Land, Gormanston	Lot 2 Linda, Lyell Highway, Gormanston
Vacant land, Kempton	Main Street, Kempton
Vacant Land, Lebrina	Lisle Rd, Lebrina
Vacant Land, Pontville	Kimberley Street, Pontville
Vacant Land, Rosebery	Baker Street, Rosebery
Vacant Land, Triabunna	10 Victoria Street, Triabunna

List of properties that may be sold

3

FACT SHEET – REDRESS FUND**Why are we doing this?**

The Anglican Diocese of Tasmania believes that providing redress (a payment, counselling costs, and the opportunity for a direct apology) for survivors of child sexual abuse is the right thing to do. It provides restorative justice, recognition and support for survivors.

With a significant number of child sexual abuse cases taking place in the 1960's, 70's and 80's, the Diocese has decided to join the National Redress Scheme, an independent government scheme to provide redress. We anticipate that around 150 survivors may come forward for redress, and that our liability will be in the order of \$8 million over the next ten years.

The Diocese cannot fund \$8 million out of its operations, nor can it fund the repayment of a loan of that magnitude. It does however have assets, including property and investments from the proceeds of previous property sales, it can utilise.

What will we do?

The Synod decided on 2 June 2018, to establish a Redress Fund for the Diocese to cover claims made against the Anglican Church of Tasmania. Funds will be derived from:

- Around \$2.9M from levies (of 25%) on funds from past property sales by the Diocese and parishes;
- Around \$1.1M from direct contributions by some larger parishes; and
- Around \$4.7M from levies (of 25%) of the net proceeds of the sale of 108 properties owned by the Diocese.

The Synod agreed to a [list of properties](#) that may be sold, and a [list of funds](#) that may be levied.

Properties: <https://tinyurl.com/y7rkwn7> Funds: <https://tinyurl.com/ydajapqc>

The proceeds of the sale of property will be directed as follows (see graphic: <https://tinyurl.com/yavl8x49>):

- 25% to the Redress Fund;
- 25% to the New Ministry Development Fund, of which 15% may be reclaimed by the Parish; and
- 50% to remain in trust for Parish use.

The aim of this is to enable ministry activities to continue where property is sold with up to 65% of the proceeds available for local parish use.

How can you respond?

The Diocese will engage in a process of consultation with our parishes and with local communities to determine if properties or funds should be excluded from the lists for sale or levy. An independent Probity Advisor will oversee this process. The key dates in that process are:

- 1 September 2018 – deadline for community submissions to the General Manager of the Diocese.
- 1 October 2018 – deadline for Parish Council submissions to the Diocesan Council.
- December 2018 – Diocesan Council meets to consider submissions and may exempt some buildings from sale or delay sales.
- Sales of properties that remain on the list will take place in a controlled manner over the following 2-3 years.

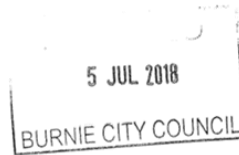
All correspondence should be directed to The Registrar/ General Manager, Mr James Oakley, GPO Box 748, Hobart 7001, or registry@anglicantas.org.au

Further information can be found here: <https://anglicantas.org.au/redress-proposal/>

Information about cemeteries can be found in the FAQ here: <https://tinyurl.com/y7w8g7ev>

Burnie United Football Club
PO Box 197
Burnie, TAS 7320
PH: 03 6431 3691

ABN 367 242 264 78



Dear Mr Wardlaw,

The Burnie United Football Club committee and members would like to thank you and the Burnie City Council for your kind and generous pledge of \$250,000 for the upgrade of the Montello grounds.

This funding is welcomed by the present members, players and committee as well as the future players and members.

The money will be used for upgrades to the grounds and they will include a synthetic playing surface, construction of junior pitches, and improved lighting. This project will deliver for hundreds of players of all ages in Burnie now and into the future, to cater for our ever expanding game.

Again we thank you and we look forward to receiving the funding to get the project underway.

Kind regards

A handwritten signature in cursive script, appearing to read "Lynne Kershaw".

Lynne Kershaw
Secretary
Burnie United Football Club

Karen Kelly

Subject: FW: Burnie Potential**From:** NICKI PAPAZACHARIA
Sent: Thursday, 7 June 2018 10:14 PM
To: Alwyn Boyd
Subject: Burnie Potential

Hello Alwyn,

I attended the meeting Monday 4th June 2018, 6.00 pm headed by Justine Keay MP, federal opposition leader Bill Shorten and senator Anne Urquhart, which was a good night.

A wide range of questions were addressed, which included a plan to transition out of the animal trade, loss of apprenticeships, the need to build more social housing and to prioritise domestic over foreign investors to overcome nationwide housing affordability prices, the Australian market relying too much on temporary, casual labour therefore workers are being treated as a disposable commodity, the medical department; people having to go to the mainland to see a specialist as well as other issues regarding said department, which are very important issues.

Equally as important is the CBD Master Plan for Burnie. I have read through the CBD Master Plan for Burnie which will certainly make Burnie competitive, very vibrant, encourage more business opportunities, encourage locals to venture out and spend money here in Burnie, instead of going to the mainland to spend money, due to more retail outlets to spend money on, as well as tourists who visit Burnie, will enjoy their shopping and dining experience in Burnie rather than spending one or two nights and moving on to spend money where there are more retail outlets to do so. I would also like to see the Master Plan extend to Upper Burnie in the way of coffee shops and cafes, restaurants and more retail outlets.

South Burnie overlooks the beautiful beach, has a very good Shopping hub, a good restaurant in Leonardo, a great hairdresser in Immerse Hair, a good bakery, hardware shops, a very good industrial area which will only move forward in the way of new developments.


Although I am originally from Tasmania I spent 2000 – 2017 on the Gold Coast. I am now living and working in Burnie. While I was living on the Gold Coast I witnessed a lot of developments including new infrastructure developments, the Q1, the Soul, the Hilton, the Light Rail and the renovation of Pacific Fair Shopping Centre. The unveiling of the new look Pacific Fair complete with new retail outlets such as Prada, Uniqlo, Christian Louboutin as well as coffee shops, cafes restaurants, was very successful. It is very competitive, always busy and very vibrant.

Also while living on the Gold Coast, I noticed the parks were very well maintained. The Romaine Reserve is an absolute treasure. I run along the track most mornings and finish off with a walk. When well maintained it looks amazing and certainly equally as good, if not better than what is on the Gold Coast or anywhere else around the world. I have also travelled around Europe and saw the parks etc. where maintained. The BBQ and playground will soon be in place for people to bring their families for a relaxing afternoon.

The above mentioned will not only create business opportunities, but also job prospects so that people will not have to leave Tasmania to increase their opportunities in gaining employment. Burnie has so much untapped potential. It would be a missed opportunity if this unique potential is not realised.

Kind regards,

Ms Nicki Papazacharia


Burnie, 7320.

21st June, 2018.

The Mayor and Aldermen and Women,
Burnie City Council,
Wilson St.,
Burnie.

Dear Council Members,

I am writing to thank you for the new street signs that have been erected. They are brilliant! No longer do I have to look where the sign is, the colour leaps out and the writing and numbers are easy to read. Whoever thought of this needs a pat on the back.
Thanks again.

Yours faithfully,



(Mrs.) Kim Searle.

AO189-18 COMMUNICATIONS JOURNAL - CROWN LAND SERVICES - EMU RIVER FLOOD DEBRIS

FILE NO: 2/17/3
PREVIOUS MIN:

MAKING BURNIE 2030 – CORPORATE PLAN REFERENCE:

Direction	7	AN ENGAGING AND ACCOUNTABLE LEADERSHIP FOCUSED ON A STRONG FUTURE
Objective	7.3	Council is compliant in all areas and carries out the role of regulatory enforcement in a fair and effective manner.
Strategy	7.3.1	Ensure Council remains compliant with all its statutory and regulatory obligations and contributes to the regulatory environment which affects our community.

1.0 RECOMMENDATION:

“THAT Council:

- 1) Note the advice received, and***
- 2) Write to Crown Land Services seeking a copy of the Flood Debris Management Policy when finalised and request that a review of the Department’s position on the removal of flood debris in the lower reaches of the Emu River be carried out at that time.”***

2.0 SUMMARY

Correspondence has been received from Crown Land Services in regard to the management of debris in the Emu River, attached.

The advice provided stems from a request from Council to the State Government, seeking the removal of timber debris in the lower reaches of the Emu River, which was deposited during the June 2016 flood.

The correspondence notes that a policy is being developed in regard to the management of flood debris and that the department is of the opinion that no immediate corrective action is required in regard to the debris.

The correspondence also notes that in forming that view, advice was taken from the Natural Values Conservation section of DPIPW.

3.0 GENERAL MANAGER'S COMMENTS

Background

At the 31 January 2017 meeting Council considered a motion on notice in regard to flood debris in the Emu River, arising from the June 2016 Flood.

Council determined the following

"That Council urge the Department of Primary Industries Parks Water and Environment to remove the Emu River of loose logs that were left after the recent floods"

Correspondence was forwarded to the Department in that regard.

A meeting with representatives of the Department, then Mayor Dow and then Deputy Mayor Boyd occurred on site on 10 March 2017 to discuss the concerns.

The Department's representatives were to provide a response following the meeting. A written response to the request has only recently been provided.

Legislative requirements

The Emu River is under the control and management of the State Government. Various departments have management responsibilities for different aspects of the River environs. Council has no authority to undertake works within the Emu River without approval.

Policy Considerations

Council has voiced its concerns related to the accumulation of timber debris in the Emu River and the potential for this timber to mobilise and create flooding issues downstream, in various forums and to relevant agencies.

Council is progressing a flood study of the lower reaches of the River which will assess, in part, the impact of accumulated debris in the river on flood extent.

Financial Impact

This report presents no financial impacts for Council.

Discussion

A response to Council's request in regard to the removal of timber debris in the Emu River has been received for Crown Land Services. The response is **attached**.

In summary, the Department is developing a policy position in regard to the management of flood debris, the policy is to incorporate recommendations from the Tasmanian Governments Flood review, and until that policy position is finalised, the Department is of

the opinion that no immediate corrective action should be undertaken to remove the timber debris in the Emu River until that policy is finalised.

It is suggested to Council that it note the advice provided and that Council determines to write to Crown Land Services seeking a copy of the Flood Debris Management Policy be provide when finalised, and request that a review of the Department's position on the removal of flood debris in the lower reaches of the Emu River be carried out at that time.

Risk

Timber within the river environs can mobilise in a flood situation, and as has occurred in past flood events, this timber can accumulate on the upstream faces of structures in the waterway.

This accumulated debris can be a risk to the structural integrity of structures in the waterway.

There is also the risk that the accumulated debris has an influence on flooding extent upstream of the debris.

Managing timber debris in the waterway may be an opportunity to mitigate future flood impacts.

However there would be attendant environment risks to manage in undertaking such works.

Consultation

The presence of timber debris in the Emu River was a matter for community concern in the aftermath of the June 2016 flood.

The potential contribution of accumulated timber debris on the extent of flooding in the Emu River Road industrial area was raised with various agencies as part of Council's submission to the flood inquiry.

ATTACHMENTS

1 [↓](#). Email from Crown Land Services - Emu River Flood Debris

COUNCIL RESOLUTION

Resolution number: MO245-18

MOVED: *Ald R Bentley*

SECONDED: *Ald S French AM*

“THAT Council:

- 1) Note the advice received, and***
- 2) Write to Crown Land Services seeking a copy of the Flood Debris Management Policy when finalised and request that a review of the Department’s position on the removal of flood debris in the lower reaches of the Emu River be carried out at that time.”***

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

Karen Kelly

Subject: Burnie City Council - Emu river flood debris

From: Steel, Fiona (Parks) [mailto:Fiona.Steel@parks.tas.gov.au]
Sent: Tuesday, 26 June 2018 4:02 PM
To: Gary Neil
Subject: RE: Burnie City Council - Emu river flood debris

Good Afternoon Gary

Following Councils meeting with representatives from Parks and Wildlife Services and Crown Land on the 10 March 2017, further expert advice about contributing factors to the flood event and opinion regarding concerns raised by Council was sought from DPIPWE Manager Natural Values Conservation.

The 2016 June flood is a result of a significant rain event across many river systems and catchment areas that were influenced by the natural process of debris accumulation which affected many Tasmanian communities and businesses resulting in an independent Government review of the flood event.

CLS is of the opinion that no immediate corrective actions in the Emu River should be considered until the completion of a proposed CLS policy relating to flood debris management incorporating the findings and recommendations from the Government Flood Review.

Should you have any queries relating to this matter, please contact me on 6165 4682.

Kind Regards

Fiona

Fiona Steel
Operations Manager - Crown Land Services
Tasmania Parks and Wildlife Service
Level 8, Lands Building, 134 Macquarie Street Hobart
GPO Box 1751 Hobart TAS 7001
General Enquiries: 6169 9015
Direct Ph: (03) 6165 4682
Email: fiona.steel@parks.tas.gov.au Web: www.parks.tas.gov.au

MINUTES AND REPORTS OF COMMITTEES**AO190-18 BURNIE CITY YOUTH COUNCIL SPECIAL COMMITTEE
UNCONFIRMED MINUTES OF MEETING HELD ON 21 JUNE 2018**FILE NO: 2/5/34

RECOMMENDATION:

“THAT the Minutes of a meeting of Burnie Youth Council Special Committee held on 21 June 2018, be received for discussion.”

SUMMARY

Following a discussion the Youth Council determine a position that priorities for the Burnie Skate Park be: the building of toilets; appropriate lighting for safety; seating; and the removal of gravel.

ATTACHMENTS

1. [Burnie City Youth Council Special Committee Minutes 21 June 2018](#)

COUNCIL RESOLUTION**Resolution number: MO246-18****MOVED: Ald S French AM****SECONDED: Ald C Lynch**

“THAT the Minutes of a meeting of Burnie Youth Council Special Committee held on 21 June 2018, be received for discussion.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

Meeting Minutes



Meeting: **BURNIE YOUTH COUNCIL**
 Held on: 21 June 2018
 Venue: Burnie City Council Chambers
 File No(s): 2/5/34

The meeting opened at 9.15am.

		Action	
1	<p>Present</p> <p>Georgie Blake Kynan West Madeliene Dow (Proxy) Oliver Roell Raven Binstadt Braythen Weekes Riley Oates Millie Lithgow Jayden Beaumont Olivia Bellchambers-Jones Jackson Young Reba Baker Aviva Ross Zahli French Bella Last Charlie Heath Sam Grandfield Bellamy Paine Jack Riley Inka Lucas Aeolani StEvens</p>	<p>Burnie High School Burnie High School Stella Maris Primary School Stella Maris Primary School Montello Primary School Montello Primary School Leighland Christian School Leighland Christian School Natone Primary School Natone Primary School Ridgley Primary School Ridgley Primary School Burnie Primary School Romaine Park Primary School Romaine Park Primary School Cooe Primary School Cooe Primary School Marist Regional College Marist Regional College Havenview Primary School Havenview Primary School</p>	
2	<p>Apologies</p> <p>Lisa Bath Jasmine Sibley Olivia Bellchambers-Jones Maya Papas Aysha Kemp (proxied)</p>	<p>Parklands High School Parklands High School Natone Primary School Burnie Primary School Stella Maris Primary School</p>	
3	<p>Confirmation of Previous Minutes</p> <p><i>It was moved that the minutes of the meeting held on 17 May 2018 be accepted as a true and accurate record. (Moved Jack Riley, seconded Aviva Ross. Carried)</i></p>		

		Action
4	Review of meeting dates and times It was moved that a change of date occur for the next meeting of the Burnie Youth Council and that it move from the 9 August to the 16 August, and be held at the Burnie Arts and Function Centre. <i>(Moved Youth Mayor, all in favour. Carried unanimously)</i>	
5	Correspondence Children's University inquiring as to the Youth Council being a learning destination. Meeting was held with the YDO and Youth Councillors will be able to attribute attendance at Youth Council to their Children's University Passport.	

		Action
6	<p>General Business Skate Park Consultation</p> <p>Youth Councillors were informed of the Skate Park Consultation and read the media release and asked for feedback and suggestions.</p> <p>The Youth Mayor is to make a small statement on the media release.</p> <p>An invitation was presented to the Youth Councillors for the hosting of focus groups at the schools for young people to contribute their views on the usage of the park, which will be followed up with contact with the Principals alongside the Media Release.</p> <p>A brainstorming session followed with Youth Councillors splitting into two groups to investigate ideas and views on works at the Skate Park. The results were collated at the end of the session, discussed and four items prioritised.</p> <ul style="list-style-type: none"> • Shade • Benches / Seating • Toilets • Lockers • Bike Rack • BBQ Area • Lights / Safety • Grafitti wall • Basketball/Netball Court • Bright Colours • Shaped Barriers / Screens • Local Artists work on ground areas around the surface, walls fixtures etc • 'Little kids' section that is coloured brightly • Wooden seating areas that are under cover • Extending the park structures / Slate Bowl • Get rid of the gravel and replace with skate/scooter friendly surface such as bitumen, however maintain a separation of vehicles and people. • More shaded areas <ol style="list-style-type: none"> 1. Toilets 2. Lights 3. Seating 4. Removal of Gravel <p><i>It was moved that the position of the Youth Council priorities for the Burnie Skate Park be the building of toilets, appropriate lighting for safety, seating and the removal of gravel.</i> <i>(Moved Oliver Roell, seconded Millie Lithgow Carried)</i></p>	<p>The Youth Mayor is to make a small statement on the media release before distribution</p>

		Action
7	<p>General Business Making Burnie 2030 List</p> <p>Alderman Sandra French presented an article from National Geographic on the detrimental effects of plastic on the environment, and raised that last years Youth Council spoke of a program about talking to business about not supplying plastic straws, for instance in hotels and cafés. It was mentioned that young people may wish to move ahead with a project in this area.</p> <p>Discussion commenced on items in the previous minutes brainstorm listing on Making Burnie 2030</p> <ul style="list-style-type: none"> - Bellamy Paine spoke of the recycling at her school - Millie Lithgow spoke about the issue surrounding plastic bags, and that cotton bags can be cheaper - Madeleine Dow spoke about the issues with McDonalds and recycling, in that the material may be recyclable but no recycle bins are provided. - Oliver Roell suggested that animals or some other incentive could be created on bins to entice young children to do the right thing. - Aviva spoke of the large problem surrounding lolly wrappers. - Millie Lithgow suggested that they encourage Burnie to ban single use plastic. - Jackson Young suggested that there be an in ground trampoline at the skate park <p>Bella Last spoke about fundraisers that are focused on Burnie community services rather than the bigger charities for more impact locally. Eg: Childrens ward and the youth crisis accommodation</p> <p>Group discussion surrounding a waterslide and small heated paddling pool, along with the trampoline in ground at the skate park.</p> <p>Discussion surrounding the creation of an artificial reef off Burnie beach to encourage surfers to Burnie. Kynan West suggested that he collate the information he has to present at the next meeting, with the support of the Youth Development Officer.</p>	Kynan West to contact the Youth Development Officer in regard an artificial reef for surfing.
13	<p>Next Meeting</p> <p>The next meeting will be held on 16 August 2018 at Burnie Arts and Function Centre.</p>	

MINUTES AND REPORTS OF COMMITTEES**AO191-18 BURNIE REGIONAL ART GALLERY SPECIAL ADVISORY COMMITTEE
UNCONFIRMED MINUTES OF MEETING HELD ON 18 JUNE 2018**FILE NO: 29/3/9

RECOMMENDATION:

“THAT the Minutes of a meeting of the Burnie Regional Art Gallery Special Advisory Committee held on 18 June 2018, be received for discussion.”

SUMMARY

The Chair congratulated the new Director on the progress of the gallery since her appointment. The BRAG 40 Years Exhibition is the best presentation at the Gallery for a considerable time.

Acknowledgement was made of the success of the Curious Creative Kids programme for 0–5 year olds.

ATTACHMENTS

[1](#)  BRAG Special Advisory Committee Minutes 18 June 2018

COUNCIL RESOLUTION**Resolution number: MO247-18****MOVED: Ald S French AM****SECONDED: Ald A Keygan**

“THAT the Minutes of a meeting of the Burnie Regional Art Gallery Special Advisory Committee held on 18 June 2018, be received for discussion.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

Meeting Minutes Unconfirmed



Meeting:	Burnie Regional Art Gallery Special Advisory Committee Meeting
Held on:	Monday 18 June 2018
Venue:	Frank Ellis Room Burnie Regional Art Gallery
File No(s):	29/003/009

The meeting opened at 10am. The meeting closed at 10.45am.

		Action
1	Present Ald Sandra French (Chairman), Ald Steve Kons, Dawn Oelrich (Director), Joan Kelly (Friends Representative), Sonia Guizzo, Patricia Parke, Eleanor Austin, Michael Muruste, Neil Thorne & Mary Reilly (Minutes).	
2	Apologies	
3	Declaration of Interests None	
4	Chairman's Communications The Chairman commented on her visit to the Bay of Fires Art Prize Exhibition and noted that Advisory Committee member, Eleanor Austin, had been shortlisted for the exhibition. A copy of the catalogue was tabled. The exhibition is part of the Bay of Fires Winter Arts Festival which runs for four days over the June long weekend from Four Mile Creek through to St Marys, Scamander, St Helens and Binalong Bay on the East Coast. The Chairman commented that the Festival includes a wide variety of events including open studio trails, open gardens, youth activities, live music, street performers etc and brings an influx of visitors and income to the region. Break O Day Council is happy to support the \$20,000 prize money for the Art Prize as part of the Festival. The Chairman congratulated the Director on the progress of the gallery after only five months in the position. The recent <i>BRAG 40 Years Exhibition</i> was well put together, arguable the best presentation for a long time. The Chairman commented that the Director has made her mark and appreciated her 'hands on' approach. The Chairman acknowledged the success of the 'Curious Creative Kids' program for 0-5 year aged children coordinated by new Public Programs Officer, Janine Morris. These sessions were held in Burnie and Rosebery and were fully subscribed. Further sessions will be held in July/August. The 'Learning Space' area is being utilized by children visiting the gallery at any time. The <i>Ha! High Art</i> series of High School exhibitions has been moved to this area and the <i>Primary Kaleidoscope</i> exhibitions will be displayed here also. Janine will be working with the BCC Youth Council in the Art Gallery at their next meeting to discuss and create a 3D working outcome of their idea of what Burnie will look like in the future.	

		Action
5	<p>Confirmation of Previous Minutes</p> <p>There was one change to the minutes of the previous meeting regarding the date of the next Friends of the Gallery meeting. The date should have read 'Monday, 16 April' and not 'Monday, 6 April'.</p> <p><i>It was moved that the minutes of the meeting held on Monday, 9 April, 2018, be accepted as a true and accurate record. (Moved Patricia Parke, seconded Joan Kelly. Carried)</i></p>	
6	<p>Business arising from the Minutes</p> <p><u>Cultural Mapping</u> As yet, there has not been time to advance on this project.</p> <p><u>Mosaic Software</u> The Director advised that the Gallery staff are using the FileMaker Pro software for the collection. There was no budget left for training in this financial year for the Mosaic software. The Mosaic software is ideal for the very large Burnie Regional Museum collection to be documented on, however, certain fields will have to be changed to make it more user friendly for the Gallery. The Director will review both programs in the coming months.</p> <p><u>Burnie Regional Museum</u> Members were advised that since Jaydeyn Thomas has resigned from the Burnie Regional Museum, Gallery Director, Dawn Oelrich, will be Acting Director of the Museum until a new person has been appointed. Interviews are scheduled to be held later this week.</p> <p><u>Rodney Pople Artwork</u> The Director confirmed the donation of a Rodney Pople artwork to the Burnie Regional Art Gallery. It will be delivered soon.</p>	

		Action
7	<p>Director's Report</p> <p><u>Exhibitions</u> There are three exhibitions currently on display. <i>Tasmanian Naïvists</i> in the Main Gallery along with <i>A Stitch In Time</i>. The opening for these exhibitions was very well attended. The <i>Tasmanian Naïvists</i> exhibition was a concept originally mooted by well known musician, Viktor Zappner, and consists of works mainly by artists living on the west coast of Tasmania. <i>A Stitch In Time</i> is a collaboration between the Gallery and the Museum pairing artworks from the collection with vintage objects from the Musuem.</p> <p>The Gala Parade & Award Evening for the Betta Milk Burnie Wearable Paper Art Competition 2018 <i>paper on skin</i> was held on Friday, 15 June. There were 180 patrons attending the opening. Entrants came from the Netherlands, USA, New Zealand plus from five Australian states. This event was a collaboration with the Burnie Arts Council and the Burnie Regional Art Gallery and is held biannually. It received excellent newspaper coverage and it's hoped to build on the event in the future. A paper making workshop, held in conjunction with the exhibition at the Makers' Workshop, by reknowned paper maker, Aimee Lee, was booked out in February, with some participants flying in from New Zealand. Aimee Lee commented that the quality of the facility was world class.</p> <p><u>Public Art Projects</u> The Director advised members that the sculpture titled, <i>Spiral Chimes Walk</i>, is currently being assembled in the Plaza area of the Burnie Arts & Function Centre.</p> <p><u>Acquisitions</u> The Director informed members that six acquisitions have recently been purchased, two works each by Matt Calvert and Michael Muruste and one by Yvonne Rees-Pagh and Bill Yaxley. All are Tasmanian artists and the purchases will enhance the permanent collection.</p> <p><u>General Maintenance</u> The Director reported that the old florescent lights in the gallery are being taken down. They have been replaced with spot lights over the past few years and are no longer used. Once finished, the ceiling will be painted a bright colour to make it seem bigger. Power points will also be installed in the ceiling for digital media exhibitions.</p>	
	<p>MOVED Dawn Oelrich and seconded Michael Muruste That the Director's Report, 18 June, 2018, be received</p> <p style="text-align: right;">CARRIED</p>	
8	<p>Business arising from the Directors' Report No Business arising</p>	
9	<p>Friends of the Gallery Report This is a quiet time for the Friends with no current fundraising plans. There is a meeting this afternoon (18 June), then one in July before the AGM in August.</p>	

		Action
10	<p>General Business</p> <p><u>Hutchins Art Prize</u> The catalogue for The Hutchins Australian Contemporary Art Prize 2018 was tabled. Member, Michael Muruste, was shortlisted for the Prize. The venue for the exhibition had been changed to the Brooke Street Pier in Hobart and was part of the MOFO Winter Festival. Tasmanian artists, Neil Haddon and Sara Maher won the Fullers Bookshop and Artery \$1000 prizes respectively. Sara Maher has been a finalist in the Burnie Print Prize.</p> <p><u>General Manager @ BRAG</u> The Director advised members that the Burnie City Council’s General Manager, Andrew Wardlaw, spent the morning working hands on in the gallery during the dismantling of <i>BRAG 40th Anniversary</i> and the <i>Push, Pull, Press</i> exhibitions and the setting up of the <i>Tasmanian Naivists</i> exhibition. The GM advised that, through spending time in every Council department, he is gaining a greater appreciation of the variety of responsibilities in each area. It is pleasing to note that the GM has attended the last two exhibition openings.</p> <p><u>Attendances</u> It was noted that the last couple of openings have been well attended, in contrast to previous ones where numbers seemed to be declining a bit. Members agreed this was testament to the new Director’s approach and ‘good vibe’ feeling in the gallery. It was also remarked that the Aldermen are attending more funtions in the gallery which is very satisfying.</p>	
11	<p>Next Meeting The next meeting will be held in the Gallery at 10am on Monday, 13 August, 2018.</p>	

Signed and dated (upon confirmation at next meeting):	
<div style="border-bottom: 1px solid black; display: inline-block; width: 90%;"></div> [Insert Name] Chairperson	<div style="border-bottom: 1px solid black; display: inline-block; width: 90%;"></div> Date

MINUTES AND REPORTS OF COMMITTEES**AO192-18 WEST PARK SPORTS FACILITY WORKING GROUP MINUTES OF MEETING HELD ON 6 JUNE 2018**FILE NO: 5/19/2

RECOMMENDATION:

“THAT the Minutes of a meeting of the West Park Sports Facility Working Group held on 6 June 2018, be received for discussion.”

SUMMARY

The meeting was focused on developing plans under the Grand Stand to meet the needs of all user groups.

A discussion was also held on the longer term plans for West Park.

ATTACHMENTS

1 [↓](#) West Park Sports Facility Working Group Minutes 6 June 2018

COUNCIL RESOLUTION**Resolution number: MO248-18****MOVED:** Ald R Bentley**SECONDED:** Ald C Lynch

“THAT the Minutes of a meeting of the West Park Sports Facility Working Group held on 6 June 2018, be received for discussion.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

Agenda and Meeting Notes



Meeting: **West Park Sports Facility Working Group**
 Date & Time: Wednesday 6th of June at 6pm
 Venue: West Park Grandstand – Dockers rooms
 File No(s): 5/19/2

Chairperson:	Alderman Ron Blake OAM	
Present:	Alderman Ron Blake OAM, Alderman Chris Lynch President of the Burnie Athletic Club - Ricky Aitkin, President of the Burnie Dockers Football Club - Stephen Dowling, President of the Burnie Hurricanes - Andrew Revell and President of the City of Burnie Cycling Club – Michael Archer , Patrick Troughton (Burnie City Council) and Andrea Dallas (Burnie City Council)	
Apologies:	Rick Ferguson (Burnie City Council)	
Discussion Item and Notes	Action / Responsible	
<p>Overview of West Park Grandstand proposal:</p> <p>The plans identify the area proposed as the Burnie Athletic Clubs (BAC) area and also the changes to the meeting/function area and Dockers area, the area for the umpires has also been modified to acquire more room. The changes include:</p> <ul style="list-style-type: none"> • Creation of an area for BAC by the erection of a stud wall c/w door in the old Gym area • Removal of walls to create an additional Change area • Removal of all existing walls in current meeting room, medical room area to create a designated all use function/meeting area • Dismantle existing canteen area and create new medical area, the Dockers to retain their offices x2 and the training room two additional storage areas to be created for the Dockers. • Construction of additional external wall to increase space available to Umpires 		
<p>Discussion regarding the amended plans –</p> <ul style="list-style-type: none"> • Renovation work shouldn't affect cricket or football • Ron asked the question once structure decided then address the toilets and services to comply not a redo, but a refurbishment of current facilities • Chris commented that the current umpire's area near the Dockers has been identified as being too small • Proposal to move the Dockers medical room to areas with the same space, by removing a wall • Urinals: may need to keep and include a partition if removed will limit the number of users and capacity of ground • Showers - each cubicle needs a door and lock • Biggest change – meeting room opened up • Chris said that with the work under the grandstand it is an opportunity to do the floors (Pat has been looking at rubber flooring for easier cleaning and better looking) 		

Meeting Notes

<p>Memorabilia:</p> <ul style="list-style-type: none"> ▪ Suggestion to digitalize and have 3 screens in the meeting room to display within the grandstand Digitalization - each 4 entity have own screen in Multi-purpose room and have control over content <ul style="list-style-type: none"> ○ TV in place cost approximately \$5,000 - \$6,000 ○ Images of physical memorabilia ○ Ricky said BAC is happy to digitalize but no everything can be digitalized as they have a lot of history, they would like to move the current wall out for a larger space. <ul style="list-style-type: none"> ▪ Cases for other smaller memorabilia (eg running spikes) 	
<p>Change room space: Priority</p> <p>Question: 4 individual change rooms are they enough? Could the change rooms be made smaller? Can they be adjustable? Suggestion concertina doors (or dividers)</p> <ul style="list-style-type: none"> • Doable with careful scheduling of games , stagger games(female/ male/ female/ male) to help current change rooms work • Stephen said football will need another change room • Pat suggested separate men and women’s change rooms and have them at either end of the grandstand • Ricky asked will the middle area be changed – looking at refitting and refurbishing toilets • BAC worries about number of change rooms with proposed changes; can the meeting potentially be used as a change room? (issue not enough showers in this area , possibly provided users are informed that showers aren’t available in this space) <p>Concerns:</p> <ul style="list-style-type: none"> • High chance increase in the number of games • Cricket looking at having T20 games and have time to play 4 games in one day • Burnie Docker’s can’t fit everyone in at the moment, due to clashes with the rostering of the juniors and women’s games • Question: Is this problem unique to Burnie? Comment about loss of Les Clarke Oval (felt by all clubs) • Burnie Dockers change room facilities will be an ongoing issue with the expected growth of participants (women’s and juniors playing on Sundays currently an issue due to clashes with the rosters eg juniors 3 male games and women’s 2 female games , cannot be played on same day) • Stephen - relocate umpires in existing area not big enough area needs to be reconfigured and extended (as proposed) <p>Multi – Purpose Room / Meeting room :</p> <ul style="list-style-type: none"> • Burnie Hurricanes use this area on game day for their afternoon tea (lunches are currently at the Point) and could move their players meal from the Point • Area is too cold in winter (no heating) • Multi- Purpose room renovation: 	<p>Heating can be looked into for this area – Pat to investigate</p>

Meeting Notes

<ul style="list-style-type: none"> ○ Provision for small bar ○ Suggestion potentially 3 fridges (clubs can have own fridge with a lock) ○ Space for users to have a drink after training instead of opening the Point (not open to public) <ul style="list-style-type: none"> ▪ Not main bar ○ Small kitchenette (ability to heat up food) <p>Area under the grandstand where the proposed bar area needs to be licensed.</p> <ul style="list-style-type: none"> ● This area used to be to enable the Burnie Hurricanes to drink after games during cricket season to allow occasional weddings at the Point this is prior to the Hurricanes bar at the Point ● Special permits have to be arranged for can bars during (football season and NYD carnival) as not all areas of West Park Complex are licensed 	<p>Andrea confirmed with Liquor and Gaming the area known as the players room under the grandstand is no longer licensed</p>
<p>Burnie Athletic Club: Ricky would like the area proposed to be allocated to the BAC be extended out the back (Ron said further discussion can be followed up with BAC) BAC – happy for door to be moved out, Ricky said the proposed area is not big enough for their intended use and want to extend out the back (western side of the old KAW space)</p> <ul style="list-style-type: none"> ● Intended use of the new BAC area: <ul style="list-style-type: none"> ○ Display memorabilia ○ Conduct BAC monthly meetings ○ Open up area to 321 Go and Cross Country and Feature Race administration ○ Administration ○ BAC happy for public to access memorabilia on NYD and any other day people want to view ● Michael asked if the area is extended will the City of Burnie Cycling trailer still be able to fit through. Access is still required through this area – to be investigated ● Stephen said football is happy to share their area for administration space ,there is a door which can be closed would require a new photo copier and work station 	
<p>Future:</p> <ul style="list-style-type: none"> ● Will games have to go to an alternate venue or does Council have to build new facilities? ● New facilities which are being built have twin ovals to enable everyone to fit - discussion about new Penguin facilities at Dial, advantage of purpose build facilities , this has the capabilities to have up to 6 change rooms concertina doors can open up to enable players to warm up inside ● Stephen raised the question – can BCC build additional facilities on the eastern side of the ground or west of the ground ?(areas may impact other users – not an option at the moment) 	

Meeting Notes

<ul style="list-style-type: none"> • Whole structure of the ground may change in the next 10 – 20 years • Limited by land available at West Park • Council looking at expanding out to the Wivenhoe Recreation ground - needs a lot of work under the grandstand • Ricky suggested Acton Recreation ground – this ground is currently used in summer by the Acton Cricket Club and the Burnie Softball Association and the occasional casual hirer. • Council looking at the possibility of putting goal posts on the main ground (spare ground isn't suitable due to a number of issues, concrete pitch and the proximity to the road and size) • Pat proposing looking at in ground irrigation for the ground • Acton has lack of change room facilities, no funding available • Issue ... people want to play at the best ground • Acton Cricket Club are happy to have football there • Lights would need to be installed at Acton • West Park need more lights for night cricket, light towers aren't high enough and don't light up required areas 	
<p>Summary proposed plan: Does it meet requirements of all user groups in the short term (next 3 – 4 years)?</p> <ul style="list-style-type: none"> • 1 other change room to cater for women's football • Stephen - will still be an issue next season with games and training (Ron said unable to look at any additional works other than what the plan is proposing until next budget • Foreseeable future – Pat proposed plan has the potential to work and not be too costly. • Long term: may have to go to other grounds eg. Wivenhoe Recreation ground or Acton • General consensus ; need to make the proposed plans work • BCC to look at other facilities to take the pressure of grounds. • Request for any other changes - comment existing umpires rooms will need to be expanded , proposed to have a slightly bigger communal area in between the showers and toilets in that area • Umpires currently use former KAW area • Ron asked do we need someone from the NW Umpires to provide their input ?(Ron would like to talk to the football umpires – • All presidents agree happy with the changed on the basis that BCC will pay for everything • Grandstand listed with National Trust – limitations on existing structure, can change under grandstand • Rev would like Pat to include the cost for lockers to be included for privacy (require 24 in each room + wall hooks) 	<p>Pat to provide price for changes in structure as proposed and the cost for refurbishing the change rooms to include the cost for lockers for the change rooms to be presented at the next meeting.</p> <p>Andrea to arrange for President of North West Umpires Cameron Blizzard to meet with Ron for input in relation to the proposed change room facilities for umpires</p>
<p>Next meeting to be scheduled once pricing for refurbishment is available</p>	<p>Andrea will email invitation</p>

MINUTES AND REPORTS OF COMMITTEES**AO193-18 UPPER NATONE RESERVE SPECIAL COMMITTEE UNCONFIRMED
MINUTES OF MEETING HELD ON 9 JULY 2018**FILE NO: 2/5/16; 3383617

RECOMMENDATION:

“THAT the Unconfirmed Minutes of a meeting of Upper Natone Reserve Special Committee held on 9 July 2018, be received for discussion.”

SUMMARY

The Minutes provided, record the deliberations and activities of the Upper Natone Reserve Special Committee meeting of 9 July 2018.

A working bee recently occurred, with various activities including mulching of gardens, soft fall placement under play equipment and general maintenance occurring.

The AGM of the Committee is planned to occur 13 August 2018, commencing at 7.30pm at the Upper Natone Primary School.

A separate report to this meeting discusses the nominations received in respect to the next 12 month appointment to the Committee.

ATTACHMENTS

[1↓](#). Upper Natone Reserve Special Committee - Minutes 9 July 2018

COUNCIL RESOLUTION

Resolution number: MO249-18

MOVED: Ald R Bentley

SECONDED: Ald T Brumby

“THAT the Unconfirmed Minutes of a meeting of Upper Natone Reserve Special Committee held on 9 July 2018, be received for discussion.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY

Minutes of the Upper Natone Reserve Special Committee
9th July 2018

Meeting opened 7.32pm

In the absence of the President, Arthur Bryan assumed the position of A/Chairman.

Attendance: Phil Tustian (Secretary) Ivan Caston, Arthur Bryan, Alwyn Boyd (Mayor), Rodney Lincoln, Rodney Sutton, & Heather Ross.

Apologies: Fiona Tustian (sick), Gary Neil. Gary Watts, & Diane Cripps.

Declaration of Interest – Nil Declarations

Minutes of previous Meeting (21/5/18) were read by the A/Chairman.

Moved Arthur Bryan & seconded Phil Tustian the Minutes be accepted as read – **Carried**

Business arising:

1. The on/off bleed valve for the pump has been purchased.
2. The “working Bee” deferred to General Business

Correspondence: (Inwards) Gary Neil & Pat Troughton in relation to delivery of mulch
Pat Troughton in relation to dangerous leaning tree
Gary Neil in relation to Committee nominations

(Outwards) email (phone) Notice of Meeting 9/7/18
Craig Jaffray ref felling of leaning tree (phone)
Email to Pat Troughton ref leaning tree

Treasurer’s Report

Nil change, dockets will be presented next Meeting for fuel for pump, bleed valve, & refreshments for working bee and toilet rolls.

General Business

1. The “working bee” was successful with the walking track cleared, and mulch spread under The swings and the remainder spread in the Alan Page Garden.
2. The leaning tree has been felled and partly removed.
3. Mulch delivered to be spread on Alan Page Garden. After discussion members requested to be completed on a Saturday & Phil Tustian to arrange date and advise members.
4. **The next Meeting will be the AGM Monday 13th August 2018 730pm Natone School.**
5. General discussion in relation to rubbish littering the roadsides and possible strategies to improve the situation.
6. The wild weather of 8th July (day prior to Meeting) was discussed and Phil will visit the Reserve to check whether a clean up is required.
7. The Meeting was advised that nomination forms for the 2018/2019 Committee had been received from Fiona & Phil Tustian, Arthur Bryan, Ivan Caston, Rodney Lincoln, Rodney Sutton, Diane Cripps & Heather Ross. Garry Watts is expected to have lodged direct with the Burnie City Council.

Meeting Closed 8.00pm

MINUTES AND REPORTS OF COMMITTEES**AO194-18 CRADLE COAST WASTE MANAGEMENT GROUP
UNCONFIRMED MINUTES OF MEETING HELD ON 25 JUNE 2018****FILE NO: 2/5/37**

RECOMMENDATION:

“THAT the unconfirmed Minutes of a meeting of Cradle Coast Waste Management Group held on 25 June 2018, be received for discussion.”

SUMMARY

The minutes report on the matters discussed at the most recent meeting of the Group.

Meeting highlights included:

- Garage Sale Trail: The CCWVG to participate in the Australia wide Garage Sale Trail program. This program encourages the community to participate in garage sales or like activities as a means to reuse and repurpose unwanted items, rather than disposing to landfill. Council’s involvement is to support the advertising of the program.
- Regional Waste Governance: Greg Preece has commenced as Coordinator for this project, Mr Preece met with Aldermen on 3 July 2018.
- Terms of Reference for the group were reviewed and endorsed.
- Industry Workshop: The group participated in an Industry Workshop where 43 industry representatives from across the state were briefed on opportunities to divert waste from landfill. A number of businesses found opportunity to direct their waste products to another business that could use the waste in their activities or products.

ATTACHMENTS

1. [Unconfirmed Minutes of the Cradle Coast Waste Management Group Meeting held on 25 June 2018](#)

COUNCIL RESOLUTION

Resolution number: MO250-18

MOVED: Ald S French AM

SECONDED: Ald R Bentley

“THAT the unconfirmed Minutes of a meeting of Cradle Coast Waste Management Group held on 25 June 2018, be received for discussion.”

For: Ald R Blake OAM, Ald S French AM, Ald A Boyd, Ald R Bentley, Ald T Brumby, Ald K Dorsey, Ald C Lynch, Ald A Keygan.

Against:

CARRIED UNANIMOUSLY



CRADLE COAST WASTE MANAGEMENT GROUP MEETING
25 June 2018
Meeting Highlights

- Agreement to participate in the Garage Sale Trail in 2018/19 and 2019/20 financial years.
- Waste Governance progress update by the Waste Governance Project Coordinator, Greg Preece.
- Endorsement of CCWMG Terms of Reference.

DRAFT



CRADLE COAST WASTE MANAGEMENT GROUP

UNCONFIRMED MINUTES

Meeting held Monday, 25 June 2018
Cradle Coast Authority, 1-3 Spring Street, Burnie

1. WELCOME

The Chair, Ms. Sandra Ayton, opened the meeting at 10:38 am and welcomed attendees.

Present at the meeting were:

• Ms. Sandra Ayton	Committee Chair	Central Coast Council (CCC)
• Mr. Rowan Sharman	Committee Member	Burnie City Council (BCC)
• Mr. James Brewer	Committee Member	Circular Head Council (CHC)
• Mr. Matthew Atkins	Committee Member	Devonport City Council (DCC)
• Mr. Don Thwaites	Observer	CCA Representatives Group
• Mrs. Mel Pearce	Committee Project Manager	Dulverton Waste Management (DWM)
• Miss. Claire Smith		Cradle Coast Authority (CCA)

2. APOLOGIES

Apologies were received from:

• Mr. Brett Smith	Committee Member	Cradle Coast Authority (CCA)
• Ms. Dana Hicks	Committee Member	Waratah Wynyard Council (WWC)
• Mr. Mat Greskie	Committee Project Manager	Dulverton Waste Management (DWM)

Absent:

- Committee Members from Kentish (KC) & Latrobe (LC) Councils.

3. GOVERNANCE**3.1 Waste Governance Update & Introduction to Greg Preece**

Greg Preece, the Waste Governance Project Coordinator, attended the meeting providing the Cradle Coast Waste Management Group (CCWMG) details of his background in local government and waste management. Greg is in the process of attending workshops at each Council to discuss the three options for a new governance arrangement.

Once feedback has been received from Councils and other key stakeholders, Greg will provide a draft report and recommendations to the CCWMG and General Managers for review and comment.

11:15am Greg Preece left the meeting

3.2 Confirmation of Minutes (12th February 2018)

The Unconfirmed Minutes of the 12 February 2018 meeting were presented at Item 3.2 of the Agenda.

**MOTION**

That the Cradle Coast Waste Management Group (CCWMG) **CONFIRM** and **ACCEPT** the Unconfirmed Minutes of the meeting of 12 February 2018 as a true and correct record.

Moved: Matthew Atkins / Seconded: Rowan Sharman / CARRIED

3.3 Confirmation of Meeting Notes (09th April 2018)

The Meeting Notes of the 09 April 2018 meeting were presented at Item 3.3 of the Agenda.

The document was referred to as 'Meeting Minutes' and due to a quorum not being present at the meeting, the CCWMG requested the document be amended to be referred to as Meeting Notes.

MOTION

That the Cradle Coast Waste Management Group (CCWMG) **CONFIRM** and **ACCEPT** the Meeting Notes of 09 April 2018 as a true and correct record.

Moved: Rowan Sharman / Seconded: Sandra Ayton / CARRIED

3.4 Business Arising from Minutes

The Chair confirmed that the CCWMG Annual Plan and Budget 2018/19 was endorsed by the CCWMG on the 23 May 2018 and notification of endorsement from the CCA Board was received on the 29 May 2018. It has now been distributed to councils for information.

3.5 Review of Action List

The committee **NOTE** the actions list.

4. FOR DECISION**4.1 Financial Report – Briefing Note**

The financial report briefing note as at 31 May 2018, was presented by the CCA to the CCWMG.

The CCWMG **NOTED** the briefing note.

4.2 Financial Report – Income Statement

The CCWMG income statement as at 31 May 2018, was presented by the CCA to the CCWMG.

The CCWMG **NOTE** the financial report.

4.3 CCWMG Terms of Reference (TOR)

The TOR were tabled as a final version.

Don Thwaites raised concerns from LC and KC about the requirement of having one representative from each council attend the CCWMG meetings. Explaining that operationally the councils resource



share a number of roles and this requirement is difficult to resource. The Chair explained that the requirement for a representative from each council was to ensure that there is a mixture of skills within the CCWMG and to enable each council to vote. It was clarified that the TOR did not disallow councils from having one person representing two councils, but that person would only be entitled to one vote.

Mel Pearce advised that Section 5.2 of the TOR was missing the step for providing the CCA Board with the CCWMG Annual Plan and Budget (AP&B) for endorsement. The CCWMG agreed to this amendment.

ACTION

1. Mel Pearce is to update Section 5.2 to include the CCA Board endorsement of the CCWMG AP&B.

MOTION

That the CCWMG **ENDORSE** the TOR subject to the above amendment.

Moved: James Brewer / Seconded: Rowan Sharman / CARRIED

5. FOR DISCUSSION

5.1 Meeting Day Change

Mel Pearce requested that the CCWMG consider a meeting day change and the CCWMG agreed to change the meeting day to a Wednesday. However it was agreed to hold the August 2018 meeting on Friday the 17th of August 2018, to suit member availability and timing for a Waste Governance update from Greg Preece. The November meeting has been changed to Wednesday the 28th of November 2018.

ACTION

1. Mel Pearce to forward updated calendar invites for the remaining 2018 meeting dates.
2. Mel Pearce to create a meeting schedule for 2019 for consideration.

11:45am Claire Smith entered the meeting.

5.2 Oyster Industry

Correspondence received by the CCA from the Oyster Industry and Natural Resource Management (NRM) was tabled and discussed. The CCWMG agreed that ocean plastic pollution is a serious issue that affects the state. Support and funding from a state level is required, however there was concern regarding the timeliness of this support.

The CCWMG requested further information from the Oyster Industry regarding the funding required. This information is to be tabled at the next meeting and support for this initiative will be sought from the Northern Tasmanian Waste Management Group (NTWMG), Waste Strategy South (WSS), King Island Council and West Coast Council.

**ACTION**

1. Mel Pearce to contact the Oyster Industry representative requesting further information, to be tabled at the next CCWVG meeting.

5.3 Garage Sale Trail

A representative from the Garage Sale Trail (GST) met with a number of North West councils to promote the event and seek participation. A proposal was tabled outlining a two year term for the CCWVG member councils to participate, at a cost of \$11,160 + gst per annum.

The Chair summarised the proposal and discussed the benefits of participation including the in-depth data collection carried out by GST, the opportunity for community groups to conduct fundraising events on the day and the community collaboration it encourages. The event also fits with the CCWVG Strategic Plan focus areas of waste diversion and community engagement.

Mel Pearce advised that the investment did not include event advertising, however this could be carried out at a low cost utilising the Rethink Waste Facebook page and Mayor's Messages. The investment does include the ability to register on the GST website.

ACTION

1. Mel Pearce to contact the GST to query whether King Island and West Coast Councils were invited to participate. If not, contact the councils and see whether they would like to participate.

MOTION

That the CCWVG **APPROVE** a funding commitment of \$11,160 + GST per annum, in the 2018/19 and 2019/20 financial years, for participation in the GST.

Moved: Matthew Atkins / Seconded: James Brewer / CARRIED

6. FOR NOTING**6.1 CCWVG Project Task List**

The CCWVG Project Task List, prepared by DWM, was tabled for the CCWVG information.

Rowan Sharman advised that BCC have not yet completed the illegal dumping funding report but will do so in the coming weeks.

Don Thwaites requested an update on the participation at the Ecofest Event and the funding provided by the CCWVG. Mel Pearce confirmed that the CCWVG sponsored the event and also had a stall on the day and it was very successful.

Don Thwaites requested information regarding how the household batteries are being recycled.

ACTION

1. Mel Pearce to contact Toxfree for information regarding the recycling of household batteries.

The CCWVG **NOTED** the Project Task List.



6.2 Landfill Audit Report

The Landfill Audit Report was tabled for the CCWMG information.

Mel Pearce summarised the findings of the report and advised that funding is available in the 2018/19 Annual Plan and Budget for actions to improve diversion of waste from landfill, through utilisation of the findings of this report. Key data will also be made available on the Rethink Waste Facebook page.

The CCWMG **NOTED** the Landfill Audit Report.

6.3 Industry Workshop – Event Summary

The Industry Workshop – Event Summary, prepared by DWM, was tabled for the CCWMG information.

Mel Pearce summarised the workshop, advising that there were 43 industry representatives from across the state and the presentations and workshops conducted by MRA Consulting were well received. Rowan Sharman confirmed it was a great networking and waste sharing opportunity.

The CCWMG determined to hold a similar workshop bi-annually instead of annually. The industry workshop funding available in the 2018/19 Annual Plan and Budget will remain for utilisation should the need arise for a waste related industry meeting.

Don Thwaites advised that Zest in Wynyard recycles poly pipes and Mel Pearce confirmed that they did not send a representative to the workshop. The CCWMG wants to explore the opportunity for Councils to set up a poly pipe collection at waste transfer stations (WTS).

ACTION

1. Mel Pearce to contact Zest to enquire about whether they would accept poly pipe collected at council WTS for recycling.

6.4 Recycling Activity Summary Report

The Recycling Activity Summary Report, prepared by DWM, was tabled for the CCWMG information.

The CCWMG **NOTED** the Recycling Activity Summary Report.

6.5 Additional Material Acceptance Report

The Additional Material Acceptance Report, was tabled for the CCWMG information.

Mel Pearce summarised the findings of the report and advised that funding is available in the 2018/19 Annual Plan and Budget to assist councils and/or the CCWMG in implementing relevant recommendations.

The CCWMG **NOTED** the Additional Material Acceptance Report.

7. GENERAL BUSINESS

Nil.



8. NEXT MEETING & MEETING CLOSE

The next meeting will be held on Friday, 17th August 2018 at the Cradle Coast Authority Offices.

Meeting closed at 12:45 pm.

DRAFT

AO195-18 NON AGENDA ITEMS

In accordance with the requirements of Regulation 8(5) of the *Local Government (Meeting Procedures) Regulations 2015* a matter may only be discussed at a meeting if it is specifically listed on the agenda of that meeting.

Council by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported:

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) the matter is urgent; and
- (c) that advice has been provided under section 65 of the *Act*.

There were no non agenda items.

There being no further business the Mayor declared the Meeting closed at 7:38pm.

CERTIFICATION OF MINUTES AS A TRUE RECORD

These minutes are confirmed as an accurate record of the Ordinary Meeting of Burnie City Council held on 17 July 2018.

Confirmed:



Andrew Wardlaw, GENERAL MANAGER

Confirmed:



Alwyn Boyd, MAYOR